



City of Manitowoc

900 Quay Street
Manitowoc, WI 54220
www.manitowoc.org

Meeting Minutes

Common Council

Tuesday, April 21, 2020

5:15 PM

Meeting will be held via remote conferencing

Organizational Session

A. CALL TO ORDER

B. ROLL CALL

Alderspersons Present: 10 - Jim Brey, Eric Sitkiewitz, Steven Czekala, Scott McMeans, Jeremiah Novak, Todd Lotz, Courtney Hansen, Bill Schlei, Brett Vanderkin and John Brunner

C. ADOPTION OF COUNCIL CODE OF CONDUCT & COUNCIL RULES

[20-0372](#) Common Council Code of Conduct

Attachments: [Council Code of Conduct April 2020](#)

Moved by Sitkiewitz, seconded by McMeans, that the Code of Conduct be adopted. The motion carried by the following vote:

Aye: 10 - Brey, Sitkiewitz, Czekala, McMeans, Novak, Lotz, Hansen, Schlei, Vanderkin and Brunner

[20-0373](#) Council Rules 2020-2021

Attachments: [CouncilRules2019-20 Adopted 4-16-19](#)

Aldersperson Sitkiewitz requested that all documents and staff recommendations be uploaded to the agenda at least 24 hours in advance of the meeting, and by end of business the Friday preceding Monday meetings; amendment to Council rules not needed.

Moved by McMeans, seconded by Brey, that the Council Rules be adopted. The motion carried by the following vote:

Aye: 10 - Brey, Sitkiewitz, Czekala, McMeans, Novak, Lotz, Hansen, Schlei, Vanderkin and Brunner

D. OPEN NOMINATIONS FOR COUNCIL PRESIDENT

Mayor Nickels announced that nominations were in order for the election of President of the Common Council, who also acts as Chaplain.

Aldersperson McMeans nominated Aldersperson Eric Sitkiewitz as President of the Common Council. There being no other nominations, it was moved by Aldersperson Brey, seconded by Aldersperson McMeans to close nominations and cast a unanimous ballot.

E. ELECTION OF COUNCIL PRESIDENT

Moved by Brey, seconded by McMeans, and unanimously carried to elect Alderperson Eric Sitkiewitz as President of the Common Council.

F. ALDERPERSON IS DECLARED ELECTED AS PRESIDENT (TAKES OATH)

Mayor Nickels declared Alderperson Sitkiewitz elected as President of the Common Council. Oath of office to be administered in office of City Clerk on April 22, 2020.

G. DRAWING FOR SEATS

City Clerk Deborah Neuser and Deputy City Clerk Mackenzie Reed-Kadow proceeded to draw for seats with the results being as follows: Seat/Name - (1) Lotz, (2) Schlei, (3) Czekala, (4) Novak, (5) Brunner, (6) McMeans, (7) Brey, (8) Hansen, (9) Vanderkin and (10) Sitkiewitz (President).

H. APPOINTMENTS AND BUSINESS PRESENTED BY THE MAYOR

Alderspersons Present: 9 - Jim Brey, Eric Sitkiewitz, Steven Czekala, Jeremiah Novak, Todd Lotz, Courtney Hansen, Bill Schlei, Brett Vanderkin and John Brunner

Alderspersons Absent: 1 - Scott McMeans

[20-0375](#)

Mayor makes the following appointments: **Board of Review** - Scott McMeans, Jeremiah Novak, Jim Brey, Eric Sitkiewitz, Steve Czekala; **Alternates to Board of Review** - Brett Vanderkin, John Brunner, Todd Lotz, Bill Schlei, Courtney Hansen; **MPU Commission** - Eric Sitkiewitz; **Library Board** - Todd Lotz; **MAVCB Board of Directors** - John Brunner; **Progress Lakeshore Board of Directors** - Eric Sitkiewitz; **Board of Public Works** - Mayor Justin Nickels, Chair, Jim Brey, Vice-Chair, Brett Vanderkin, John Brunner; **Finance Committee** - Jim Brey, Chair, Scott McMeans, Vice-Chair, Eric Sitkiewitz, John Brunner, Bill Schlei; **Personnel Committee** - Steve Czekala, Chair, Courtney Hansen, Vice-Chair, Eric Sitkiewitz, Todd Lotz, Bill Schlei; **Public Infrastructure Committee** - Jeremiah Novak, Chair, Courtney Hansen, Vice-Chair, Jim Brey, Brett Vanderkin, John Brunner; **Public Safety Committee** - Todd Lotz, Chair, Scott McMeans, Vice-Chair, Steve Czekala, Jeremiah Novak, Brett Vanderkin

Moved by Sitkiewitz, seconded by Lotz, to approve the Standing Committee appointments. The motion carried by the following vote:

Aye: 9 - Brey, Sitkiewitz, Czekala, Novak, Lotz, Hansen, Schlei, Vanderkin and Brunner

Alderspersons Present: 10 - Jim Brey, Eric Sitkiewitz, Steven Czekala, Scott McMeans, Jeremiah Novak, Todd Lotz, Courtney Hansen, Bill Schlei, Brett Vanderkin and John Brunner

[20-0375](#)

Mayor makes the following appointments: **Board of Review** - Scott McMeans, Jeremiah Novak, Jim Brey, Eric Sitkiewitz, Steve Czekala; **Alternates to Board of Review** - Brett Vanderkin, John Brunner, Todd Lotz, Bill Schlei, Courtney Hansen; **MPU Commission** - Eric Sitkiewitz; **Library Board** - Todd Lotz; **MAVCB Board of Directors** - John Brunner; **Progress Lakeshore Board of Directors** - Eric Sitkiewitz; **Board of Public Works** - Mayor Justin Nickels, Chair, Jim Brey, Vice-Chair, Brett Vanderkin, John Brunner; **Finance Committee** - Jim Brey, Chair, Scott McMeans, Vice-Chair, Eric Sitkiewitz, John Brunner, Bill Schlei; **Personnel Committee** - Steve Czekala, Chair, Courtney Hansen, Vice-Chair, Eric Sitkiewitz, Todd Lotz, Bill Schlei; **Public Infrastructure Committee** - Jeremiah Novak, Chair, Courtney Hansen, Vice-Chair, Jim Brey, Brett Vanderkin, John Brunner; **Public Safety Committee** - Todd Lotz, Chair, Scott McMeans, Vice-Chair, Steve Czekala, Jeremiah Novak, Brett Vanderkin

Moved by Sitkiewitz, seconded by Brey, to approve the non-Standing Committee appointments. The motion carried by the following vote:

Aye: 10 - Brey, Sitkiewitz, Czekala, McMeans, Novak, Lotz, Hansen, Schlei, Vanderkin and Brunner

[20-0381](#)

Council election of Council member to serve on Plan Commission for ensuing one year term ending 4/19/21.

Motion made by Sitkiewitz to nominate Alderperson Jim Brey to serve on the Plan Commission. Motion made by McMeans to nominate Alderperson Jeremiah Novak to serve on the Plan Commission.

There being no other nominations, a motion was made by McMeans, seconded by Sitkiewitz, and unanimously carried to close nominations.

Alderperson Jim Brey was elected to serve on the Plan Commission for a one year term ending 4/19/21 by the following 7-3 roll call vote:

**Brey: Brey, Brunner, Sitkiewitz, Lotz, Schlei, Czekala, Hansen
Novak: Vanderkin, McMeans, Novak**

I. ADJOURN

Moved by Sitkiewitz, seconded by McMeans that this meeting be adjourned at 5:36 p.m. The motion carried by the following vote:

Aye: 10 - Brey, Sitkiewitz, Czekala, McMeans, Novak, Lotz, Hansen, Schlei, Vanderkin and Brunner

**Deborah Neuser
City Clerk**