



# City of Manitowoc

900 Quay Street  
Manitowoc, WI 54220  
www.manitowoc.org

## Meeting Minutes

### Committee of the Whole

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Monday, June 18, 2018

5:30 PM

Council Chambers

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#### 1. Call to Order

#### 2. Roll Call

**Present:** 10 - McMeans, Howe, Sitkiewitz, Nickels, Kummer, Novak, Lotz, Gabriel, Williams and Brey

**Absent:** 1 - Czekala

Also present: City Attorney Kathleen McDaniel, Director of Public Infrastructure Dan Koski, City Clerk Deborah Neuser, and Deputy City Clerk Mackenzie Reed-Kadow

#### 3. Public Comment - None

#### 4. Discussion and Action Items

[18-0627](#) Ordinance to amend Section 7.285 of the Manitowoc Municipal Code regulating interest rates for special assessments.

**Attachments:** [FinalOrdinance to Amend 7.285 setting interest rates for special assessments... .pdf](#)

**Moved by Brey, seconded by Kummer, that this Ordinance be approved and referred to council. The motion carried by the following vote:**

**Aye:** 9 - McMeans, Howe, Nickels, Kummer, Novak, Lotz, Gabriel, Williams and Brey

**Nay:** 1 - Sitkiewitz

Committee discussed options and reasoning for changing the interest rate at this time.

[18-0620](#) Parklet Policy and Guidelines

**Attachments:** [Parklet Policy Guidelines - DK LM GM Review](#)  
[Parklet Comparison PDF.pdf](#)

**Moved by Kummer, seconded by Novak to approve Section 3 of the Policy and Guidelines and to instruct the Engineering department to work on designing prototype of parklet with pre-approved vendors for construction.**

**Discussion continued about the City's role and liability with that suggestion.**

**Motion withdrawn by Kummer, seconded by Novak.**

**Moved by Sitkiewitz, seconded by Kummer, to amend the policy by eliminating section 4(c) and approving, and to refer to council. The motion carried by the following vote:**

**Aye:** 10 - McMeans, Howe, Sitkiewitz, Nickels, Kummer, Novak, Lotz, Gabriel, Williams and Brey

Committee discussed policy and guidelines created by City staff. Discussion included ways to get the process moving as quickly as possible, and to be less burdensome to all parties involved.

## **5. Adjournment**

**Moved by Sitkiewitz, seconded by Gabriel, that this meeting be adjourned at 6:37 PM. The motion carried by the following vote:**

**Aye:** 10 - McMeans, Howe, Sitkiewitz, Nickels, Kummer, Novak, Lotz, Gabriel, Williams and Brey