



City of Manitowoc

900 Quay Street
Manitowoc, WI 54220
www.manitowoc.org

Meeting Agenda Common Council

Monday, June 2, 2014

7:00 PM

Council Chambers

Pursuant to Section 19.84(2) and (3) of the Wisconsin Statutes, notice is hereby given to the public, to the Herald-Times-Reporter, the official newspaper of Manitowoc, and to those news media who have filed a written request for this notice that a meeting of the above-referenced will be held at the date, time and location listed above.

The above governmental body will meet to discuss and possibly take action on the agenda items set forth below.

A. CALL TO ORDER

B. ROLL CALL

C. PLEDGE OF ALLEGIANCE

D. INVOCATION

Council President Scott McMeans

E. PRESENTATIONS

F. PUBLIC HEARINGS

[14-1175](#)

Public Hearing at 7:10 p.m. for the purpose of hearing any and all interested parties in the matter of a proposed change to the Official Map to remove certain areas of publicly owned rights-of-way proposed for vacation, plus a non-dedicated extension of the southernmost R/W extending east to future Zimmer Drive.

G. PUBLIC INPUT

Members of the public will be permitted to speak at the first or second scheduled Common Council meeting of each month on any matter of public interest. The comments from each speaker shall be limited to five minutes in length unless extended by action of the Common Council.

H. STANDING COMMITTEE REPORTS

1. Committee of the Whole (Council President Scott McMeans)

2. Finance (Chairman Eric Sitkiewitz)
3. Licensing, Permits and Inspections (Chair Jim Brey)
4. Parks and Recreation (Chair Jason Sladky)
5. Personnel (Chair Jill Hennessey)
6. Public Infrastructure (Chair Dave Soeldner)
7. Public Safety (Chair Christopher Able)

I. APPOINTMENTS AND BUSINESS PRESENTED BY THE MAYOR

J. RECESS

1. During the recess of the Common Council the Mayor will discuss all matters concerning the operation of the City of Manitowoc. Prior to going into recess, the Mayor publicly announces that during the recess the standing committees of the Common Council, as well as the Committee of the Whole, will meet in the Council Chambers to discuss and act upon some of the matters which have been discussed or referred at this Common Council Meeting.
2. CLOSED SESSION: None

K. CONSENT AGENDA

These items will be approved by one motion unless any member of the Council wishes to remove an item for discussion.

1. Removal of Consent Agenda Items

Any Common Council Member may request removal of any item from the consent agenda, and such item shall be removed without debate or vote. Any item or part thereof removed from the consent agenda shall be separately considered.

2. Miscellaneous

[14-1176](#)

Minutes of May 19, 2014 Council meeting, recommending approval and placing on file.

Attachments:

[14-1176.pdf](#)

[14-1178](#) Minutes of Brownfields Advisory Committee of 3/6/14; Great Lakes Utilities Board of 3/19/14; Great Lakes Utilities Power Supply Project Committee of 12/17/13; Great Lakes Utilities West Power Supply Project Committee of 1/22/14; Great Lakes Utilities Lakeswind Project Committee of 3/19/14; Community Development Authority of 4/16/14; Plan Commission of 4/16/14; Wastewater Treatment Facility Board of 3/11/14, recommending placing on file.

Attachments: [glu west pwr.pdf](#)
[glu pwr supply.pdf](#)
[glu.pdf](#)
[brownfields.pdf](#)
[wwtf.pdf](#)
[plan comm.pdf](#)
[cda.pdf](#)
[glu lake.pdf](#)

3. Committee of the Whole

[14-1186](#) General City Claims in the amount of \$460,178.88 enumerated on list thereof, recommending that the claims be allowed and ordered paid and Mayor, Clerk and Finance Director/Treasurer are instructed to issue the necessary order.

Attachments: [14-1186.pdf](#)

4. Finance Committee

[14-1183](#) Report of EMS Medical Billing Associates LLC reviewing EMS billing revenue and patient care report documentation compliance for 2012 and 2013, recommending acceptance and place on file.

Attachments: [14-1183.pdf](#)

5. Licensing, Permits and Inspections Committee

[14-1170](#) Public Works Petition of Charlotte Sobel to cause permanent paving, sidewalks, storm and sanitary sewers and other public utilities on property abutting Viebahn Street, recommending acceptance of petition with copy to be sent to Director of Public Infrastructure.

Attachments: [14-1170.pdf](#)

6. Parks and Recreation Committee

[14-174](#) Proposed management plan for Lakeside Boulevard, recommending adoption of the management plan.

Attachments: [05-19-14 Latest Proposed Lakeside Blvd Bluff Management Plan](#)

[14-1177](#) Request relative to Manitowoc Two Rivers YMCA utilizing Mariner's Trail on August 22 & 23, 2014 in association with their triathlon, recommending granting use of the trail.

Attachments: [14-1177.pdf](#)

7. Personnel Committee

8. Public Infrastructure Committee

[14-1188](#) Report of the Board of Public Works setting 10 year installment plan interest rate at 7.5% for 2013 assessments levied in the year 2014, recommending acceptance of report and place on file.

Attachments: [14-1188.pdf](#)

[14-1192](#) Report of Board of Public Works of May 14 & 28, 2014 on 2013 Special Assessments, recommending acceptance of report and approval of the assessments.

Attachments: [14-1192.pdf](#)

9. Public Safety Committee

[14-1143](#) Fire Department Monthly Report for April 2014, recommending placing on file.

Attachments: [14-1143.pdf](#)

[14-1144](#) Police Department monthly report for April 2014, recommending placing on file.

Attachments: [14-1144.pdf](#)

10. Approval of the following licenses.(Subject to department endorsements and payment of license fees).

L. NON-CONSENT AGENDA ITEMS INCLUDING ITEMS REFERRED AT THIS MEETING AND ITEMS PREVIOUSLY REFERRED WHICH MAY BE CONSIDERED AT THIS COMMON COUNCIL MEETING

1. Committee of the Whole

[14-1171](#) Petition from Charlotte Sobel for direct annexation of approximately 2.25 acres of land from the Town of Newton to the City of Manitowoc, arewa known as Viebahn South #27.

Attachments: [14-1171.pdf](#)

[14-1172](#) Resolution accepting Petition for Annexation from Charlotte Sobel from Town of Newton to City of Manitowoc.

Attachments: [14-1172.pdf](#)

[14-1182](#) Ordinance to annex described herein territory from the Town of Newton to the City of Manitowoc as part of the 9th Aldermanic District and the 25th Ward of the City.

Attachments: [14-1182.pdf](#)

2. Finance Committee

[14-1139](#) Agreement with SpyGlass Group, LLC to conduct a primary telecommunications service audit

Attachments: [Agreement for Telecom Audit](#)

[14-1169](#) Appointments to Capital Allocation Working Group per Resolution 13-086 for term June 1, 2014 through May 31, 2016: Chad Scheinoha, Operations Assistant; Police Chief Oscar Dick; Fire Chief Todd Blaser; Rahr-West Art Museum Director Greg Vadney; Director of Public Infrastructure Dan Koski; Transit/Building & Grounds Team Leader Jim Muenzenmeyer; Finance Director/Treasurer Steve Corbeille.

Attachments: [Resolution 13086 Capital Allocation Working Group.pdf](#)
[Capital Allocation Working Group 2014 2016.docx](#)

3. Licensing, Permits and Inspections Committee

[14-855](#) Ordinance to amend Section 22.010 of the Municipal Code relative to a street vacation and Official Map change in an area located east of Johnston Drive and south of the City Limits.

Attachments: [14-855.pdf](#)

[14-862](#) Resolution to vacate portions of two unnamed streets east of Johnston Drive.

Attachments: [14-862.pdf](#)

[14-1106](#) Ordinance amending Section 15.050 of the Municipal Code to amend the amended zone map of the City for an area north of Waldo Blvd., east of N. Rapids Rd. and south of Lancer Circle from R-2 to I-1.

Attachments: [14-1106.pdf](#)

- [14-1173](#) Petition of Abbey Ridge LLC for vacation of a portion of Ravenswood Lane west of N. 18th Street.
- Attachments:** [14-1173.pdf](#)
- [14-1174](#) Quit Claim Deed from Charlotte J. Sobel, for .12 acres of land for street purposes.
- Attachments:** [14-1174.pdf](#)
- [14-1179](#) Request from Manitowoc Yacht Club to build storage garage on the land leased from the City of Manitowoc.
- Attachments:** [14-1179.pdf](#)
- [14-1204](#) Quit Claim Deed from Manitowoc Cinema LLC containing .17 acres of land for So. 44th Street purposes.
- Attachments:** [14-1204.pdf](#)

4. Parks and Recreation Committee

- [14-821](#) Request by Manitowoc Heat Baseball to keep the 2013 season fees for 2014
- Attachments:** [04-21-14 Heat fee reduction request](#)
- [14-830](#) Request by Discover Eastern Wisconsin Disc Golf organization to allow dogs in Indian Creek and Silver Creek Parks
- Attachments:** [05-19-14 MPRD request - dogs in parks](#)
[05-19-14 Dogs in Parks Study](#)
[05-19-14 DogsInPark-pdga letter](#)
[05-19-14 dogs-mtwc ordinance 14 020](#)
[05-19-14 dogs-germantown ordinance 21 09](#)
[05-19-14 dogs-madison ordinance 8 19](#)
[05-19-14 dogs-Manitowoc County Codes](#)
- [14-873](#) Report of City Plan Commission relative to their review of the location and architectural design for proposed miniature golf course at Citizen Park, recommending Council approve the project.
- Attachments:** [14-873.pdf](#)
- [14-1168](#) Special Events Request from Manitowoc Sunrise Rotary Club for use of sidewalks and streets in and near Lincoln Park for annual run event on October 18, 2014 on the route detailed herein. Also referred to Public Infrastructure Committee.
- Attachments:** [14-1168.pdf](#)

[14-1180](#) Request by Manitowoc Bandits for reduced park rental fees.

Attachments: [14-1180.pdf](#)

[14-1181](#) Special Events Request from Lakeshore Humane Society for use of sidewalks and streets in and near Lincoln Park for 28th Annual Walk for Kindness event on September 20, 2014 on the route detailed herein. Also referred to Public Infrastructure Committee.

Attachments: [14-1181.pdf](#)

[14-1185](#) Special Events Request from LSS-RAYS, Runaway and Youth Services, to hold event in Washington Park on July 9, 2014 with waiver of fees request attached.

Attachments: [14-1185.pdf](#)

[14-1187](#) Special Events Request of Painting Pathways Clubhouse to hold 5k walk/run on September 13, 2014, utilizing sidewalks and Lincoln Park, with waiver of fee request attached. (Copy to Public Infrastructure Committee).

Attachments: [14-1187.pdf](#)

[14-1189](#) Contract with Friends of the Manitowoc Aquatic Center, Inc. relative to miniature golf course installation.

Attachments: [14-1189.pdf](#)

5. Personnel Committee

[14-1184](#) Job Description for Community Development Director.

Attachments: [14-1184.pdf](#)

6. Public Infrastructure Committee

[13-120](#) Ordinance to amend Section 7.210 of the Manitowoc Municipal Code regulating snow removal and deposits.

Attachments: [13-120.pdf](#)

[13-214](#) Request from SMI as representatives of Manitowoc Cinema LLC for approval of a conditional use permit and site plan for a commercial development in an area located south of the south end of So. 44th Street, east of I-43, north of Viebahn St. and west of a lowland area in the vicinity.

[13-606](#) Ordinance amending Sections 10.290 and 10.730 of the Municipal Code to designate a portion of Park Street as a one-way street and to add angle parking.

Attachments: [13-606.pdf](#)

[13-658](#) Ordinance to amend Section 10.410 (1) to remove South 16th Street from Washington Street to 650 feet north of Wollmer Street from the winter parking ban.

Attachments: [13-658.pdf](#)

[14-493](#) Report of Board of Public Works of March 26, 2014, regarding bids received for 2014 Epoxy Painting - Pavement Marking Program, Project WS-14-9.

Attachments: [14-493.pdf](#)

[14-931](#) Communication from Ralph and Karen Kriescher, 603 Meadow Court, relative to various issues with their property.

Attachments: [14-931.pdf](#)

[14-1061](#) Communication from manager of Manitou Manor Apartments relative to condition of Sixth Street from Reed Avenue to Magnolia Drive.

Attachments: [14-1061.pdf](#)

[14-1083](#) Amendment No. 1 to agreement for Wastewater Treatment Facilities Safe Routes to School Assistance with Strand Associates, Inc.

Attachments: [14-1083.pdf](#)

[14-1156](#) Contract with Lakeland Landscape Service to perform restoration work and reseedling of the banks of the Dewey Street Stormwater Detention Pond for the sum of \$7,656.00.

Attachments: [14-1156.pdf](#)
[exhibit b.pdf](#)

7. Public Safety Committee

[14-284](#) Communication from Municipal Judge Steve Olson concerning Municipal Court Staffing.

Attachments: [14-284.pdf](#)

[14-642](#) Communication from Judge Olson updating the Committee on Municipal Court staffing issues.

Attachments: [14-642.pdf](#)

- [14-930](#) Communication from Federal-Mogul Corporation relative to placing signs to direct semi traffic to their shipping and receiving docks on Fairmont.
- Attachments:** [14-930.pdf](#)
- [14-997](#) Ordinance to amend Section 14.330(3) of the Municipal Code regarding concealed weapons.
- Attachments:** [14-997.pdf](#)
- [14-998](#) Ordinance to amend Section 10.390 of the Municipal Code prohibiting parking on a portion of Windiate Street.
- Attachments:** [14-998.pdf](#)
- [14-1008](#) Ordinance to amend Section 14.390(2) of the Municipal Code regarding Habitual Truancy.
- Attachments:** [14-1008.pdf](#)
- [14-1146](#) Discussion concerning expenditures for Police equipment.
- Attachments:** [14-1146a.pdf](#)
[14-1146b.pdf](#)
- [14-1147](#) Public Safety Minutes from April 15, 2014 meeting.
- Attachments:** [14-1147.PDF](#)

8. Licenses

- [14-1197](#) #25A Transfer of "Class B" Retail Intoxicating Liquor and Fermented Malt beverage license from Manitowoc Lodging Associates LLP to BWWI Associates LLC, an operating affiliate of GF Management, acting on behalf of Jeffrey Kolessar, Receiver.
- [14-1194](#) #67A for "Class B" Retail Intoxicating Liquor and Fermented Malt Beverage license of Jessie E. Snyder for 214 N. 8th Street.
- [14-711](#) #68 "Class B" Retail Intoxicating & Fermented Malt Beverage license of Eastwynn Theatres, Inc., Paul Reynolds, Agent, 2555 S. 44th Street, for the period ending June 30, 2014.
- Attachments:** [14-711.pdf](#)
- [14-1199](#) #70 for "Class B" Retail Intoxicating Liquor and Fermented Malt Beverage License of Benevolent & Protective Order of Elks Lodge #687, 1807 N. Rapids Rd., for year ending June 30, 2014.

[14-1212](#) Change of Agent for #70 "Class B" Retail Intoxicating Liquor & Fermented Malt Beverage license of Benevolent & Protective Order of Elks Lodge #687, 1807 N. Rapids Rd., from William Pike to Anne Brogan, for year ending June 30, 2014.

Attachments: [20140530111413770.pdf](#)

[14-1196](#) #55 - 58 for "Class B" Intoxicating Liquor & Fermented Malt Beverage license applications. See attached list.

Attachments: [14-1196.pdf](#)

[14-1190](#) #11 for Secondhand Article Dealer by Justin L. Schnell, Applicant, d/b/a Stockpile Games, 1130 Washington Street.

[14-1191](#) #3 - 6 for Stock Car Races, Racing Exhibitions, Demolition Derby permits of Manitowoc County Expo for various dates during the County Fair.

[14-1193](#) Operator's License Applications. See attached list of operators.

Attachments: [14-1193.pdf](#)

[14-1195](#) #36 for Temporary Class "B" Retailer's License of Manitowoc County Domestic Violence Center for event on June 22, 2014.

[14-1198](#) #37 for Temporary Class "B" license of St. Francis of Assisi Parish for event on August 15-16, 2014.

M. OTHER BUSINESS

N. ADJOURN

Next Scheduled Common Council Meeting: Monday, June 16, 2014 at 7:00pm in the Common Council Chambers at City Hall.

If you need accommodations for this meeting, please notify the City Clerk's office at least 48 hours in advance of the meeting (or as soon as possible after the meeting is posted, if posted less than 48 hours prior to the meeting time) at 686-6950. For additional assistance, individuals with hearing or speech disabilities can call 711 and be connected to a telephone relay system.

**Jennifer Hudon
City Clerk**