



City of Manitowoc

900 Quay Street
Manitowoc, WI 54220
www.manitowoc.org

Meeting Agenda Personnel Committee

Tuesday, September 8, 2015

5:00 PM

Council Chambers

Pursuant to Section 19.84(2) and (3) of the Wisconsin Statutes, notice is hereby given to the public, to the Herald-Times-Reporter, the official newspaper of Manitowoc, and to those news media who have filed a written request for this notice that a meeting of the above-referenced will be held at the date, time and location listed above.

Notice is hereby given that a majority of the Common Council of the City of Manitowoc may be present at this meeting to gather information about the subject matter over which they have decision making responsibility.

The above governmental body will meet to discuss and possibly take action on the agenda items set forth below.

1. CALL TO ORDER
2. ROLL CALL
3. PUBLIC COMMENT
4. CONSENT AGENDA

These items will be approved by one motion unless any Committee Member wishes to remove an item for discussion.

REMOVAL OF CONSENT AGENDA ITEMS.

Any Committee Member may request removal of any item from the Consent Agenda, and such item shall be removed without debate or vote. Any item or part thereof removed from the Consent Agenda shall be separately considered.

[15-922](#) Approval of August 17, 2015 Personnel Committee Minutes.

Attachments: [PC Minutes 08-17-15](#)

[15-923](#) Review of legal fees billed out through Human Resources.

- Attachments:** [OUTSIDE LEGAL COUNSEL FOR HR 2015 Costs](#)
- [15-924](#) Review of legal fees billed out through Attorney's Office for Municipal Court prosecution.
- Attachments:** [Atty Invoices](#)
- [15-925](#) Report out on Health Plan Funding.
- Attachments:** [Med Den 0715](#)
- [15-926](#) Report out of Human Resources Initiatives.
- Attachments:** [HR Update Sept 2015](#)
- [15-927](#) Report out of City Attorney's Initiatives.
- Attachments:** [September Attorney Update for Personnel](#)

APPROVAL OF CONSENT AGENDA

5. DISCUSSION AND ACTION ITEMS

- [15-906](#) WWTF Out-of-State Travel Request - Water Environment Federation Expo.
- Attachments:** [WWTF Travel Request](#)
- [15-905](#) Attorney Out-of-State Travel Request - IMLA Annual Conference.
- Attachments:** [Atty Travel Request](#)
- [15-932](#) DPI Out-of-State Travel Request for Faster Conference.
- Attachments:** [DPI Travel Request - Faster](#)
- [15-933](#) Approval to Hire a Holiday House Candidate for Custodial Work at the Streets & Sanitation/Parks & Cemetery Building.
- Attachments:** [Request to hire Holiday House Employee](#)
- [15-936](#) Discussion regarding Prosecution Services.
- Attachments:** [Proposed Request for Prosecution Services](#)
- [15-850](#) Resolution granting HR Director and Department Head flexibility for increased PTO level.
- Attachments:** [Current PTO Schedule EPM](#)
[Res approve PTO deviation 09-08-2015](#)

6. CONVENE IN CLOSED SESSION

Notice is hereby given that the above governmental body may adjourn into a closed session during the meeting as authorized by Section 19.85(1)(c) of the Wisconsin Statutes, which authorizes the governmental body to convene in closed session for the purpose of considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.

The specific subject matter that may be considered in closed session is:

[15-917](#) Extension of Leave of Absence Request for Police Department Employee.

Notice is hereby given that the above governmental body may adjourn into a closed session during the meeting as authorized by Section 19.85(1)(e) of the Wisconsin Statutes, which authorizes the governmental body to convene in closed session for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.

The specific subject matter that may be considered in closed session is:

[15-492](#) Police Grievance Update.

Attachments: [Police Grievance Arbitration Award](#)

[15-901](#) Fire Grievance Hearing.

[15-899](#) Recommendation on Insurance Third Party Administrator.

[15-898](#) Recommendation on Partnership for Clinic.

7. RECONVENE IN OPEN SESSION

[15-917](#) Extension of Leave of Absence Request for Police Department Employee.

[15-492](#) Police Grievance Update.

Attachments: [Police Grievance Arbitration Award](#)

[15-901](#) Fire Grievance Hearing.

[15-899](#) Recommendation on Insurance Third Party Administrator.

[15-898](#) Recommendation on Partnership for Clinic.

8. ADJOURNMENT

If you need accommodations for this meeting, please notify the City Clerk's office at least 48 hours in advance of the meeting (or as soon as possible after the meeting is posted, if posted less than 48 hours prior to the meeting time) at 920-686-6950. For additional assistance, individuals with hearing or speech disabilities can call 711 and be connected to a telephone relay system.

