



City of Manitowoc

900 Quay Street
Manitowoc, WI 54220
www.manitowoc.org

Meeting Agenda

Common Council

Monday, June 20, 2016

6:30 PM

Council Chambers

Pursuant to Section 19.84(2) and (3) of the Wisconsin Statutes, notice is hereby given to the public, to the Herald-Times-Reporter, the official newspaper of Manitowoc, and to those news media who have filed a written request for this notice that a meeting of the above-referenced will be held at the date, time and location listed above.

The above governmental body will meet to discuss and possibly take action on the agenda items set forth below.

A. CALL TO ORDER

B. ROLL CALL

C. PLEDGE OF ALLEGIANCE & INVOCATION

D. PRESENTATIONS

16-0504 Presentation by Library Director Cherilyn Stewart on Library activities.

E. PUBLIC HEARINGS

[16-0510](#) Public Hearing to be held at 6:35 p.m. for the purpose of hearing any and all interested parties in the matter of a proposed change in zone from "R-1" Residential - Agricultural District, and "B-1" Office - Residential District to "C-1" Commercial District, for 27.5 acres located on the Manitowoc County Expo Grounds west of S. Rapids Rd. to facilitate the development of a department store within the proposed rezoning area

Attachments: [16-0510.pdf](#)

[16-0511](#) Public Hearing to be held at 6:40 p.m. for the purpose of hearing any and all interested parties in the matter of a proposed change to the Official Map west of Mirro Drive and south of E. Albert Drive.

Attachments: [off map.pdf](#)

F. PUBLIC INPUT

Members of the public will be permitted to speak at the Common Council meeting each month on any matter of public interest. The comments from each speaker shall be limited to five minutes in length unless extended by action of the Common Council.

G. APPOINTMENTS AND BUSINESS PRESENTED BY THE MAYOR

- [16-0557](#) Appointment to Police and Fire Commission: Jill Hennessey in place of P. Blashka for unexpired term ending 4/30/18 (effective July 1, 2016).
- [16-0558](#) Appointment to Committee on Aging: June Kraemer in place of B. Dornaus-Lau for unexpired term ending 6/1/17.
- [16-0560](#) Reappointment to Rahr-West Art Museum Board: Michael E. Halla for 3 year term ending June 1, 2019.

H. CONSENT AGENDA

These items will be approved by one motion unless any member of the Council wishes to remove an item for discussion.

1. Removal of Consent Agenda Items

Any Common Council Member may request removal of any item from the consent agenda, and such item shall be removed without debate or vote. Any item or part thereof removed from the consent agenda shall be separately considered.

2. Miscellaneous

- [16-0509](#) Minutes of May 16, 2016 Common Council meeting, recommending approval and place on file.

Attachments: [16-0509.pdf](#)

3. Committee of the Whole (Consent)

- [16-0555](#) Communication from Alderperson Jill Hennessey resigning as District 7 Alderperson effective June 30, 2016, recommending acceptance and place on file.

Attachments: [16-0555.pdf](#)

- [16-0565](#) Report of Special Events Committee recommending approval of the following events subject to Council action: MPPA Police Chase on 10/8/16 (waiver of rules prohibiting dogs in park); Wisconsin Maritime Museum Subfest 2016 on July 8-10, 2016 (street closures: Maritime from N. 6th to N. 8th and Quay from S. 6th to S. 8th & extension of premise for alcohol sales); Jazz at the Aquatic Center on 8/20/16 (waiver of rules prohibiting alcohol); recommending approvals.

Attachments: [report 16-0565.pdf](#)
[mppa.pdf](#)
[subfes.pdf](#)
[jazz.pdf](#)

[16-0566](#)

Report of Special Events Committee relative to approval of the following events: Lao New Year change of date to August 6, 2016; Waiver of Fees request for Lincoln High School staff event on 8/29/16; WIXX Wisconsin Dells Cards "Dells Drop" on 6/1/16; Gospel Singing and Preaching change of date to 6/24/16; Cool City Classic Car Cruise on 6/24/16; YMCA Family Fitness Event on 8/6/16; Residential Block Party at Indian Bluff Drive on 8/13/16; Waiver of Fees for Evening of Remembrance on 6/29/16; Treehouse Theater Brat Fry on 6/25 and 7/23, recommending acceptance of report and place on file.

Attachments:

[rep 16-0566.pdf](#)
[lao new year.pdf](#)
[LINCOLN.pdf](#)
[WIS DELLS.pdf](#)
[gospel sing.pdf](#)
[cruise night.pdf](#)
[ymca.pdf](#)
[indian bluff block party.pdf](#)
[evening.pdf](#)
[treehouse.pdf](#)

4. Finance Committee (Consent)[16-0487](#)

Wells Fargo Bank, N.A. vs. Patricia Nelson & John Doe Nelson, & City of Manitowoc, Foreclosure Case # 16 CV 0195, recommending to accept and refer to City Attorney.

Attachments:

[20160516194334220](#)

[16-0505](#)

Report of General City Claims in the amount of \$5,334,410.19 enumerated on list thereof, recommending that the claims be allowed and ordered paid and Mayor, Clerk and Finance Director/Treasurer are instructed to issue the necessary order.

Attachments:

[report.pdf](#)
[checks 5-17-16.pdf](#)
[checks 5-20-16.pdf](#)
[checks 5-27-16.pdf](#)
[checks 6-3-16.pdf](#)
[checks 6-10-16.pdf](#)
[checks 6-17-16.pdf](#)

[16-0561](#) Report of City Plan Commission relative to proposed change to Section 15.370(19)(a) of the Municipal Code regarding Community Living Arrangements, recommending acceptance of report with Clerk to call for public hearing.

Attachments: [16-0561.pdf](#)

[16-0563](#) Report of City Plan Commission relative to request for release of easement BOC Partnership LLC (Badger Office City) on property located at 4716 Expo Drive, recommending approval of the request.

Attachments: [16-0563.pdf](#)

[16-0564](#) Report of City Plan Commission relative to request from Shady Lane for a conditional use permit for a campus wide master plan for up to a mix of 309 beds for a blend of either Skilled Nursing Facility, Community Based Residential Facility or Resident Care Apartment Complex type beds, recommending approval of the CUP as well as granting the exceptions to the 2500 foot spacing rule and density requirements.

Attachments: [16-0564.pdf](#)

[16-0582](#) Partial Release of Easement of a 14 foot wide utility and sewer and water main lateral easement to Jeffery B. Vogel, Owner, for an area south of Packer Lane, recommending executing the partial release with Mr. Vogel to pay for recording fees.

Attachments: [16-0582.pdf](#)

5. Personnel Committee (Consent)

6. Public Infrastructure Committee (Consent)

[16-0448](#) Summer hours and staffing requirements at the Manitowoc Family Aquatic Center, recommending placing on file.

Attachments: [16-0448.pdf](#)

[16-0503](#) Report of Board of Public Works of May 25, 2016, of bids received for 2016 Seal Coating Program, Project WS-16-6, recommending awarding to low bidder, Scott Construction, Inc. in the amount of \$139,711.61.

Attachments: [16-0503.pdf](#)
[bid tab.pdf](#)

[16-0506](#) Animal Loan Agreement between the City of Manitowoc and the Manitowoc County Farm Bureau for the animals loaned to the Lincoln Park Zoo, recommending approving the agreement.

Attachments: [animal loan.pdf](#)

[16-0507](#) Report of Board of Public Works relative to request for No Access Agreements for 714 Pine St., 710 Pine St., 708 Pine St., 1004 Lincoln Blvd. and 711 Waldo Blvd. for alley resurfacing, recommending entering into the No Access Agreements.

Attachments: [no access.pdf](#)

[16-0508](#) Report of Board of Public Works of May 25, 2016, relative to request from Manitowoc Housing Authority for exemption from special assessment for concrete paving assessment, recommending denial of the request.

Attachments: [housing auth.pdf](#)

[16-0527](#) Request for RFP for Lawn Cutting Options, recommending placing on file.

Attachments: [16-0527.pdf](#)

[16-0533](#) Senior Center \$24,000 Donation, recommending authorizing staff to make recommendations concerning disbursement of funds.

Attachments: [16-0533.pdf](#)

[16-0535](#) Wastewater Treatment Facility Compliance Maintenance Annual Report, recommending acceptance and place on file.

Attachments: [16-0535](#)

[16-0537](#) Notification of Residual Contamination and Continuing Obligations Flambeau Street Right-of-Way (AECOM Project #60134830(113845), recommending placing on file.

Attachments: [16-0537](#)

[16-0554](#) Report of Board of Public Works of June 1, 2016 for Playground Equipment at Silver Ridge Park for 2nd and Final Payment to Miller & Associates Sauk Prairie Inc. in the amount of \$11,700.00, recommending payment.

Attachments: [16-0554.pdf](#)

7. Public Safety Committee (Consent)

[16-0255](#) Wisconsin Dept. of Corrections requesting approval for a temporary placement at the Dept. of Correction's Transitional Living facility at 1118 South 19th Street, recommending approval of request.

Attachments: [16-0255 Dept. of Corrections](#)

[16-0345](#) Department of Corrections Transitional Housing letter dated March 29th requesting resident placement at 1118A South 19th Street, recommending approval of request.

Attachments: [March 29th File# 16-0345](#)

[16-0346](#) Department of Corrections Transitional Housing letter dated April 7th requesting resident placement at 1118A South 19th Street, recommending approval of request.

Attachments: [April 7th File# 16-0346](#)

[16-0491](#) April update from Fire Chief Todd Blaser on the Life Safety & Neighborhood Services, recommending acceptance and place on file.

Attachments: [Item 16-0491](#)

I. STANDING COMMITTEE REPORTS

1. Committee of the Whole

[16-0556](#) Resolution authorizing Community Development staff to proceed with drafting the Project Plan and Boundary for Tax Incremental Financing District #19 in the vicinity of the Manitowoc County Expo grounds.

Attachments: [16-0556.pdf](#)

2. Finance Committee

[16-0451](#) Professional Services Agreement to Administer the City of Manitowoc Housing Community Development Block Grant (CDBG)/Revolving Loan Programs with MSA Professional Services

Attachments: [16-0451.pdf](#)

[16-0452](#) Resolution Declaring the Complex located at 1512 Washington St. Blighted

Attachments: [Resolution Mirro](#)

[16-0478](#) Ordinance to amend Section 22.010 of the Municipal Code entitled Official Map - Master Subdivision Plans in an area located west of Mirro Drive and south of E. Albert Drive.

Attachments: [ord 16-0478.pdf](#)
[map 16-0478.pdf](#)

[16-0480](#) Ordinance amending Section 15.050 of the Municipal Code to rezone a portion of land located on the Manitowoc County Expo grounds west of S. Rapids Road from R-1 Residential - Agricultural and B-1 Office - Residential to C-1 Commercial.

Attachments: [map 16-0480.pdf](#)
[ord 16-0480.pdf](#)

[16-0562](#) Ordinance to amend Section 15.370(19)(a) of Chapter 15 of the Municipal Code regulating Community Living Arrangements.

Attachments: [16-0562.pdf](#)

[16-0568](#) Report of Finance Committee to grant the various licenses subject to approvals, inspections, insurance, payment of license fees and meeting State Statute requirements, as detailed therein.

Attachments: [062016 licenses.pdf](#)

[16-0570](#) Resolution authorizing Director of Public Infrastructure Dan Koski and Rob Michaelson of MPU to apply for DNR loan funding for the Newton Gravel Pit remediation project.

Attachments: [16-0570.pdf](#)

[16-0575](#) Request from Meadow Sports Complex to extend their liquor license on July 17, 2016, to a portion their parking lot for the Gumby's Club Fore a Cure golf fundraiser.

Attachments: [16-0575.pdf](#)

3. Personnel Committee

[16-0521](#) Full Time City Electrician Justification Report

Attachments: [city electrician justification. 2016 doc](#)
[2016 ELECTRIC SCHEDULE for justification Rev 5](#)
[Electrical Inspector JD 2016](#)
[Electrician.JD 5](#)

[16-0574](#) Resolution that the Electrical Inspector and Electrician positions be split into two separate full time positions, the current employee be placed in the full time Electrician position, and to hire another full time employee to perform the duties of Electrical Inspector along with approval of the job descriptions.

Attachments: [res 16-0574.pdf](#)
[job descr electrical insp.pdf](#)
[job descr electrician.pdf](#)

[16-0589](#) Resolution to hire a Commercial Building Plan Review/Inspector who shall be part time working no more than 10 hours per week at \$50 per hour and approve the newly created job description for same.

Attachments: [res 16-0569.pdf](#)
[job descr.pdf](#)

[16-0573](#) Resolution to approve a temporary increase in compensation for Staff Attorney in the amount not to exceed \$2,200.00 throughout the City Attorney's FMLA.

Attachments: [res 16-0573.pdf](#)

4. Public Infrastructure Committee

- [16-0405](#) Michigan Avenue Snow Dump Recommendations.
Attachments: [16-0405.pdf](#)
- [16-0526](#) Complaint regarding Northwest corner of N. 14th and Michigan Avenue curb.
Attachments: [16-0526](#)
- [16-0528](#) Citizen request regarding disc golfers in Silver Creek Park.
Attachments: [16-0528.pdf](#)
- [16-0532](#) Request to Raze Small restroom at Red Arrow Park
Attachments: [16-0532](#)
- [16-0538](#) Reopening and Redevelopment Plan for Tennis Court area at Citizen Park
Attachments: [16-0538.pdf](#)
- [16-0539](#) City Rental Policy for Barricades and other traffic control
Attachments: [16-0539.pdf](#)
- [16-0540](#) City Plowing and removal of snow on Private Properties
Attachments: [20160610104511887.pdf](#)
- [16-0542](#) Watermain Petition (Plan E) for Fessler Drive
Attachments: [16-0542.pdf](#)
- [16-0545](#) Resolution approving the 2016 Sealcoating Program.
Attachments: [16-0545.pdf](#)
- [16-0549](#) Sale of Four (4) Remaining Police Vehicles
Attachments: [20160615153445073.pdf](#)
- [16-0559](#) Report of Board of Public Works of June 1, 2016, relative to request from Jake Wenzel to remove 2001 Marshall St., parcel 000-297-010, from the private snow removal list as well as rescinding his \$850 assessment, recommending to remove his property from the snow removal list but denying his request to rescind the snow removal assessment.
Attachments: [wenzel.pdf](#)
- [16-0571](#) Contract with Vinton Construction Company to install a new 6 inch sanitary building sewer (lateral) for 3617 Viebahn Street for \$9,902.00.
Attachments: [16-0571.pdf](#)

[16-0572](#) Contract with Vinton Construction Company to install a new 6 inch sanitary building sewer (lateral) for 4025 Viebahn Street for \$18,703.00.

Attachments: [16-0572.pdf](#)

5. Public Safety Committee

[16-0352](#) Ordinance to amend portions of Section 10.490 of the Municipal Code regulating two-hour parking in the City of Manitowoc.

Attachments: [16-0352.pdf](#)

[16-0356](#) Ordinance to amend Sections 10.390 and 10.510 of the Manitowoc Municipal Code regulating limited time and angled parking in City parking lots.

Attachments: [ord 16-0356.pdf](#)

[Item 16-0356 City Parking Lots](#)

[16-0369](#) Request from Joshua Wendt to create crosswalks across North 17th Street.

Attachments: [16-0369](#)

[16-0395](#) Department of Corrections Transitional Housing letter dated April 20, 2016 requesting placement at 1118A South 19th Street

Attachments: [16-0395](#)

[16-0421](#) Via the Mayor's Office a request has been received from Aspire Real Estate and Brennan Seehafer to lease 5 parking spots in the City Hall parking lot. See highlighted parking area on the attached map.

Attachments: [Item #16-0421 Parking Spot Lease](#)

[16-0422](#) Request per Mayor Justin Nickels to add two on-street parking spots on Quay Street by eliminating a "no parking truck unloading zone" spot. See highlighted area on attached map.

Attachments: [Item #16-0422 Quay Street Parking](#)

[16-0490](#) Fire Chief Todd Blaser requesting approval to enter into a contract with the 2016 Leukemia & Lymphoma Society for an upcoming July 23rd event.

Attachments: [Item #16-0490](#)

[16-0492](#) Request from Attorney Steven R. Alpert for a 50% reduction on an ambulance bill, call #182A-15-3811 date of service 12/16/2015.

[16-0567](#) Ordinance to amend Section 14.575 of the Municipal Code to allow temporary placement of offenders at the residence maintained by the Department of Corrections on S. 19th Street.

Attachments: [16-0567.pdf](#)

J. OTHER BUSINESS

K. ADJOURN

1. Next Scheduled Common Council Meeting: Monday, July 18, 2016 at 6:30pm in the Common Council Chambers at City Hall.

If you need accommodations for this meeting, please notify the City Clerk's office at least 48 hours in advance of the meeting (or as soon as possible after the meeting is posted, if posted less than 48 hours prior to the meeting time) at 686-6950. For additional assistance, individuals with hearing or speech disabilities can call 711 and be connected to a telephone relay system.

**Jennifer Hudon
City Clerk**