



# City of Manitowoc

900 Quay Street  
Manitowoc, WI 54220  
www.manitowoc.org

## Meeting Agenda

### Common Council

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Monday, October 19, 2020

6:30 PM

Council Chambers  
Note-Meeting will also be available via Remote  
Conferencing

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Pursuant to Section 19.84(2) and (3) of the Wisconsin Statutes, notice is hereby given to the public, to the Herald-Times-Reporter, the official newspaper of Manitowoc, and to those news media who have filed a written request for this notice that a meeting of the above-referenced will be held at the date, time and location listed above.

This meeting is being conducted both in Council Chambers at City Hall and via remote conferencing software due to a state of emergency and federal, state, and local guidance on gatherings. Members of the public may call to listen in at 888 475 4499 US Toll-free, Meeting ID: 863 9926 0365 Password: 955518.

Those wishing to make public comment should email [mreedkadow@manitowoc.org](mailto:mreedkadow@manitowoc.org) or call 866-6952 with their comment no later than 3:00 p.m. Central the day of the meeting.

The above governmental body will meet to discuss and possibly take action on the agenda items set forth below.

#### A. CALL TO ORDER

#### B. ROLL CALL

#### C. PLEDGE OF ALLEGIANCE & INVOCATION

#### D. PRESENTATIONS

[20-1047](#) Proclamation declaring October 24, 2020 as World Polio Day

**Attachments:** [World Polio Day 2020](#)

[20-1028](#) Presentation from Mayor Nickels on the 2021 Executive Budget

**Attachments:** [2021 Council Budget](#)  
[2021 Capital Budget Mayor Proposed FINAL](#)

#### E. PUBLIC HEARINGS

[20-1035](#) 6:30 p.m. Public Hearing for the purpose of hearing objections to proposed assessments to property owners for abatement of nuisance Parks Forestry Assessments.

**Attachments:** [2020 Parks Forestry Assessments](#)  
[1329 S. 13th Street](#)  
[1114 S. 12th St](#)  
[1201 N Water St](#)

## F. PUBLIC INPUT

*Members of the public will be permitted to speak at the Common Council meeting each month on any matter of public interest. The comments from each speaker shall be limited to five minutes in length unless extended by action of the Common Council.*

## G. APPOINTMENTS AND BUSINESS PRESENTED BY THE MAYOR

[20-1026](#) Mayor to appoint Julie Vogel and Mike Howe to the Zoning Board of Appeals for terms expiring 6/1/2023

## H. CONSENT AGENDA

*These items will be approved by one motion unless any member of the Council wishes to remove an item for discussion.*

### 1. Removal of Consent Agenda Items

*Any Common Council Member may request removal of any item from the consent agenda, and such item shall be removed without debate or vote. Any item or part thereof removed from the consent agenda shall be separately considered.*

### 2. Miscellaneous

[20-1029](#) Minutes of September 21, 2020 Common Council meeting, recommending approval and place on file.

**Attachments:** [CC Min - 9-21-2020](#)

[20-1036](#) Public Notice of an Air Pollution Control Permit Application Review of Eck Industries Inc., located at 1602 N. 8th St. Manitowoc, WI, recommending acceptance and place on file.

**Attachments:** [Eck Air Pollution Control Permit Application Notice](#)

[20-1039](#) Communication from Wisconsin DNR relative to Water Main Plan and Specification Approval at water main replacement on Menasha Ave., recommending acceptance and place on file.

**Attachments:** [DNR - Water Main Plan & Specification Approval](#)

### 3. Committee of the Whole (Consent)

[20-1040](#) Report of Special Events Committee relative to approval of the following events: Unity Walk on 9/27/20; Special Olympics Tournament on 6/19/2021 with a rain date of 6/20/2021; Blood Drive on 10/22/2020; recommending acceptance of report and place on file.

**Attachments:** [Special Event Committee Events Acted On 9-17-20 to 10-14-20](#)  
[Unity Walk](#)  
[Special Olympics Tournament](#)  
[Blood Drive](#)

#### 4. Finance Committee (Consent)

[20-1001](#) 3rd Quarter Capital Projects Requests Lists for Unbudgeted and Capital Asset Replacements, recommend to accept and place on file.

**Attachments:** [03\\_2020 CARP Funds Detail](#)  
[03\\_2020 Log of CAWG Requests](#)

[20-1007](#) Three year extension to EMS billing agreement with LifeQuest Services, recommend to approve the agreement for the next three years.

**Attachments:** [LifeQuest Agreement](#)

[20-1009](#) Discussion on COVID-19 Expenses and CARES Funding, recommend to accept and place on file.

**Attachments:** [City of Manitowoc COVID Response Funding](#)  
[Routes to Recovery Guidance](#)  
[Routes to Recovery](#)  
[Coronavirus Relief Fund FAQs](#)

[20-1025](#) General City Claims in the amount of \$5,783,718.55 enumerated on list thereof, recommending that the claims be allowed and ordered paid and Mayor, Clerk and Finance Director/Treasurer are instructed to issue the necessary order.

**Attachments:** [October Claims](#)  
[10-2-2020](#)  
[10-9-2020](#)  
[10-16-2020](#)  
[9-25-2020](#)

#### 5. Personnel Committee (Consent)

#### 6. Public Infrastructure Committee (Consent)

[20-0948](#) Report of Board of Public Works of 9/9/2020, of bids received for Broadway Street Bridge Deck Repairs and Deck Sealing, Project WS-20-18, recommending awarding to low bidder, Norcon Corporation in the amount of \$94,756.25.

**Attachments:** [WS-20-18](#)  
[WS-20-18 Bid Tab](#)

[20-0985](#) Revisions to the Special Event Guidelines & Policy, recommending approval

**Attachments:** [20-0985 Special Event Instructions 10-01-20.pdf](#)

[20-0987](#) Updated Grow it Forward Community Greenhouse Agreement, recommending entering into the agreement

**Attachments:** [20-0987 Revised Community Garden Agreement 2020.pdf](#)

[20-0989](#) Proposed Composting Agreement with Manitowoc County, recommending entering into agreement

**Attachments:** [20-0989 Proposed Composting Agreement with Manitowoc County.pdf](#)

[20-0990](#) Abatement of Nuisance Report, recommend to approve and assess

**Attachments:** [20-0990 Abatement of Nuisance Report.pdf](#)

[20-0991](#) Capital Project Request for unbudgeted Deck Repairs & Polymer Overlay on Broadway Street Bridge, recommend to accept the request.

**Attachments:** [20-0991 CAWG Request for Deck Repairs & Polymer Overlay Bridge.pdf](#)

[20-0992](#) Capital Project Request for unbudgeted Cat Walk for Cleaning Off Salters, recommend to accept the request.

**Attachments:** [20-0992 Cat walk System for Salters.pdf](#)

[20-0993](#) Revised Cemetery Rules & Regulations, Fee Schedule and Purchase Agreement, recommending approval and assessments to property owners

**Attachments:** [20-0993 Fee schedule 10-20-20 \(2\).pdf](#)  
[20-0993 Purchase Agreement Revisions 10-01-20 \(2\).pdf](#)  
[20-0993 Rules Regulations 10-1-20 \(2\).pdf](#)

[20-0994](#) Stormwater Management Facility Maintenance Agreement with Bayshore Development Landowner's Association, Inc. for Bayshore Drive, recommending approval

**Attachments:** [20-0994 Stormwater Management Facility Maintenance Agreement.pdf](#)

[20-1000](#) Capital Project Request for unbudgeted Stump Grinder for DPI, recommend to accept the request.

**Attachments:** [20-1000 CAWG Request for Stump Grinder.pdf](#)

[20-1030](#) Report of Board of Public Works of 9/25/2020 of adoption of Resolution Authorizing Emergency Repairs to the Carferry Dock Counterweights, recommending acceptance and place on file.

**Attachments:** [Emergency Carferry Dock Resolution](#)

[20-1031](#) Report of Board of Public Works of 9/23/2020 of approval to enter into AGMT-20-13 with WisCorps, Inc. for Parks Trail Improvements for a contract price of \$6,000.00, recommending acceptance and place on file.

**Attachments:** [AGMT-20-13](#)

[20-1032](#) Report of Board of Public Works of 10/7/2020 of reduction in noxious weed assessment for property located at 1412 Hamilton St. from \$600 to \$300, recommending approval and place on file.

**Attachments:** [1412 Hamilton St. Noxious Weed Assessment](#)

[20-1033](#) Report of Board of Public Works of 10/7/2020 for 2nd and Final payment of \$3,968.31 to Brickline, Inc. for 2020 Epoxy Pavement Marking Program, WS-20-9, recommending payment.

**Attachments:** [WS-20-9 Final Payment](#)

[20-1034](#) Report of Board of Public Works of 10/7/2020 for 6th and Final payment of \$8,714.30 to Mammoth Construction for City of Manitowoc River Docks, WO-19-15, recommending payment.

**Attachments:** [WO-19-15 Final Payment](#)

[20-1038](#) Progress Invoice from WI DOT for Waldo Blvd. project #39515003777 in the amount of \$31,442.37, recommending payment.

**Attachments:** [Progress Invoice](#)

## **7. Public Safety Committee (Consent)**

## **8. Plan Commission (Consent)**

## **I. COMMITTEE REPORTS**

### **1. Committee of the Whole**

[20-1041](#) Report of Special Events Committee recommending approval for the following events subject to Council action: Lights in Lincoln Park on 11/27-20-12/30/20 (Approval of advertising signs in City right-of-ways); Silver Creek Disc Course's 20th Birthday Bash on 10/31/2020 (waiver of park rule allowing participants to be in park until midnight)

**Attachments:** [Silver Creek Disc Course's 20th Birthday Bash](#)  
[Lights in Lincoln Park](#)  
[Special Events for Council Approval - 09-17-20 to 10-14-20](#)

## 2. Finance Committee

[20-0883](#) Granicus Renewal agreement - 3 year proposal for Recurring Closed Captioning services

**Attachments:** [Granicus Closed Captioning 3 year proposal](#)  
[Emails re Granicus Agreements](#)  
[Staff memo - closed captioning](#)

[20-0998](#) Finance Committee review and recommendation of applicants for open MPU Commissioner position

**Attachments:** [Dave Luckow](#)

[20-1004](#) Term Sheet for a project located at 1015 Buffalo Street

**Attachments:** [1015 Buffalo - Report to Finance with Attachments](#)

[20-1027](#) Ordinance to amend 9.070 regulating penalties for weights and measures violations

**Attachments:** [Staff memo - Wights and Measures Forfeiture](#)  
[Ord for weights measures](#)  
[Activity](#)

[20-1046](#) Agreement with MPU for Electric Vehicle Charging Station

**Attachments:** [Agreement with MPU for Electric Vehicle Charging Station](#)

[20-1006](#) Offer to Purchase property located at 714 York Street

## Closed Session

Notice is hereby given that the above governmental body may adjourn into a closed session during the meeting as authorized by Section 19.85(1)(e) of the Wisconsin Statutes, which authorizes the governmental body to convene in closed session for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. The specific subject matter that may be considered in closed session is:

20-1006 Offer to purchase property located at 714 York Street

[20-1006](#) Offer to Purchase property located at 714 York Street

### Reconvene in Open Session

[20-1006](#) Offer to Purchase property located at 714 York Street

### 3. Personnel Committee

### 4. Public Infrastructure Committee

[20-0986](#) Donation of Concrete Slab at Municipal Field

**Attachments:** [20-0986 Donation of Concrete Slab at Municipal Field.pdf](#)

[20-0988](#) Approval of Donation of Tennis/Pickleball Court Improvements

[20-1042](#) No Street Access Agreement with David and Laura Krcma for 4729 Vista Rd

**Attachments:** [4729 Vista Rd](#)

[20-1043](#) No Street Access Agreement with Delores Korte for 4741 Vista Rd

**Attachments:** [4741 Vista Rd](#)

[20-1045](#) No Street Access Agreement with Jacob and Lisa Steppe for property located at 4747 Vista Rd.

**Attachments:** [4747 Vista Rd.](#)

### 5. Public Safety Committee

[20-1022](#) Request to approve the anonymous \$10,000 donation received by the Police Department.

[20-1023](#) Resolution establishing a handicapped parking stall on S.13th Street at Washington Street.

**Attachments:** [Res for Handicapped Parking.pdf](#)

[20-1024](#)

Ordinance to amend section 10.170 of the Manitowoc Municipal Code to install traffic signals at Harbor Town Lane and Crawford Boulevard.

**Attachments:**

[Ord to install traffic signals at Harbor Town Ln Crawford Blvd .pdf](#)

**6. Plan Commission****J. OTHER BUSINESS**[20-1037](#)

Call for Public Hearing on General City budget to be held at 6:30 p.m. on Monday, November 16, 2020.

**K. ADJOURN**

*1. Next Scheduled Common Council Meeting: Monday, November 16, 2020 at 6:30pm in the Common Council Chambers at City Hall.*

In accordance with the requirements of Title II of the Americans with Disabilities Act (ADA), the City of Manitowoc will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities. If you need assistance or reasonable accommodations in participating in this meeting or event due to a disability as defined under the ADA, please call the City Clerk's office at 920-686-6950 or the City's ADA Coordinator at (920) 686-6990 or e-mail [cityattorney@manitowoc.org](mailto:cityattorney@manitowoc.org) at least 48 hours prior to the scheduled meeting or event to request an accommodation. For additional assistance, individuals with hearing or speech disabilities can call 711 and be connected to a telephone relay system.

**Deborah Neuser  
City Clerk**