



City of Manitowoc

900 Quay Street
Manitowoc, WI 54220
www.manitowoc.org

Meeting Agenda

Common Council

Monday, May 20, 2019

6:30 PM

Council Chambers

Pursuant to Section 19.84(2) and (3) of the Wisconsin Statutes, notice is hereby given to the public, to the Herald-Times-Reporter, the official newspaper of Manitowoc, and to those news media who have filed a written request for this notice that a meeting of the above-referenced will be held at the date, time and location listed above.

The above governmental body will meet to discuss and possibly take action on the agenda items set forth below.

A. CALL TO ORDER

B. ROLL CALL

C. PLEDGE OF ALLEGIANCE & INVOCATION

D. PRESENTATIONS

[19-0563](#)

City Clerk administers oath of office to Police Officer Kody Wipperfurth followed by badge pinning.

[19-0521](#)

Proclamation declaring the week of May 19-25, 2019 as Emergency Medical Services Week

E. PUBLIC HEARINGS

F. PUBLIC INPUT

Members of the public will be permitted to speak at the Common Council meeting each month on any matter of public interest. The comments from each speaker shall be limited to five minutes in length unless extended by action of the Common Council.

G. APPOINTMENTS AND BUSINESS PRESENTED BY THE MAYOR

[19-0568](#) Mayor makes the following Alderperson appointments for terms ending 4/20/20: Board of Public Works: Jim Brey, Lee Kummer and Mike Williams; Rahr-West Art Museum Board of Directors: Jeremiah Novak; Zoological Board: Steve Czekala; Harbor Commission: Lee Kummer; MPU Commission: Eric Sitkiewitz; Crime Prevention Committee: Steve Czekala; Industrial Development Corporation: Jim Brey and Mike Williams; Ethics Board: Eric Sitkiewitz; Community Development Authority: Jeremiah Novak and Lee Kummer; Library Board: Todd Lotz; Cemetery Commission: Mike Williams; Municipal Tree Commission: Lee Kummer; MAVCB Board of Directors: Lee Kummer, Progress Lakeshore Board of Directors: Eric Sitkiewitz; WI Maritime Museum Board of Directors: Todd Lotz; MIRA: Scott McMeans; Capitol Civic Centre Board of Directors: Scott McMeans

[19-0569](#) Council appointment of Council member to serve on Plan Commission for ensuing one year term ending 4/20/20.

[19-0570](#) Mayor makes the following citizen appointments: Cemetery Commission: re-appointment of Atty. John Bilka for term expiring 4/30/23; Citizens Advisory Committee: re-appointment of June Kramer for term expiring 6/1/22; Harbor Commission: re-appointments of Rich Larsen and Peter Allie for terms expiring 6/1/22; Library Board: re-appointment of Abbey Quistorf and Patrick Neuenfeldt for terms expiring 6/1/22; Plan Commission: re-appointment of Greg Jagemann for term expiring 5/1/22; Police and Fire Commission: re-appointment of Michael Wellner for term expiring 4/30/24; Rahr-West Art Museum Board: re-appointment of Erin LaBonte and Candice Giesen for terms expiring 6/1/22; Board of Ethics: appointment of John Fillingim and Al Schema for terms expiring 6/1/22

H. CONSENT AGENDA

These items will be approved by one motion unless any member of the Council wishes to remove an item for discussion.

1. Removal of Consent Agenda Items

Any Common Council Member may request removal of any item from the consent agenda, and such item shall be removed without debate or vote. Any item or part thereof removed from the consent agenda shall be separately considered.

2. Miscellaneous

[19-0522](#) Minutes of April 15, 2019 Common Council meeting, recommending approval and place on file.

Attachments: [Min 4-15-19](#)

[19-0523](#) Minutes of April 16, 2019 Common Council Organizational meeting, recommending approval and place on file.

Attachments: [Min 4-16-19](#)

[19-0525](#) Resignation from Douglas Koch from Zoological Board effective June 1, 2019, recommending acceptance and place on file.

Attachments: [D. Koch Resignation](#)

[19-0571](#) Communication from WI DNR of Announcement of 2019 Recycling Grants to Responsible Units, recommending acceptance and place on file.

Attachments: [19-0571](#)

3. Committee of the Whole (Consent)

[19-0577](#) Report of Special Events Committee relative to approval of the following events: Silver Cup disc Golf Tournaments on 7/12-7/14/19 & 7/27/19; Lakeshore Pandemic on 9/29/19; Prodigy Games on 10/12/19; recommending acceptance of report and place on file.

Attachments: [19-0577](#)

[Silver Cup](#)

[Lakeshore Pandemic](#)

[Prodigy Games](#)

4. Finance Committee (Consent)

[19-0499](#) Request to Hire a Paid Intern from June-August, 2019 for Community Development-20 hrs/week, recommend to approve the request.

Attachments: [CD Intern Request to Hire](#)

[19-0500](#) Performance Contract with Tradition Energy for Natural Gas Pre Buy, recommend to enter into agreement.

Attachments: [Wisc Gas - WPS - LOA](#)

[Tradition Energy - Engagement Letter - U.S. Communities](#)

[19-0500](#)

[19-0501](#) Request for updates to credit card membership and limits, recommend to approve request.

Attachments: [19-0501](#)

[19-0502](#) 1st Quarter CAWG Report, recommend acceptance and place on file.

Attachments: [19-0502](#)

[19-0504](#) CAWG Membership Update - Appointment of Jeremy Walvoord, Building and Grounds Division Manager as replacement for J. Muenzenmeyer, recommend to approve the appointments.

Attachments: [CAWG Membership Update](#)

- [19-0505](#) Request from Salute to Everyone, TAV-1870 for an extension of premise, recommend to approve request.
- Attachments:** [Salute to Everyone](#)
- [19-0507](#) Memorandum of Agreement for Weights and Measures Inspection, recommend to approve the agreement.
- Attachments:** [MOU Weights & Measures](#)
- [19-0508](#) Minutes of various MPU Commission and Great Lakes Utilities meetings, recommending acceptance and place on file.
- Attachments:** [MPU Commission Meeting Minutes](#)
[Various GLU Meeting Minutes](#)
- [19-0509](#) Minutes of April 1, 2019 Finance Committee meeting, recommending approval and place on file.
- Attachments:** [MeetingMinutes 01-Apr-2019](#)
- [19-0510](#) Unbudgeted CAWG request to fund DPI Replacement Crafcoc Pavement Sealer, recommend to approve request.
- Attachments:** [Crafcoc Sealer - CAWG](#)
- [19-0511](#) Unbudgeted CAWG request to fund DPI Replacement Cemetery Backhoe, recommend to approve request.
- Attachments:** [Cemetery Backhoe - CAWG](#)
- [19-0512](#) Unbudgeted CAWG request to fund DPI Cemetery Insulate Cold Storage Room, recommend to approve request.
- Attachments:** [Insulated Cold Storage Room - CAWG](#)
- [19-0513](#) Budget Exception Report, recommend to accept and place on file.
- Attachments:** [01_Budget Exception Report](#)
- [19-0524](#) General City Claims in the amount of \$2,711,277.77 enumerated on list thereof, recommending that the claims be allowed and ordered paid and Mayor, Clerk and Finance Director/Treasurer are instructed to issue the necessary order.
- Attachments:** [19-0524](#)
[4-26-19](#)
[4-29-19](#)
[5-3-19](#)
[5-10-19](#)
[5-17-19](#)
[4-19-19](#)
[4-22-19](#)

[19-0579](#) Report of Finance Committee to grant the various licenses subject to approvals, inspections, insurance, payment of license fees and meeting State Statute requirements, as detailed therein, recommending acceptance.

Attachments: [May Licenses](#)

5. Personnel Committee (Consent)

6. Public Infrastructure Committee (Consent)

[19-0333](#) Street Sweeping Parking Ban Times, recommending placing on file

[19-0347](#) Meadow Court (Meadow Lane to MacArthur Drive) Pavement Condition, recommending approving for Vinton Construction to reconstruct the area on Meadow Court from Meadow Lane to MacArthur Drive, with concrete.

Attachments: [19-0347_201905011037](#)

[19-0354](#) Dog Park Design for Halverson Park, recommending placing on file

Attachments: [0022_1_19-0354](#)

[Copy of Estimated Proposal.xlsx](#)

[Halvorsen Splash & Play 2019-04-25.pdf](#)

[Halvorsen 2019-04-25.mp4](#)

[HalvorsenPark MI 32675 V-A 3D.pdf](#)

[Quote 13292 Dog Park.pdf](#)

[Scene 2.pdf](#)

[Scene 5.pdf](#)

[Scene 8.pdf](#)

[Scene 9.pdf](#)

[Scene 10.pdf](#)

[19-0470](#) Discussion regarding Quay Street (8th to west of 6th Street) becoming a pedestrian street and re-routing traffic, recommending placing on file.

[19-0472](#) Discussion to design a trail connecting Spring Street with Manitou Park and converting Spring Street to a one-way street heading east with a bike lane, recommending placing on file.

[19-0473](#) Rerouting Mariner Trail behind the Yacht Club, recommending placing on file

Attachments: [2019_04_29_12_18_47](#)

[2019_04_29_12_17_54](#)

[19-0474](#) Farmer's Market relocating to Quay Street (between 8th and approximately 6th Street) on the pedestrian street, recommending placing on file.

- [19-0476](#) Review of street sweeping parking ban, recommending placing on file
- Attachments:** [19-0476](#)
- [19-0478](#) Approval to purchase Cold Storage at Cemetery, Crafcro Pavement Sealer, and Cemetery Backhoe that were approved at CAWG, recommending approval
- Attachments:** [19-0478](#)
- [19-0479](#) Recommendation to purchase a Carousel for 8th and Quay Street, recommending placing on file
- Attachments:** [19-0479](#)
- [19-0482](#) Request to direct Engineering Department how to proceed with improving the new pavement condition on Dewey Street, recommending grinding the new pavement in areas as needed and sending out letters to inform the property owners this will be taking place.
- Attachments:** [19-0482](#)
- [19-0484](#) Request to paint parking stalls on North 9th Street between Maritime Drive and Chicago Street, recommending approval
- [19-0487](#) Fill Site on N. 8th Street, recommending approval
- Attachments:** [19-0487_201904241534-1](#)
- [19-0526](#) Report of Board of Public Works of 5/1/19 for 2nd and Final payment of \$1,984.12 to Green Bay Pipe & TV, LLC for 2019 Televising Miscellaneous Sewers I, WU-19-5, recommending payment.
- Attachments:** [19-0526](#)
- [19-0527](#) Report of Board of Public Works of 5/1/19 for 1st and Final payment of \$19,525.00 to Chris Lewis Tree Surgery for 2019 Ash Tree Removal, AGMT-19-02, recommending payment.
- Attachments:** [19-0527](#)
- [19-0528](#) Report of Board of Public Works of 5/1/19 for 4th and Final payment of \$9,949.61 to Vinton for 2018 Concrete Slab Replacement, WS-18-10, recommending payment.
- Attachments:** [19-0528](#)
- [19-0529](#) Report of Board of Public Works of 5/1/19 of approval to enter into AGMT-19-09 with Seiler Bros. Construction, Inc. for Concrete Work at Washington Park to include a slab and sidewalk for a contract price of \$11,860.00, recommending acceptance and place on file.
- Attachments:** [19-0529](#)

[19-0530](#) Report of Board of Public Works of 5/1/19 of approval to enter into AGMT-19-11 with Seiler Bros. Construction, Inc. for Concrete and Trench Work at 700 Quay St. for a contract price of \$6,080.00, recommending acceptance and place on file.

Attachments: [19-0530](#)

[19-0542](#) Report of Board of Public Works of 5/1/19 of denial of appeal for snow shoveling violations for properties at 1119 Huron & 946 N. 8th St. Recommending acceptance and place on file.

Attachments: [19-0542](#)

[19-0586](#) Report of Board of Public Works of 5/15/19 for 2nd and Final payment of \$11,752.50 to R Turner Construction, LLC for Cemetery Storage Room Remodeling, AGMT-19-07, recommending payment.

Attachments: [19-0586](#)

[19-0598](#) Report of Board of Public Works of 5/15/19 of approval to draft and enter into No Access Agreements relative to Special assessments for 2018 Asphalt Concrete Paving of Broadway Street for the following parcels: 238-003-270, 238-003-280, and 238-003-290, recommending acceptance and place on file.

Attachments: [19-0598](#)

[19-0600](#) Report of Board of Public Works of 5/15/19 of approval to enter into AGMT-19-05 with Cretton Enterprises for 2019-2021 Flower Maintenance & Weed Control Areas for a contract price of \$9,689.86 for 2019, \$9,134.86 for 2020 and \$9,0161.66 for 2021, recommending acceptance and place on file.

Attachments: [AGMT-19-05](#)

[19-0601](#) Report of Board of Public Works of 5/15/19 of approval to enter into AGMT-19-10 with LaForce, Inc. for Installation of Security Systems at Union Park, Washington Park, and Pulaski Park for a contract price of \$12,541.00, recommending acceptance and place on file.

Attachments: [AGMT-19-10](#)

[19-0602](#) Report of Board of Public Works of 5/15/19 of approval to enter into AGMT-19-12 with Badger Docks and Lifts for Kayak Launch at Maintou Park for a contract price of \$19,975.00, recommending acceptance and place on file.

Attachments: [AGMT-19-12](#)

7. Public Safety Committee (Consent)

[18-1051](#) Cleveland Avenue and Maritime Drive speed deterrent, recommending to place on file.

Attachments: [CLEVELAND AVE - MARITIME DR 2015-2018](#)
[Cleveland Ave - Maritime Drive suggestions](#)
[Cleveland Ave Speed Data](#)

[19-0539](#) Citizen request for flashing stop signs to be installed at the intersections of South 8th Street and Columbus Street and South 9th Street and Columbus Street, recommending to place on file.

Attachments: [Copy of S 8th St - Columbus St 2016 - 2019](#)
[Copy of S 9th St - Columbus St 2016 - 2019](#)

[19-0540](#) Citizen request for stop signs to be installed at the intersection of South 41st Street and Rock Street, recommending to place on file.

Attachments: [S 41ST ST - ROCK ST 2019-2016](#)

8. Plan Commission (Consent)

[19-0466](#) PC 18-2019: Northwest #20 - Strharsky: Petition for Direct Annexation from the Town of Manitowoc Rapids. Recommending to accept the annexation petition as presented and to place a temporary zoning classification of R-1 Residential - Agricultural Zoning District on the property, and require dedication of Homestead Road.

Attachments: [19-0466 PC Report Strharsky](#)
[19-0466 Strharsky report to council](#)

I. COMMITTEE REPORTS

1. Committee of the Whole

[19-0468](#) Presentation by Manitowoc Fire Department on Manitowoc Growth Study

[19-0469](#) Strand Adventures Requested TIF Assistance

Attachments: [Strand TIF Summary 5-20-2019 \(2\)](#)

[19-0562](#) Request from Manitowoc Fire Rescue Department to purchase a new ambulance.

Attachments: [19-0562](#)

[19-0575](#) Ordinance to annex certain territory from the Town of Manitowoc Rapids to the City of Manitowoc as part of the 10th Aldermanic District and the 19th, 20th and 27th Ward of the City.

Attachments: [Ord 19-0575](#)

[19-0576](#) Resolution to combine Ward 30 with the 10th, 20th and 27th Wards for voting purposes and use a common polling place as established for the 10th Aldermanic District

Attachments: [Res 19-0576](#)

[19-0578](#) Report of Special Events Committee recommending approval for the following events subject to Council action: Garden Faire Extraordinaire on 6/8/19 (closure of S 11th & 12th Sts. between Washington & Marshall with handicap parking spots on S. 11th); HFM Maritime Marathon on 6/9/19 (closure of lift bridge & one-way closure on Viebahn St. & Lakeside Blvd, waiver of noise ordinance from 7-8AM); Vic Ferrari July 3rd Celebration on 7/3/19 (Closure of Quay St. from S. 6th to S. 8th, waiver of noise ordinance until 11:30PM); Lakeshore CAP 0.5K on 8/17/19 (closure of Lincoln Park roadway between Fieldhouse & Cabin 1); Manitowoc Salmon Derby on 7/4-7/7/19 (waiver of noise ordinance until 11:30PM on Fri. & Sat., extension of fermented beverage sales on City property until 11:30PM); SubFest on 7/12-7/14/19 (closure of Maritime Dr., waiver of noise ordinance until 11PM on Sat, extension of premise); Community Summer Carnival on 8/3/19 (closure of Quay St. from S. 6th to S. 8th Sts.)

Attachments: [19-0578](#)

[Garden Faire](#)

[HFM Maritime Marathon](#)

[Vic Ferrari July 3rd](#)

[Lakeshore CAP 0.5K](#)

[Manitowoc Salmon Derby](#)

[SubFest](#)

[Summer Carnival](#)

[19-0596](#) Resolution Supporting Proposed Manitowoc County Sales Tax

Attachments: [Res 19-0596](#)

[City of Manitowoc](#)

[2018-CB-30A2 Proposed Chapter 33 \(County Sales and Use Tax\) - 2018-](#)

2. Finance Committee

[19-0459](#) Ordinance to change the name of a portion of Dewey Street to Crawford Boulevard, in area west of Calumet Ave

Attachments: [Ord 19-0459](#)

[19-0316](#)

[19-0503](#) Ordinance to amend 11.010(12) to amend the regulations for "Class B" intoxicating liquor licenses

Attachments: [Ord establishing minimum operating requirements for tavern licenses](#)

- [19-0514](#) Ordinance to Amend 11.130 Direct Sellers (Special Events Exception)
- Attachments:** [Ord to Amend 11.130 Direct Sellers](#)
- [19-0520](#) Updates to Ordinance for Lead Service Line Replacement - Water Laterals
- Attachments:** [2019-05-06 Ltr \(Mayor and City Council\) Water Laterals - Updates to Ordinance](#)
[Ord 19-0520](#)
- [19-0572](#) Unbudgeted CAWG request for traffic signal modifications at the intersection of Custer St. and S. Rapids Rd.
- Attachments:** [19-0572](#)

3. Personnel Committee

- [19-0340](#) Lakeland University Corporate Partnership Agreement
- Attachments:** [Corporate Partnership - Lakeland University.pdf](#)
[Lakeland University-corporate-partner-brochure.pdf](#)
[City Edits to Final Corporate Partnership Agreement LU.pdf](#)
- [19-0488](#) Silver Lake College-Corporate Partnership Agreement
- Attachments:** [Strategic Partnerships Student Information Silver Lake.pdf](#)
[Strategic-Partnership-Brochure-Silver Lake.pdf](#)
[City Edits to City of Manitowoc MOU 2019 -SLC.pdf](#)
- [19-0489](#) Resolution to Hire Seasonal Employees Related to Elected Officials, Department Heads, or Supervisory Personnel
- Attachments:** [2019 Summer Seasonal Hire of Relatives.pdf](#)
- [19-0495](#) Internal Key Control Policy
- Attachments:** [Key Control Policy - Employee.pdf](#)
[KEY REQUEST FORM - Employees.pdf](#)
[Final- KEY REQUEST FORM - Employees.pdf](#)
[Final-Key Control Policy - Employee.pdf](#)
- [19-0497](#) Request to Fill a Temporary Summer Recreation Supervisor at a Recommended Rate of \$18.00/hr
- Attachments:** [Aquatic-Rec Duties for Interim.pdf](#)

4. Public Infrastructure Committee

[19-0032](#) County Highway R (Rapids Road) and Custer Street Intersection Discussion

Attachments: [19-0032_201901081002](#)
[19-0032_201904011329](#)
[19-0032a_201904011330](#)
[19-0032_201905011037](#)
[19-0032-map_201905011038](#)

[19-0477](#) Resolution for Street Lighting - Rapids Road (Custer to Broadway Street)

Attachments: [19-0477](#)
[19-0477-a](#)

[19-0485](#) Pursue opportunity from the WDOT for two electric buses

[19-0496](#) Fire Pit Request for Lower Schuette Park

Attachments: [19-0496](#)

[19-0574](#) Award of WI DNR Recreational Boating Facilities Grant and WI Coastal Management Grant for transient dock facility

Attachments: [19-0574](#)

5. Public Safety Committee

[19-0389](#) Discussion and possible action on backfill and training overlap of the Fire & Rescue Administrative Assistant position.

Attachments: [Fire email](#)

[19-0543](#) Ordinance to amend section 19.020 of the Manitowoc Municipal Code regulating construction of ordinances - rules for holidays.

Attachments: [Ord 19-0543](#)

[19-0544](#) Ordinance to amend section 14.270 of the Manitowoc Municipal Code regulating smoking and tobacco products.

Attachments: [Ord to Amend 14.270 Regulating Vaping Within Buildings](#)

[19-0545](#) Ordinance to amend section 14.290 of the Manitowoc Municipal Code regulating restrictions on sale or gift of cigarettes or tobacco products to children.

Attachments: [Ord to Amend 14.290 Sale of Tobacco to Children](#)

[19-0546](#) Ordinance to amend section 14.160 of the Manitowoc Municipal Code regulating unlawful use of telephone, cell phone, computerized communication system.

Attachments: [ord to amend 14.160 unlawful use of phone](#)

[19-0551](#) Ordinance to amend chapter 18 of the Manitowoc Municipal Code (Electrical Code).

Attachments: [Ord to Amend Ch. 18 Electrical Code](#)

[19-0573](#) Ordinance to amend Section 10.490 of the Manitowoc Municipal Code regulating 2-hour parking on the east and west side of N. 9th St. from the Manitowoc River to Maritime Drive.

Attachments: [Ord 19-0573](#)

6. Plan Commission

J. OTHER BUSINESS

K. ADJOURN

1. Next Scheduled Common Council Meeting: Monday, June 17, 2019 at 6:30pm in the Common Council Chambers at City Hall.

In accordance with the requirements of Title II of the Americans with Disabilities Act (ADA), the City of Manitowoc will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities. If you need assistance or reasonable accommodations in participating in this meeting or event due to a disability as defined under the ADA, please call the City Clerk's office at 920-686-6950 or the City's ADA Coordinator at (920) 686-6990 or e-mail cityattorney@manitowoc.org at least 48 hours prior to the scheduled meeting or event to request an accommodation. For additional assistance, individuals with hearing or speech disabilities can call 711 and be connected to a telephone relay system.

Deborah Neuser
City Clerk