



City of Manitowoc

900 Quay Street
Manitowoc, WI 54220
www.manitowoc.org

Meeting Agenda Personnel Committee

Wednesday, September 11, 2019

6:00 PM

Council Chambers

Pursuant to Section 19.84(2) and (3) of the Wisconsin Statutes, notice is hereby given to the public, to the Herald-Times-Reporter, the official newspaper of Manitowoc, and to those news media who have filed a written request for this notice that a meeting of the above-referenced will be held at the date, time and location listed above.

Notice is hereby given that a majority of the Common Council of the City of Manitowoc, or a standing committee of that body, may be present at this meeting to gather information about the subject matter over which they have decision making responsibility.

The above governmental body will meet to discuss and possibly take action on the agenda items set forth below.

1. Call to Order
2. Roll Call
3. Public Comment
4. Consent Agenda

These items will be approved by one motion unless any Committee Member wishes to remove an item for discussion.

REMOVAL OF CONSENT AGENDA ITEMS:

Any Committee Member may request removal of any item from the Consent Agenda, and such item shall be removed without debate or vote. Any item or part thereof removed from the Consent Agenda shall be separately considered.

[19-0949](#) Approval of August 5, 2019 Personnel Committee Minutes

Attachments: [08-05-2019-PC Final Meeting Minutes.pdf](#)

[19-0950](#) Review of legal fees billed out through August, 2019-Human Resources

Attachments: [_OUTSIDE LEGAL COUNSEL FOR HR Costs.pdf](#)

[19-0951](#) Report out on Health Plan Funding

Attachments: [Med Den FAR 0719.pdf](#)

[19-0952](#) Report out of Human Resources Initiatives September, 2019

Attachments: [HR Update September 2019.pdf](#)

[19-0953](#) Report out of City Attorney's Initiatives September, 2019

Attachments: [Sept 2019 Attorney Update.pdf](#)

5. Discussion and Action Items

[19-0997](#) Out of State Travel Request-RWAM-Association of Midwest Museums Annual Conference-October 4, 2019-Grand Rapids, MI

Attachments: [Out of State Travel Request-RWAM.pdf](#)

[19-1016](#) Out of State Travel-Community Development-EPA Brownfields Conference, Los Angeles-December 10-13, 2019

Attachments: [Out of State Travel-CDD- EPA Brownfields Conference.pdf](#)

[19-1017](#) Out of State Travel-Community Development-Autodesk University OR Green Build-Las Vegas OR Atlanta-November 11-22, 2019

Attachments: [Out of State Travel-CDD-Autodesk University or Green Build.pdf](#)

[19-1015](#) Out of State Travel Request-DPI-APWA National Snow Roadeo-Loveland, CO-Sept 25-27, 2019

Attachments: [Roadeo Travel Memo.pdf](#)

[Out of State Travel DPI Roadeo.pdf](#)

[19-0845](#) ABRC Presentation of Health Care Plan Recommendations for 2020

Attachments: [Personnel Meeting 9-11-19 final draft.pdf](#)

[City of Manitowoc 2020 Robin Plan Design.pdf](#)

[19-0956](#) Compensation Review for Municipal Court Judge

Attachments: [Municipal Judge Salary Adjustment Request.pdf](#)

[Municipal Judge WI Survey.pdf](#)

[Municipal Judge Salary Resolution \(current\).pdf](#)

[Municipal Judge wages from other munis 2019.xlsx](#)

[Memo PC Muni Judge 9.2019.pdf](#)

[19-0847](#) Parks and Rec Job Description Changes and Approval to Fill 2 Positions for DPI

Attachments: [Memo Staff recommendations for 19-0847 Park and Rec Job Descriptions- Rea Proposed Department of Public Infrastructure Org Chart 071719.pdf](#)
[Proposed Operations Division Manager JD 073119.pdf](#)
[Proposed Parks and Recreation Division Manager JD 07.2019.pdf](#)
[Proposed Recreation Team Leader JD 07.2019.pdf](#)

[19-0954](#) Employee Policy Manual Language Update-September, 2019

Attachments: [Memo to Council re EPM Revisions 9.2019.pdf](#)
[_EPM-CURRENT DRAFT rev 09.2019.pdf](#)

[19-0955](#) Committee Budget Directives to Mayor

6. Convene in Closed Session

Notice is hereby given that the above governmental body may adjourn into a closed session during the meeting as authorized by Section 19.85(1)(e) of the Wisconsin Statutes, which authorizes the governmental body to convene in closed session for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.

The specific subject matter that may be considered in closed session is:

[19-0618](#) Teamsters Local No. 662 Transit Contract Negotiations

Attachments: [Transit Contract Opener 2020.pdf](#)

[19-0998](#) Law Enforcement Employee Relations Division of the Wisconsin Professional Police Association Contract Memo of Understanding-Pregnancy MOU

Attachments: [Manitowoc - Pregnancy MOU schauer 09 04 2019.pdf](#)

[19-0999](#) Law Enforcement Employee Relations Division of the Wisconsin Professional Police Association Contract Memo of Understanding-Non Work Light Duty MOU

Attachments: [Manitowoc Non work Light Duty MOU Palek 09 04 2019 \(2\).pdf](#)

Notice is hereby given that the above governmental body may adjourn into a closed session during the meeting as authorized by Section 19.85(1)(g) of the Wisconsin Statutes, which authorizes the governmental body to convene in closed session for the purpose of conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved.

The specific subject matter that may be considered in closed session is:

[19-0975](#) DWD Complaint

Attachments: [DWD Complaint.pdf](#)

Notice is hereby given that the above governmental body may adjourn into a closed session during the meeting as authorized by Section 19.85(1)(c) of the Wisconsin Statutes, which authorizes the governmental body to convene in closed session for the purpose of considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.

The specific subject matter that may be considered in closed session is:

[19-1014](#) Discussion of Community Development Director Recruitment Process

Attachments: Tegen Cover Letter (3).pdf
Tegen Resume (3).pdf

7. Reconvene in Open Session

[19-0618](#) Teamsters Local No. 662 Transit Contract Negotiations

Attachments: [Transit Contract Opener 2020.pdf](#)

[19-0998](#) Law Enforcement Employee Relations Division of the Wisconsin Professional Police Association Contract Memo of Understanding-Pregnancy MOU

Attachments: [Manitowoc - Pregnancy MOU schauer_09_04_2019.pdf](#)

[19-0999](#) Law Enforcement Employee Relations Division of the Wisconsin Professional Police Association Contract Memo of Understanding-Non Work Light Duty MOU

Attachments: [Manitowoc Non work Light Duty MOU Palek 09_04_2019 \(2\).pdf](#)

[19-0975](#) DWD Complaint

Attachments: [DWD Complaint.pdf](#)

[19-1014](#) Discussion of Community Development Director Recruitment Process

Attachments: Tegen Cover Letter (3).pdf
Tegen Resume (3).pdf

8. Adjournment

In accordance with the requirements of Title II of the Americans with Disabilities Act (ADA), the City of Manitowoc will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities. If you need assistance or reasonable accommodations in participating in this meeting or event due to a disability as defined under the ADA, please call the City Clerk's office at 920-686-6950 or the City's ADA Coordinator at (920) 686-6990 or e-mail cityattorney@manitowoc.org at least 48 hours prior to the scheduled meeting or event to request an accommodation. For additional assistance, individuals with hearing or speech disabilities can call 711 and be connected to a telephone relay system.

