



City of Manitowoc

900 Quay Street
Manitowoc, WI 54220
www.manitowoc.org

Meeting Agenda

Common Council

Monday, June 16, 2014

7:00 PM

Council Chambers

Pursuant to Section 19.84(2) and (3) of the Wisconsin Statutes, notice is hereby given to the public, to the Herald-Times-Reporter, the official newspaper of Manitowoc, and to those news media who have filed a written request for this notice that a meeting of the above-referenced will be held at the date, time and location listed above.

The above governmental body will meet to discuss and possibly take action on the agenda items set forth below.

A. CALL TO ORDER

B. ROLL CALL

C. PLEDGE OF ALLEGIANCE

D. INVOCATION

Council President Scott McMeans

E. PRESENTATIONS: None

F. PUBLIC HEARINGS

[14-1248](#)

Public Hearing at 7:10 p.m. to hear any and all interested parties in the matter of a proposed change in zone from "R-2" Single Family District to "I-1" Light Industrial District for an 80' x 100' area located south of existing building (Manitowoc Lutheran High School) and north of Waldo Blvd., to facilitate the redevelopment of this area of the property into a multi-tenant telecommunication facility to include a 130' tall monopole within the proposed rezoning area.

Attachments: [14-1248.pdf](#)

G. PUBLIC INPUT

Members of the public will be permitted to speak at the first or second scheduled Common Council meeting of each month on any matter of public interest. The comments from each speaker shall be limited to five minutes in length unless extended by action of the Common Council.

H. STANDING COMMITTEE REPORTS

1. Committee of the Whole (Council President Scott McMeans)
2. Finance (Chairman Eric Sitkiewitz)
3. Licensing, Permits and Inspections (Chair Jim Brey)
4. Parks and Recreation (Chair Jason Sladky)
5. Personnel (Chair Jill Hennessey)
6. Public Infrastructure (Chair Dave Soeldner)
7. Public Safety (Chair Christopher Able)

I. APPOINTMENTS AND BUSINESS PRESENTED BY THE MAYOR

[14-1331](#) Appointments to the Transit Development Plan Review Committee: Ruben Revels (avid rider and TR Council member) and Pat Naumann (avid rider) with terms expiring on 4/30/16.

Attachments: [14-1331.pdf](#)

[14-1369](#) Appointment to Police and Fire Commission: Michael Wellner, Place of Kay Beilke, five year term expiring 4/30/19.

Attachments: [14-1369.pdf](#)

[14-1370](#) Appointment to Transit Commission: Pat Naumann, Place of Neil Halonen for indefinite term.

Attachments: [14-1370.pdf](#)

J. RECESS

During the recess of the Common Council the Mayor will discuss all matters concerning the operation of the City of Manitowoc. Prior to going into recess, the Mayor publicly announces that during the recess the standing committees of the Common Council, as well as the Committee of the Whole, will meet in the Council Chambers to discuss and act upon some of the matters which have been discussed or referred at this Common Council Meeting.

2. CLOSED SESSION: None

K. CONSENT AGENDA

These items will be approved by one motion unless any member of the Council wishes to remove an item for discussion.

1. Removal of Consent Agenda Items

Any Common Council Member may request removal of any item from the consent agenda, and such item shall be removed without debate or vote. Any item or part thereof removed from the consent agenda shall be separately considered.

2. Miscellaneous

[14-1249](#)

Minutes of Common Council of June 2, 2014, recommending acceptance and placing on file.

Attachments:

[20140609135817326.pdf](#)

[14-1251](#)

Communication from Wisconsin Dept. of Administration advising the Sobel Annexation has been reviewed and found to be in the public interest, recommending placing on file.

Attachments:

[14-1251.pdf](#)

[14-1252](#)

Communication from Wisconsin Dept. of Natural Resources notifying of an air pollution permit application review of Manitowoc Cranes, Inc., 2401 S. 30th St., recommending placing on file.

Attachments:

[14-1252.pdf](#)

3. Committee of the Whole

[14-1367](#)

General City Claims in the amount of \$3,110,626.54 enumerated on list thereof, recommending that the claims be allowed and ordered paid and Mayor, Clerk and Finance Director/Treasurer are instructed to issue the necessary order.

Attachments:

[14-1367-1.pdf](#)

4. Finance Committee

5. Licensing, Permits and Inspections Committee

[14-1064](#)

PC17-2014: SMI/Abbey Ridge LLC; Request for Release of Sanitary Sewer Easement.

Request from SMI as representative of Abbey Ridge LLC for a change to the official map eliminating a portion of Ravenswood Lane per attached map, recommending acceptance and place on file.

Attachments:

[14-1064.pdf](#)

[pc 17-2014 smi abbey ridge easement release](#)

[14-1065](#) PC17-2014: SMI/Abbey Ridge LLC; Request for Release of Sanitary Sewer Easement.

Request from SMI as representative of Abbey Ridge LLC for a street vacation for a portion of Ravenswood Lane per attached map, recommending acceptance and placing on file.

Attachments: [14-1065.pdf](#)
[pc 17-2014 smi abbey ridge easement release](#)

[14-1171](#) PC6-2014: Sobel; Petition for Annexation to the City of Manitowoc Pursuant to Wis. Stat. § 66.0217(3) for 2.25-Acres at Viebahn Street and Fox Valley & Western Railroad Trackage.

Petition from Charlotte Sobel for direct annexation of approximately 2.25 acres of land from the Town of Newton to the City of Manitowoc, area known as Viebahn South #27, recommending acceptance and place on file.

Attachments: [14-1171.pdf](#)
[pc 6-2014 sobel petition for annexation](#)

[14-1173](#) PC11-2014: SMI/Abbey Ridge LLC; Proposed Vacation Under Wis. Stat. § 66.1003(2) and Official Map Amendment Under Wis. Stat. § 62.23(6) at Ravenswood Lane, West of N. 18th Street and West of Future Ebony Avenue.

Petition of Abbey Ridge LLC for vacation of a portion of Ravenswood Lane west of N. 18th Street, recommending acceptance and placing on file.

Attachments: [14-1173.pdf](#)
[pc 11-2014 SMI Abbey Ridge proposed vacation Ravenswood & N 18th](#)

[14-1174](#) PC1-2014: Sobel; Quit Claim Deed to the City of Manitowoc for .12-Acres for Viebahn Street Purposes.

Quit Claim Deed from Charlotte J. Sobel, for .12 acres of land for street purposes, recommending acceptance and place on file.

Attachments: [14-1174.pdf](#)
[pc 1-2014 sobel quit claim deed viebhan st](#)

[14-1204](#) PC1-2014: Manitowoc Cinema, LLC; Quit Claim Deed to the City of Manitowoc for .17-Acres for So. 44th Street Purposes .

Quit Claim Deed from Manitowoc Cinema LLC containing .17 acres of land for So. 44th Street purposes, recommending acceptance and place on file.

Attachments: [14-1204.pdf](#)
[pc 1-2014 manitowoc cinema quit claim s 44th st](#)

[14-1260](#) Report of City Clerk of summary of fees collected for leased parking stalls for 2013-14, recommending acceptance and place on file.

Attachments: [14-1260.pdf](#)

[14-1349](#) Report of City Plan Commission relative to two Quit Claim Deeds, one for Viebahn St. purposes and one for S. 44th St. purposes, recommending acceptance of report and place on file.

Attachments: [14-1349.pdf](#)

[14-1351](#) Report of City Plan Commission of annual review of special permits for fixed animated signs recommending continuation of the previously issued permits, with no changes to be made, recommending acceptance of report and place on file.

Attachments: [14-1351.pdf](#)

6. Parks and Recreation Committee

[14-1305](#) Report of Board of Public Works of June 11, 2014, recommending 1st and final payment to Serenity Farm Landscaping, Inc. in the amount of \$9,045.00 for Cutting and Removal of Trees at Lincoln Park Zoo, recommending payment.

Attachments: [14-1305.pdf](#)

7. Personnel Committee

8. Public Infrastructure Committee

[14-1066](#) PC17-2014: SMI/Abbey Ridge LLC; Request for Release of Sanitary Sewer Easement.

Request from SMI as representative of Abbey Ridge LLC for a vacation of a sanitary sewer easement along Ravenswood Lane and Ebony Avenue, recommending placing on file.

Attachments: [14-1066.pdf](#)
[pc 17-2014 smi abbey ridge easement release](#)

[14-1275](#) 2013 Compliance Maintenance Annual Report (CMAR) of Wastewater Treatment Facility, recommending acceptance and place on file.

Attachments: [14-1275.pdf](#)

[14-1295](#) Progress Invoice from Wisconsin Dept. of Transportation in the amount of \$17,029.38 for Waldo Blvd. CTH R - 8th Street, Project No. 1500-37-00, recommending payment.

Attachments: [14-1295.pdf](#)

[14-1304](#) Progress Invoice from Wisconsin Dept. of Transportation in the amount of \$10,354.99 for Waldo Blvd. 8th St. - Maritime Dr., Project No. 4570-12-00, recommending payment.

Attachments: [14-1304.pdf](#)

[14-1306](#) Report of Board of Public Works of June 11, 2014, recommending 2nd and final payment to J.F. Ahern in the amount of \$45,257.68 for WS-14-2 Wastewater Waste Gas Burner, recommending payment.

Attachments: [14-1306.pdf](#)

[14-1352](#) Report of City Plan Commission which has reviewed a proposal to extinguish a sanitary sewer easement in the area of Abbey Ridge Condominium, recommending Council authorize termination, recommending acceptance of report and adoption of recommendations.

Attachments: [14-1352.pdf](#)

9. Public Safety Committee

10. Approval of the following licenses.(Subject to department endorsements and payment of license fees).

L. NON-CONSENT AGENDA ITEMS INCLUDING ITEMS REFERRED AT THIS MEETING AND ITEMS PREVIOUSLY REFERRED WHICH MAY BE CONSIDERED AT THIS COMMON COUNCIL MEETING

1. Committee of the Whole

[14-1172](#) Resolution accepting Petition for Annexation from Charlotte Sobel from Town of Newton to City of Manitowoc.

Attachments: [20140609143741363.pdf](#)

[14-1182](#) Ordinance to annex described herein territory from the Town of Newton to the City of Manitowoc as part of the 9th Aldermanic District and the 25th Ward of the City.

Attachments: [14-1182.pdf](#)

[14-1338](#) Resolution in support of a National Marine Sanctuary in Wisconsin's Mid-Lake Michigan Maritime Trails Region.

Attachments: [14-1338.pdf](#)

2. Finance Committee

[14-1247](#) Summons and Complaint of CVS Pharmacy, Inc. vs. City of Manitowoc, Case No. 14 CV 247, of June 4, 2014.

Attachments: [14-1247.pdf](#)

[14-1308](#) Agreement with Tyler Technologies to renew IAS support for the period July 1, 2014 through June 30, 2015 in the amount of \$43,710.00.

Attachments: [14-1308.pdf](#)

3. Licensing, Permits and Inspections Committee

[14-855](#) Ordinance to amend Section 22.010 of the Municipal Code relative to a street vacation and Official Map change in an area located east of Johnston Drive and south of the City Limits.

Attachments: [14-855.pdf](#)

[14-862](#) Resolution to vacate portions of two unnamed streets east of Johnston Drive.

Attachments: [14-862.pdf](#)

[14-1106](#) Ordinance amending Section 15.050 of the Municipal Code to amend the amended zone map of the City for an area north of Waldo Blvd., east of N. Rapids Rd. and south of Lancer Circle from R-2 to I-1.

Attachments: [14-1106.pdf](#)

[14-1242](#) Request from the Fat Seagull to extend their liquor license premise to their fenced-in parking lot on Friday, July 18, 2014, as they will be having a band playing outside from 5 to 9 p.m.

Attachments: [14-1242.pdf](#)

[14-1246](#) Request from OstrichFest, LLC to extend live music performance until 12:30 a.m. with beer sales ending at midnight on Saturday, June 28, 2014 at Manitowoc County Expo grounds.

Attachments: [14-1246.pdf](#)

[14-1253](#) Communication from IMG Development, representing Sprint, to modify equipment at 736 Revere Dr. per antenna lease agreement.

Attachments: [14-1253.pdf](#)

- [14-1332](#) Resolution to vacate a portion of Ravenswood Lane.
- Attachments:** [14-1332.pdf](#)
- [14-1334](#) Ordinance to amend Section 22.010 of the Municipal Code relative to change to the Official Map removing a portion of Ravenswood Lane .
- Attachments:** [14-1334.pdf](#)
- [14-1335](#) Report of City Plan Commission relative to proposed vacation and Official Map amendment at Ravenswood Lane, west of N. 18th Street and west of future Ebony Ave. with Commission recommending the Council to instruct the Clerk to call for public hearing and publication of the notice.
- Attachments:** [14-1335.pdf](#)
- [14-1336](#) Report of City Plan Commission recommending Viebahn South #27 annexation area be approved and Council to adopt the ordinance.
- Attachments:** [14-1336.pdf](#)
- [14-1337](#) Request from Dana Estrada requesting reconsideration of denial of Operator's License #318.
- Attachments:** [14-1337.pdf](#)
- [14-1350](#) Report of City Plan Commission relative to request from Manitowoc County for demolition of building at 823 Washington Street advising Council that the Commission has granted a Certificate of Appropriateness subject to conditions contained in the report.
- Attachments:** [14-1350.pdf](#)
- [14-1359](#) Utility Easement between Manitowoc Area Visitor and Convention Bureau and City of Manitowoc to serve an electronic sign.
- Attachments:** [14-1359.pdf](#)
- [14-1361](#) Sidewalk Privilege Agreement with Manitowoc Area Visitor & Convention Bureau to serve an electronic sign.
- Attachments:** [spa vic.pdf](#)
- [14-1362](#) Sidewalk Privilege Agreement with Manitowoc Area Visitor & Convention Bureau to serve a directional sign.
- Attachments:** [spa vic.pdf](#)

4. Parks and Recreation Committee

[14-821](#) Request by Manitowoc Heat Baseball to keep the 2013 season fees for 2014

Attachments: [04-21-14 Heat fee reduction request](#)

[14-873](#) Report of City Plan Commission relative to their review of the location and architectural design for proposed miniature golf course at Citizen Park, recommending Council approve the project.

Attachments: [14-873.pdf](#)

[14-1135](#) Proposed Parks facility rental rates and policy.

Attachments: [06-16-14 Parks facility rental charge proposal](#)

[14-1180](#) Request by Manitowoc Bandits for reduced park rental fees.

Attachments: [14-1180.pdf](#)

[14-1185](#) Special Events Request from LSS-RAYS, Runaway and Youth Services, to hold event in Washington Park on July 9, 2014 with waiver of fees request attached.

Attachments: [14-1185.pdf](#)

[14-1244](#) Request from Goodwill Industries of North Central Wisconsin to exercise the \$100,000 donor privilege to name field at Dewey Street Park, "Goodwill NCW Miracle League Field of Dreams".

Attachments: [14-1244.pdf](#)

[14-1245](#) Special Events Request from Heavy Pedal Velo Club to hold cyclocross bike race in and around Silver Creek Park on October 5, 2014, with route detailed therein.

Attachments: [14-1245.pdf](#)

[14-1268](#) Request from Todd Mitchler seeking permission to vend soda, other beverages and snacks at parks and recreation areas as well as use of Silver Creek Park concession stand when not already reserved or in use.

Attachments: [14-1268.pdf](#)

[14-1312](#) Request by the Friends of the Mariners Trail to place signage along the trail indicating where donations can be sent as well as boxes with envelopes

Attachments: [14-1312](#)

[14-1329](#) Request from United Way Manitowoc County requesting use of garbage cans, picnic tables and barricades with waiver of fee for same for United Way Manitowoc County Campaign Kickoff Block Party on August 9, 2014.

Attachments: [14-1329.pdf](#)

[14-1339](#) Fees and policies at the Manitowoc Family Aquatic Center, including special party rates and arrangements, with Aquatic Center Rental Agreement attached.

Attachments: [06-16-14 Pool Rental App Form](#)

[14-1355](#) Ordinance to amend Section 8.230 of the Municipal Code to allow camping in Lincoln Park and campfires in Lincoln Park.

Attachments: [14-1355.pdf](#)

[14-1358](#) Ordinance to amend Section 14.020(5)(b) of the Municipal Code to allow dogs in the disc golf course at Indian Creek Park.

Attachments: [14-1358.pdf](#)

[14-1363](#) Report of Board of Public Works of June 11, 2014 for bids received for Red Arrow Park Beach Nourishment Phase II, Project WO-14-12.

Attachments: [14-1363.pdf](#)

5. Personnel Committee

[14-1353](#) Resolution to replace Wastewater Treatment Facility Operator position due to a resignation.

Attachments: [14-1353.pdf](#)

[14-1354](#) Resolution to replace Community Service Worker II position at the Police Department due to a retirement.

Attachments: [14-1354.pdf](#)

[14-1360](#) Resolution to appoint Human Resources Director.

Attachments: [14-1360-1.pdf](#)

6. Public Infrastructure Committee

[13-120](#) Ordinance to amend Section 7.210 of the Manitowoc Municipal Code regulating snow removal and deposits.

Attachments: [13-120.pdf](#)

- [13-214](#) Request from SMI as representatives of Manitowoc Cinema LLC for approval of a conditional use permit and site plan for a commercial development in an area located south of the south end of So. 44th Street, east of I-43, north of Viebahn St. and west of a lowland area in the vicinity.
- [13-606](#) Ordinance amending Sections 10.290 and 10.730 of the Municipal Code to designate a portion of Park Street as a one-way street and to add angle parking.
- Attachments:** [13-606.pdf](#)
- [13-658](#) Ordinance to amend Section 10.410 (1) to remove South 16th Street from Washington Street to 650 feet north of Wollmer Street from the winter parking ban.
- Attachments:** [13-658.pdf](#)
- [14-493](#) Report of Board of Public Works of March 26, 2014, regarding bids received for 2014 Epoxy Painting - Pavement Marking Program, Project WS-14-9.
- Attachments:** [14-493.pdf](#)
- [14-931](#) Communication from Ralph and Karen Kriescher, 603 Meadow Court, relative to various issues with their property.
- Attachments:** [14-931.pdf](#)
- [14-1061](#) Communication from manager of Manitou Manor Apartments relative to condition of Sixth Street from Reed Avenue to Magnolia Drive.
- Attachments:** [14-1061.pdf](#)
- [14-1083](#) Amendment No. 1 to agreement for Wastewater Treatment Facilities Safe Routes to School Assistance with Strand Associates, Inc.
- Attachments:** [14-1083.pdf](#)
- [14-1243](#) Special Events Request from Manitowoc Track Club to hold 5k run on Saturday, August 2, 2014, beginning at Lincoln Park parking lot and finishing at Ron Rubick Municipal Field and requesting barricades and cones.
- Attachments:** [14-1243.pdf](#)
- [14-1250](#) 2014 Section 5311 Capital Assistance Grant agreement between State of Wisconsin and City of Manitowoc.
- Attachments:** [14-1250.pdf](#)
- [14-1286](#) Resolution setting assessments for 2014 Seal Coating Program.
- Attachments:** [14-1286.pdf](#)

- [14-1307](#) Request from Party Pizzazz for permission to vend novelties at the 4th of July fireworks.
- Attachments:** [14-1307.pdf](#)
- [14-1330](#) Communication from Ivy Trails, 836 S. 8th St., to use the sidewalk to display various items during the year as detailed therein with map attached.
- Attachments:** [14-1330.pdf](#)
- [14-1333](#) Special Events Request from Manitowoc Public Library to hold Sweet 16 Anniversary Celebration in conjunction with Krazy Daze on July 11, 2014 requesting closure of Quay Street and waiver of fees for same.
- Attachments:** [14-1333-1.pdf](#)
- [14-1356](#) Ordinance to amend Section 7.320 of the Municipal Code to change the assessment for seal coating.
- Attachments:** [14-1356.pdf](#)
- [14-1357](#) Memorandum from Director of Public Infrastructure Dan Koski and City Attorney Kathleen McDaniel relative to Safe Routes to School Grant.
- Attachments:** [13-256.pdf](#)
[14-1357.pdf](#)
- [14-1364](#) Report of Board of Public Works of May 11, 2014 for bids received for Hail Damage Roof Replacements at various locations - complex, Project No. WB-14-15.
- Attachments:** [14-1364.pdf](#)
- [14-1365](#) Report of Board of Public Works of May 11, 2014 for Hail Damage Roof Replacement at various locations - standard, Project No. WB-14-16.
- Attachments:** [14-1365.pdf](#)
- [14-1366](#) Report of Board of Public Works of May 11, 2014 for bids received for 2014 Rahr-West Art Museum surveillance system update (rebid), Project No. WB-14-13R.
- Attachments:** [14-1366.pdf](#)

7. Public Safety Committee

- [14-1241](#) Request from Wagner's RV Center to extend noise ordinance to midnight on September 5 - 7, 2014 for Campfest at the Manitowoc County Expo Fair Grounds.
- Attachments:** [14-1241.pdf](#)

8. Licenses

[14-1368](#) Operator's Licenses: 2014-16 Two Year Operator's Licenses #80 - 149; 2014-15 One Year Operator's Licenses #4-5; Temporary Operator's License #41-43 (See attached list).

Attachments: [14-1368.pdf](#)

[14-1371](#) #5 Mobile Home Park License of University Village Heights, LLC, 2350 S. 23rd St. for period 6/19/14 to 6/19/15.

[14-1372](#) #3-4 Bowling Alley license for 2014-15 (see attached list).

Attachments: [14-1372.pdf](#)

[14-1373](#) #21-23 Class "A" Retail Fermented Malt Beverage licenses for 2014-15 (see attached list).

Attachments: [14-1373.pdf](#)

[14-1374](#) #59-66 for "Class B" Intoxicating Liquor & Fermented Malt Beverage licenses for 2014-15 (see attached list).

Attachments: [14-1374.pdf](#)

M. OTHER BUSINESS

N. ADJOURN

1. Next Scheduled Common Council Meeting: Monday, July 21, 2014 at 7:00pm in the Common Council Chambers at City Hall.

If you need accommodations for this meeting, please notify the City Clerk's office at least 48 hours in advance of the meeting (or as soon as possible after the meeting is posted, if posted less than 48 hours prior to the meeting time) at 686-6950. For additional assistance, individuals with hearing or speech disabilities can call 711 and be connected to a telephone relay system.

**Jennifer Hudon
City Clerk**