



# City of Manitowoc

900 Quay Street  
Manitowoc, WI 54220  
[www.manitowoc.org](http://www.manitowoc.org)

## Meeting Agenda Personnel Committee

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Monday, March 10, 2014

5:15 PM

Council Chambers

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1. Pursuant to Section 19.84(2) and (3) of the Wisconsin Statutes, notice is hereby given to the public, to the Herald-Times-Reporter, the official newspaper of Manitowoc, and to those news media who have filed a written request for this notice that a meeting of the above-referenced will be held at the date, time and location listed above.

The above governmental body will meet to discuss and possibly take action on the agenda items set forth below.

2. Call to Order

3. Roll Call

4. Public Comment

5. Discussion and Action Items

6. [14-167](#) Approval of February 10th, 2014 and February 19th, 2014 Personnel Committee Minutes.

**Attachments:** [2.19.2014PCMin for Mar approval.docx](#)  
[MeetingMinutes10-Feb-2014forMarapproval.pdf](#)

7. [14-264](#) Review of legal fees billed out through Human Resources.

**Attachments:** [BUELOW VETTER BUIKEMA OLSON 2014 Costs.doc](#)

8. [14-272](#) Report out on Health Plan Funding.

**Attachments:** [Feb Dental M3 Report.pdf](#)  
[Feb.Health M3 Report.pdf](#)

9. [14-149](#) Report out of Human Resources Initiatives

**Attachments:** [Mar 2014 HR Update.docx](#)

10. [14-165](#) M3 recommendation for the retiree health plan for the City of Manitowoc.
- Attachments:** [Retiree.GRH Overview Brochure.pdf](#)  
[Retiree.Hartford-NBC benefit\\_cost comparison.pdf](#)  
[Retiree.Medical Proposal Voluntary.pdf](#)  
[Retiree.Medicare D Proposal.pdf](#)
11. [14-166](#) M3 recommendation regarding Serve-You Pharmacy Benefit Plan.
- Attachments:** [3146 - City of Manitowoc Specialty Tier.docx](#)  
[Serve.you.analysis.Specialty.pdf](#)  
[Serve.you.Split fill.pdf](#)
12. [14-185](#) Medical Plan Design: Processing of co-pays after individual reaches 10 co-pays.
13. [14-169](#) 5500 Welfare Return Agreement. Reviewed by M3, signatures needed.
- Attachments:** [City of Manitowoc\\_5500 Welfare Return Agreement.BMO.pdf](#)
14. [14-163](#) Approval of the hiring of a replacement Parkswoker I.
- Attachments:** [Personnel Requisition DPI Request to Replace Parks Worker I due to retiremen](#)  
[Filling Parkswoker Memo.pdf](#)
15. [14-269](#) Approval of a temporary employee to work in the Building Inspection Department.
- Attachments:** [Temp Requisition Planning Dept.pdf](#)
16. [14-265](#) Approval of Draft Associate Planner / Economic Development Expediter job description and filling of said position.
- Attachments:** [Draft Associate Planner Economic Development Expediter.doc](#)  
[Personnel Requisition Assoc.Planner.Expediter 3.2014.pdf](#)
17. [14-164](#) Transition of Police Supervisors into the Employee Policy Manual.
- Attachments:** [Police Supervisor. Briefing time and Clothing allowance.docx](#)
18. [14-273](#) Discussion of resolution regarding interim pay for Interim City Attorney.
- Attachments:** [Interim City Attorney Resolution for Pay 2-2014.docx](#)
19. [14-274](#) Discussion of resolution regarding interim pay for Interim Fire Chief.
- Attachments:** [Interim Fire Chief Resolution for Pay 2-2014.docx](#)
20. [14-224](#) Introduction of the new Safety Steering Team. (SST)
- Attachments:** [SST Handout.docx](#)

21. [14-275](#) Schedule next meeting.
22. [14-276](#) Motion to adjourn.

### **23. Adjournment**

If you need accommodations for this meeting, please notify the City Clerk's office at least 48 hours in advance of the meeting (or as soon as possible after the meeting is posted, if posted less than 48 hours prior to the meeting time) at 920-686-6950. For additional assistance, individuals with hearing or speech disabilities can call 711 and be connected to a telephone relay system.