



# City of Manitowoc

900 Quay Street  
Manitowoc, WI 54220  
www.manitowoc.org

## Meeting Agenda

### Common Council

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Monday, December 1, 2014

7:00 PM

Council Chambers - City Hall

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Pursuant to Section 19.84(2) and (3) of the Wisconsin Statutes, notice is hereby given to the public, to the Herald-Times-Reporter, the official newspaper of Manitowoc, and to those news media who have filed a written request for this notice that a meeting of the above-referenced will be held at the date, time and location listed above.

The above governmental body will meet to discuss and possibly take action on the agenda items set forth below.

#### A. CALL TO ORDER

#### B. ROLL CALL

#### C. PLEDGE OF ALLEGIANCE

#### D. INVOCATION

*Council President Scott McMeans*

#### E. PRESENTATIONS

#### F. PUBLIC HEARINGS

#### G. PUBLIC INPUT

*Members of the public will be permitted to speak at the first or second scheduled Common Council meeting of each month on any matter of public interest. The comments from each speaker shall be limited to five minutes in length unless extended by action of the Common Council.*

#### H. STANDING COMMITTEE REPORTS

1. Committee of the Whole (Council President Scott McMeans)
2. Finance (Chairman Eric Sitkiewitz)
3. Licensing, Permits and Inspections (Chair Jim Brey)
4. Parks and Recreation (Chair Jason Sladky)

5. Personnel (Chair Jill Hennessey)
6. Public Infrastructure (Chair Dave Soeldner)
7. Public Safety (Chair Christopher Able)

## I. APPOINTMENTS AND BUSINESS PRESENTED BY THE MAYOR

[14-2628](#) Appointment of Chelle Blaszyk to Community Development Authority in place of Collin Braunel for unexpired term ending 6/1/16.

Attachments: [Appt 14-2628.pdf](#)  
[201411251401.pdf](#)

[14-2629](#) Communication from Collin Braunel resigning his seat on the Community Development Authority Board effective immediately.

**14-2634** Appointment by Mayor Nickels to appoint Alderperson Eric Sitkiewitz as Vice Chair of Public Safety Committee in place of Alderperson Keith Shaw.

## J. RECESS

During the recess of the Common Council the Mayor will discuss all matters concerning the operation of the City of Manitowoc. Prior to going into recess, the Mayor publicly announces that during the recess the standing committees of the Common Council, as well as the Committee of the Whole, will meet in the Council Chambers to discuss and act upon some of the matters which have been discussed or referred at this Common Council Meeting.

2. CLOSED SESSION: None

## K. CONSENT AGENDA

*These items will be approved by one motion unless any member of the Council wishes to remove an item for discussion.*

1. Removal of Consent Agenda Items

*Any Common Council Member may request removal of any item from the consent agenda, and such item shall be removed without debate or vote. Any item or part thereof removed from the consent agenda shall be separately considered.*

2. Miscellaneous

[14-2610](#)

Minutes of Community Development Authority of 10/15/14; Great Lakes Utilities Board of 6/24/14 & 10/15/14; Great Lakes Utilities Lakeswind Project of 8/12/14; Great Lakes Utilities Power Supply Project of 8/12/14; Great Lakes Utilities West Power Supply Project of 1/22/14; Manitowoc Public Utilities Commission of 10/27/14; Plan Commission of 10/8/14; Wastewater Treatment Facility of 9/19/14, recommending acceptance and place on file.

**Attachments:**[Minutes14-2610.pdf](#)[More Minutes.pdf](#)**3. Committee of the Whole**[14-2601](#)

General City Claims enumerated on list thereof, recommending that the claims be allowed and ordered paid and Mayor, Clerk and Finance Director/Treasurer are instructed to issue the necessary order.

**Attachments:**[14-2601.pdf](#)**4. Finance Committee**[14-2605](#)

Communication from Manitowoc County of State and County 2014 tax levy amounts, recommending acceptance and place on file.

**Attachments:**[FN 14-2605.pdf](#)**5. Licensing, Permits and Inspections Committee****6. Parks and Recreation Committee****7. Personnel Committee****8. Public Infrastructure Committee****9. Public Safety Committee****L. NON-CONSENT AGENDA ITEMS INCLUDING ITEMS REFERRED AT THIS MEETING AND ITEMS PREVIOUSLY REFERRED WHICH MAY BE CONSIDERED AT THIS COMMON COUNCIL MEETING****1. Committee of the Whole****2. Finance Committee**

[14-2603](#) Resolution authorizing and designating public depositories.

**Attachments:** [FN 14-2603.pdf](#)

[14-2617](#) Communication from City Clerk Jennifer Hudon to rescind an additional \$18.99 of tax to Great Lakes Energy Technologies due to Wisconsin Tax Appeals settlement.

**Attachments:** [FN 14-2617.pdf](#)

### 3. Licensing, Permits and Inspections Committee

[14-2249](#) Communication from Phoolfoz Properties LLC, Allan Erickson, Agent, to amend their licensed alcohol premise for license number 24 for "Class B" Retail intoxicating liquor and fermented malt beverage license.

**Attachments:** [14-2249.pdf](#)

[14-2599](#) Communication from City Clerk Jennifer Hudon relative to distribution to charities from the Schuette, Wernecke, Wilda, Rank Poor Fund.

**Attachments:** [LPI 14-2599.pdf](#)

[14-2604](#) Sidewalk Privilege Agreement with Contemporary, Inc. d/b/a The Cawley Company for an improved handicapped access front entrance at 1544 North 8th Street.

[14-2606](#) Communication from iMG Development, representing Sprint, to revise consent letter previously executed to modify equipment at 736 Revere Dr. per antenna lease agreement.

**Attachments:** [LPI 14-2606.pdf](#)

[14-2626](#) Request regarding the East Wisconsin Stock Car Racing Group project for waiver of fees.

**Attachments:** [LPI 14-2626.pdf](#)

**14-2635** Amendment 1 to the Lakeshore Humane Society Agreement between the Cities of Manitowoc and Two Rivers and the Lakeshore Humane Society.

**Attachments:** [LPI 14-2635.pdf](#)

### 4. Parks and Recreation Committee

[14-1586](#) Communication from Joseph Van Ells relative to Dale Street Park water issues primarily effecting his residence at 815 Forest Circle. (Copy to Public Infrastructure Committee).

**Attachments:** [14-1586.pdf](#)

[14-2326](#) Communication from Salutz & Salutz on behalf of Manitowoc American Legion Baseball requesting the City to provide coupons for free or reduced admission to participants for the Aquatic Center and/or Mini Golf for their tournament in July of 2015.

**Attachments:** [PK14-2326.pdf](#)

[14-2365](#) Special Events Requests from Debbie Seehafer for multiple tennis tournaments to be held at Lincoln Park courts along with waiver of fee requests for each. Dates of tournaments are June 27-29, July 4-8, August 7-9 and August 22-24, 2015.

**Attachments:** [PK14-2365.pdf](#)

[14-2447](#) Request to reimburse expenses for the Henry Schuette Community Built Playground from monies donated to the City from the Friends of the Park group

**Attachments:** [14-2447 Memo](#)  
[14-2447 CBP expenses - Ace Hardware](#)

[14-2475](#) 2015 Proposal for Aquatic Center/Mini Golf pricing.

**Attachments:** [PK14-2475.pdf](#)

[14-2618](#) Special Events Request from DEW Disc Golf to hold Silver Creek Open on January 24, 2015 at Silver Creek Park as well as using the basement area of the Fieldhouse with waiver of fee for same attached.

**Attachments:** [PK 14-2618.pdf](#)

## 5. Personnel Committee

[14-2600](#) Resolution to hire part-time transit driver.

**Attachments:** [PL 14-2600.pdf](#)

## 6. Public Infrastructure Committee

[13-120](#) Ordinance to amend Section 7.210 of the Manitowoc Municipal Code regulating snow removal and deposits.

**Attachments:** [13-120.pdf](#)

[13-214](#) Request from SMI as representatives of Manitowoc Cinema LLC for approval of a conditional use permit and site plan for a commercial development in an area located south of the south end of So. 44th Street, east of I-43, north of Viebahn St. and west of a lowland area in the vicinity.

[13-606](#) Ordinance amending Sections 10.290 and 10.730 of the Municipal Code to designate a portion of Park Street as a one-way street and to add angle parking.

**Attachments:** [13-606.pdf](#)

[13-658](#) Ordinance to amend Section 10.410 (1) to remove South 16th Street from Washington Street to 650 feet north of Wollmer Street from the winter parking ban.

**Attachments:** [13-658.pdf](#)

[14-1447](#) 5 Year Capital Improvement Plan (CIP) 2015-2019

**Attachments:** [20140710084614076.pdf](#)

[14-1745](#) Ordinance to amend Section 10.430, parking regulations for street sweeping.

**Attachments:** [20140818154037491.pdf](#)

[14-2168](#) Ordinance to amend Section 10.440 of the Municipal Code relative to parking regulations for spring clean-up and fall brush pick-up.

**Attachments:** [14-2168.pdf](#)

[14-2171](#) Ordinance creating Section 21.080 of the Municipal Code relating to City takeover of stormwater ponds constructed after January 1, 2015.

**Attachments:** [14-2171.pdf](#)

[14-2174](#) Ordinance amending Section 10.410 of the Municipal Code establishing a winter parking ban on various streets.

**Attachments:** [14-2174.pdf](#)

[14-2598](#) Special Events Request from Mainly Manitowoc to hold Ice on 8th on December 27, 2014 utilizing sidewalk space at several intersections in the downtown area for ice and snow carving.

**Attachments:** [PI 14-2598.pdf](#)

[14-2602](#) Agreement with Excel Underground of the Facilities Locating and Marking Services Agreement.

**Attachments:** [PI 14-2602.pdf](#)

[14-2611](#) Resolution for sidewalk construction and repair program for 2015.

**Attachments:** [PI 14-2611.pdf](#)

- [14-2612](#) Resolution that certain streets be included in the 2015 Seal Coating Program and assessments be made against the abutting property owners.  
**Attachments:** [PI 14-2612.pdf](#)
- [14-2613](#) Resolution that Dust Palliatives be placed on certain streets in 2015 and assessments be made against the abutting property owners.  
**Attachments:** [PI 14-2613.pdf](#)
- [14-2614](#) Resolution setting forth the 2015 Public Works Program, including Concrete Paving, Asphaltic Concrete Resurfacing and Overlay, Curb and Gutter, Sanitary Sewers, Storm Sewers, Stormwater and Miscellaneous Projects, as outlined therein.  
**Attachments:** [PI 14-2614.pdf](#)
- [14-2616](#) Communication from Director of Public Infrastructure Dan Koski to rescind 2014 weed cutting assessment for 1021 Franklin Street.  
**Attachments:** [PI 14-2616.pdf](#)
- [14-2624](#) Resolution establishing assessment policy under Municipal Code 7.240 for removal for snow deposits in City streets.  
**Attachments:** [PI 14-2624.pdf](#)
- [14-2625](#) Vehicle Lease agreement with Assist to Transport for term ending December 31, 2016.  
**Attachments:** [PI 14-2625.pdf](#)
- [14-2627](#) Report of Board of Public Works of November 19, 2014 relative to applications for 5-Year Installment Plans for 2014 Seal Coating project.  
**Attachments:** [PI 14-2627.pdf](#)

## 7. Public Safety Committee

- [14-2421](#) Communication from CESA 7 Head Start requesting a "No Parking During School Hours" sign to be posted on the 700 block of State Street to allow buses to pick up and drop off children safely in front of school.  
**Attachments:** [PS14-2421.pdf](#)
- [14-2485](#) Agreement with Lifequest to provide EMS billing services.
- [14-2620](#) Amendment No. 1 to agreement with Lakeshore Humane Society and the City of Two Rivers for care of animals taken into custody by the City.
- [14-2621](#) Resolution adopting Manitowoc County's hazard mitigation plan.  
**Attachments:** [PS 14-2621.pdf](#)

[14-2622](#) Ordinance amending 10.390 creating a no parking zone for 44' on Chicago Street east of the 10th Street curblin.

**Attachments:** [PS 14-2622.pdf](#)

[14-2623](#) Ordinance amending the deposit schedule for violations of Municipal Code 7.210(3) for depositing snow into the street.

**Attachments:** [PS 14-2623.pdf](#)

**14-2631** Resolution establishing the charges for transportation and care by the Fire Department Rescue Ambulance effective January 1, 2015.

**Attachments:** PS 14-2631.pdf

**14-2632** Ordinance to amend the Deposit Schedule for the Manitowoc Municipal Code Section 10.610, Parking Penalties.

**Attachments:** PS 14-2632.pdf

## 8. Licenses

[14-2542](#) #8 Class "B" Fermented Malt Beverage license of Apple Tree Archery, LLC, Eric Caylor, Agent, 3009 Menasha Avenue.

[14-2607](#) #62B - "Class B" Tavern license of Jorge A. Ibarra, 214 N. 8th Street.

[14-2608](#) #9 Class "B" Fermented Malt Beverage License of Progreso Mexicano LLC, Jorge Ibarra, Agent, 1533 S. 41st Street.

[14-2609](#) Pawnbroker, Second-Hand Dealer, Flea Market, Etc. licenses: #1 Megean Lauson d/b/a Modern by Megean, 910 S. 8th St.; #2 Jody Dubinsky d/b/a Treasurers, 904 S. 8th St.; #3 T & L Tactical, 2217 S. 44th St.; #4 Richard L. Francois d/b/a Boelter's Jewelers, 2101 Washington St.

[14-2630](#) #1 Garbage Hauler's License of Michael A. Pozorski d/b/a Pozorski Hauling & Recycling, LLC, 2515 Viebahn St.

## M. OTHER BUSINESS

## N. ADJOURN

*1. Next Scheduled Common Council Meeting: Monday, January 5, 2015 at 7:00pm in the Common Council Chambers at City Hall.*

If you need accommodations for this meeting, please notify the City Clerk's office at least 48 hours in advance of the meeting (or as soon as possible after the meeting is posted, if posted less than 48 hours prior to the meeting time) at 686-6950. For additional assistance, individuals with hearing or speech disabilities can call 711 and be connected to a telephone relay system.



**Jennifer Hudon**  
City Clerk