



City of Manitowoc

900 Quay Street
Manitowoc, WI 54220
www.manitowoc.org

Meeting Agenda

Common Council

Monday, November 20, 2017

6:30 PM

Council Chambers

Pursuant to Section 19.84(2) and (3) of the Wisconsin Statutes, notice is hereby given to the public, to the Herald-Times-Reporter, the official newspaper of Manitowoc, and to those news media who have filed a written request for this notice that a meeting of the above-referenced will be held at the date, time and location listed above.

The above governmental body will meet to discuss and possibly take action on the agenda items set forth below.

A. CALL TO ORDER

B. ROLL CALL

C. PLEDGE OF ALLEGIANCE & INVOCATION

D. PRESENTATIONS

E. PUBLIC HEARINGS

[17-1104](#)

6:35 PM - Public Hearing for the purpose of hearing any citizen or taxpayer on the proposed budget for the upcoming year.

Attachments:

[17-1104](#)

F. PUBLIC INPUT

Members of the public will be permitted to speak at the Common Council meeting each month on any matter of public interest. The comments from each speaker shall be limited to five minutes in length unless extended by action of the Common Council.

G. APPOINTMENTS AND BUSINESS PRESENTED BY THE MAYOR

[17-1103](#)

Mayor to disband Transit Development Plan Review Committee.

H. CONSENT AGENDA

These items will be approved by one motion unless any member of the Council wishes to remove an item for discussion.

1. Removal of Consent Agenda Items

Any Common Council Member may request removal of any item from the consent agenda, and such item shall be removed without debate or vote. Any item or part thereof

removed from the consent agenda shall be separately considered.

2. Miscellaneous

[17-1095](#) Minutes of October 16, 2017 Council meeting, recommending approval and place on file.

Attachments: [17-1095](#)

[17-1143](#) Public Notice of Air Pollution Control Permit Application Review of Briess Industries, Inc., 605 Washington St. Recommending placing on file.

Attachments: [17-1143](#)

[17-1145](#) Public Notice of Air Pollution Control Permit application review of Broadwind Towers, 101 S. 16th Street, Manitowoc, recommending placing on file.

Attachments: [17-1145](#)

3. Committee of the Whole (Consent)

[17-1150](#) Report of Special Events Committee relative to approval of the following events: Evergleams on 8th on 11/17/17-1/7/18; WAIVER OF FEES - Parent/Teacher Conferences on 10/12/17; Shelltrack Bike Race on 12/16/17; Zoo Boo on 10/28/17; Garden Fair on 6/9/18; DATE CHANGE - Winter Farmers Market tabled until April 2018; REVISION - Ugly Sweater Run/Walk on 11/11/17. Recommending acceptance of report and place on file.

Attachments: [17-1150](#)
[Evergleams on 8th](#)
[Parent-Teacher Conferences](#)
[Shelltrack Bike Race](#)
[Zoo Boo](#)
[2018 Garden Fair](#)
[Winter Farmers Market](#)
[Ugly Sweater Run](#)

4. Finance Committee (Consent)

[17-1050](#) No Street Access Agreement with Stephen Spindler, 4018 Springhill Drive, prohibiting any new access points within the P-1 Zoning area. Recommending placing on file.

Attachments: [17-1050](#)

[17-1066](#) Palpable Error on Personal Property Parcel # 000-307-447 De Lage Landen Operational Services (Assessment \$59,096 overstated), recommend approval of adjustment.

Attachments: [Palpable Error 000307447](#)

[17-1102](#) 2017 Poor Fund Report and Recommended Distribution, recommend to accept.

Attachments: [17-1102](#)

[17-1110](#) Certification of 2017 Levy from Lakeshore Technical College, recommend to accept and place on file.

Attachments: [Lakeshore Tech College Levy](#)

[17-1114](#) Claim #L17-00097 Melissa Bennett \$25,000 received 10-16-2017, recommending to deny the claim.

[17-1116](#) Certification of 2017 Levy Manitowoc Public School District, recommend to accept and place on file.

Attachments: [MPSD Levy 2017](#)

[17-1120](#) 3rd Quarter 2017 Claims Report from City Attorney McDaniel, recommending to accept and place on file.

Attachments: [3rd Quarter 2017 Claims Report](#)

[17-1127](#) Skate Park Funding Agreement. Recommending to use money from the Parkland Dedication Fund and to enter into the agreement.

Attachments: [Skate Park Fundraising Agreement](#)

[17-1128](#) General City Claims in the amount of \$4,048,958.22 enumerated on list thereof, recommending that the claims be allowed and ordered paid and Mayor, Clerk and Finance Director/Treasurer are instructed to issue the necessary order.

Attachments: [17-1128](#)

[11-17-17](#)

[11-10-17](#)

[11-3-17](#)

[10-27-17](#)

[10-20-17](#)

[17-1144](#) Report of Finance Committee to grant the various licenses subject to approvals, inspections, insurance, payment of licenses fees and meeting State Statute requirements, as detailed therein. Recommending acceptance.

Attachments: [17-1144](#)

[17-1148](#) Communication regarding Apportionment of State and County 2017 Property Taxes and Charges. Recommending acceptance and place on file.

Attachments: [17-1148](#)

[17-1149](#) Warranty Deed from Bruce J. and Renee L. Conard for gift in lieu of condemnation of property at 422 and 424 N. 10th St. Recommending acceptance with Deed to be recorded with Register of Deeds.

Attachments: [17-1149](#)

5. Personnel Committee (Consent)

6. Public Infrastructure Committee (Consent)

[17-1086](#) Amendment No. 2 to Task Order No. 16-01 with Strand Associates, Inc. for Fiscal Sustainability Planning including 2017 and 2018 Collection System Infiltration/Inflow (I/I) Program Assistance, recommending approval of Amendment.

Attachments: [17-1086.pdf](#)

[17-1087](#) Amendment No. 4 to Task Order No. 15-01 with Strand Associates, Inc. for Wastewater Treatment Facilities Improvements, recommending approval of Amendment.

Attachments: [17-1087.pdf](#)

[17-1088](#) Request to rescind weed charge for parcel #692-008-040 (Ridgeway Ct), as owner stated property was cut by private contractor, recommended placing on file.

Attachments: [17-1088_201710260855](#)

[17-1089](#) Request to rescind weed charge for parcel #692-005-070 (Silver Ridge Dr), as owner stated property was cut by private contractor, recommending placing on file.

Attachments: [17-1089_201710260903](#)

[17-1094](#) Request to rescind weed charge for parcel #826-403-115 (4810 Expo Drive) as property was considered an active construction site (Prevea Health), recommending denying the request.

Attachments: [17-1094_201710261310](#)

[17-1096](#) Report of Board of Public Works relative to staff request to rescind seal coating assessment for 2930 Lindbergh Dr. Recommending approving the request.

Attachments: [17-1096](#)

[17-1097](#) Report of Board of Public Works of 10/25/2017 for 1st and Final payment of \$32,942.85 to Lee's Color Studio for Manitowoc Marina Exterior Painting, WB-17-23, recommending payment.

Attachments: [17-1097](#)

[17-1098](#) Report of Board of Public Works of 10/25/2017 for 3rd and Final payment of \$25,497.09 to Michels Pipe Services for 2017 Re-Lining Sanitary Sewer, WU-17-7, recommending payment.

Attachments: [17-1098](#)

[17-1101](#) Request from Terence Fox regarding Subdivision Ordinance, recommended placing on file and drafting a Subdivision Ordinance to be brought back to Committee pertaining to weed cutting.

Attachments: [17-1101_201710271451](#)

[17-1138](#) Report of Board of Public Works of 11/08/2017 for 6th and Final payment of \$2,629.62 to Seiler Bros for 2017 Remove & Replace Existing Sidewalks, WS-17-3, recommending payment.

Attachments: [17-1138](#)

7. Public Safety Committee (Consent)

[17-1142](#) EMS LifeQuest billing dispute. Recommending to set up a payment plan.

8. Plan Commission (Consent)

I. COMMITTEE REPORTS

1. Committee of the Whole

2. Finance Committee

[17-0995](#) General City budget of proposed 2017 levy for 2018, in the amount of \$15,368,720 including the Manitowoc Public Library, with \$1,032,023 in proposed tax incremental financing.

Attachments: [2018 Budget Binder](#)
[Report of Finance Committee](#)
[prs capital financing plan_manitowoc 102317](#)
[2017 Final Equated SOA](#)
[2017 Tax LEVY by Fund](#)
[2018 CAPITAL BUDGET for Dept use](#)
[2018 Levy Rate Worksheet 171026](#)
[Human Resources Generalist JD 11.2017](#)
[Streets Laborer JD](#)
[Backlogged items and deficiencies in the Streets Division](#)
[Job Description - Maintenance Mechanic 2017](#)
[MFRD 2018 Code Enforcement DL&NS](#)
[Position Request detail 2018 Budget](#)
[Staff Attorney Revised JD for 2018 Budget.pdf](#)
[Business Housing Dev Planner-with percents](#)
[Staff Roles-Neighborhood Programs](#)
[Farmers Market Income & Expenses 10-31-2017](#)
[2018 Budget Highlights](#)
[Expenditure Restraint Program](#)
[2018 Expenditure Restraint Worksheet](#)
[Proposed 2018 Budget Amendments](#)
[Finance Committee Recommended Levy](#)
[Adjustments](#)
[Tax Levy Change Budget Worksheet](#)
[Tax Rates per \\$1000 of Assessed Valuation](#)
[2017 School Tax Credit First dollar Credit Lottery Credit](#)
[2018 Levy Rate Worksheet 171114 FINAL](#)

[17-1045](#) Resolution to Backfill RWAM Administrative Assistant Position Prior to Current Employee Retirement with revised job description.

Attachments: [RWAM Admin Support Spec JD](#)
[17-1045](#)

[17-1051](#) No Street Access Agreement with Jan Paulus, 3906 Springhill Drive for remaining footage not billed.

Attachments: [17-1051](#)

[17-1107](#) Resolution to extend Tax Increment Financing District No. 13 for one year in order to improve the City's housing stock in accordance with Ch. 66.1105(6)(g), Wis. Stats

Attachments: [TID Extensions](#)
[5422Home overview](#)
[TID 13 Carryover Resolution](#)

[17-1146](#) Scope of Engagement relative to Proposed Issuance of \$9,764,459 City of Manitowoc Taxable Sewerage System Revenue Bonds, Series 2017.

Attachments: [17-1146](#)

[17-1147](#) Resolution Authorizing the Issuance and Sale of up to \$9,764,459 Taxable Sewerage System Revenue Bonds, Series 2017, and Providing for other Details and Covenants with Respect thereto, and Approval of Related \$10,494,459 Financial Assistance Agreement.

Attachments: [17-1147](#)
[Exhibit A](#)

[17-1155](#) Sales Order Agreement with Election Systems & Software for new voting equipment.

Attachments: [17-1155](#)

3. Personnel Committee

[17-1105](#) Out of State Travel/Training Request from Community Development for EPA Brownsfields National Conference.

Attachments: [17-1105](#)

[17-1108](#) Out of State Travel/Training Request from Police Department for Heckler & Koch Armorer Class.

Attachments: [17-1108](#)

4. Public Infrastructure Committee

[17-0136](#) Parks Comprehensive Plan Updates.

Attachments: [17-0136.pdf](#)
[17-0136 Little Manitowoc River Coastal Wetland Restoration](#)
[17-0136 Riverwalk Concept Plan](#)
[October Draft Comp Park & Rec Plan AFTER Sept 22 2017 Mtg Version](#)
[Appendices A thru G](#)
[201710101545](#)

[17-1112](#) Agreement between the City of Manitowoc and the Aging & Disability Resource Center of the Lakeshore Senior Nutrition Program regarding the dining site.

Attachments: [17-1112](#)

[17-1151](#) Ordinance to adjust rates for sewer service charges effective January 1, 2018.

Attachments: [17-1151](#)

[17-1156](#) Resolution to install two ornamental, 100 Watt, coach light style, high pressure sodium, street lights in the 2200 block of Paul Road.

Attachments: [17-1156](#)

5. Public Safety Committee

[17-1137](#) Manitowoc Sex Offender Residency Board Appeal for Kim M. Fellers.

[17-1140](#) Extension of LifeQuest Billing services.

Attachments: [LifeQuest Contract Extension 2018-2020](#)

6. Plan Commission

[17-1068](#) Americare Senior Services, Inc / Angelus Village of Manitowoc, LLC; Request for a Conditional Use Permit for the establishment of an Assisted Living Facility located at 200 E. Waldo Blvd Pursuant to Municipal Code 15.310(3)g

Attachments: [17-1068 Americare Senior Care Angelus](#)
[Public Notice pc26-2017](#)
[17-1068](#)

[17-1069](#) City of Manitowoc / Color Craft Graphic Arts: Release of Easement, Lot 7, Block 3, I-43 Industrial Park.

Attachments: [17-1069 Release of Easement City Color Craft](#)
[17-1069](#)

[17-1070](#) Stanleas III, LLC Quit Claim Deed for Homestead Road.

Attachments: [17-1070 Quit Claim Deed Homestead Road](#)
[17-1070](#)

[17-1071](#) Stanleas III, LLC Quit Claim Deed for Nicyssa Lane.

Attachments: [17-1071 Quit Claim Deed Nicyssa Lane](#)
[17-1071](#)

J. OTHER BUSINESS

K. ADJOURN

1. Next Scheduled Common Council Meeting: Monday, December 18, 2017 at 6:30pm in

the Common Council Chambers at City Hall.

If you need accommodations for this meeting, please notify the City Clerk's office at least 48 hours in advance of the meeting (or as soon as possible after the meeting is posted, if posted less than 48 hours prior to the meeting time) at 686-6950. For additional assistance, individuals with hearing or speech disabilities can call 711 and be connected to a telephone relay system.

Deborah Neuser
City Clerk