



City of Manitowoc

900 Quay Street
Manitowoc, WI 54220
www.manitowoc.org

Meeting Agenda

Board of Review

Wednesday, May 13, 2020

5:30 PM

Board of Review will be held via remote
conferencing

Pursuant to Section 19.84(2) and (3) of the Wisconsin Statutes, notice is hereby given to the public, to the Herald-Times-Reporter, the official newspaper of Manitowoc, and to those news media who have filed a written request for this notice that a meeting of the above-referenced will be held at the date, time and location listed above.

This meeting is being conducted via remote conferencing software due to a state of emergency and the Wisconsin Governor's Executive Order. Members of the public may call to listen in at +1 877 853 5257 US Toll-free, Meeting ID: 810 3993 1892 Password: 974010.

Notice is hereby given that a majority of the Common Council of the City of Manitowoc, or a standing committee of that body, may be present at this meeting to gather information about the subject matter over which they have decision making responsibility.

The above governmental body will meet to discuss and possibly take action on the agenda items set forth below.

Call to Order

Board Members Take Oath of Office

Assessor Takes Oath of Office

Roll Call

Approval of Minutes

[20-0440](#) Minutes of Board of Review of May 29, 2019

Attachments: [Meeting Minutes BOR 5-29-19](#)

Election of Chair and Vice-Chair

Discussion and Action Items

- [20-0441](#) Notice of meeting published in Herald-Times Reporter on April 19, 2020
- Attachments:** [BOR Public Hearing Notice Affidavit](#)
- [20-0442](#) Public Notice of Meeting Posted on April 17, 2020
- [20-0443](#) Verify that member(s) have met the mandatory training requirements. City Clerk Deborah Neuser has completed the training.
- [20-0444](#) Verify City has an ordinance for the confidentiality of income and expense information provided to the assessor under state law (sec. 70.47(7)af).
Municipal Code Section 23.140
- [20-0445](#) Assessor's Affidavit relative to completion of the 2019 assessment roll. Receipt of Assessment Roll by Clerk from Assessor.
- [20-0446](#) Attorney reviews role and duties of members of the Board of Review and procedures to be followed.
- [20-0447](#) Annual Assessment Report by Assessor, current level of assessment and review of Uniform Standards regulating Assessors.
- [20-0448](#) ASSESSOR'S CHANGES: 1) Certify all corrections of error under state law (sec 70.43 Wis. Stats); 2) Verify with Assessor that open book changes are included in the assessment roll
- [20-0449](#) Allow taxpayers to examine assessment data

Waivers of the Required 48-hour notice of intent to file an objection, when there is good cause**Requests for Waiver of Board of Review Hearing allowing property owner an appeal directly to Circuit Court**

- [20-0450](#) Request of Robin Manitowoc LLC and BOBO Manitowoc, LLC, Reinhart Boerner Van Deuren s.c., Agent, for Objection to Real Property Assessment of parcel 725-000-122
- Attachments:** [Shopko](#)
[3415 Calumet - Notice of Withdrawal](#)
- [20-0474](#) Request of Lowe's Home Centers, LLC, Daniel P. Deveny, Fredrikson & Byron, PA, Agent, for Request for Waiver of Board of Review Hearing relative to objection to assessment of parcel 835-101-666.
- Attachments:** [Lowe's](#)

Requests to testify by telephone or submit sworn written statement, subpoena requests & act on any other legally allowed Board of Review matters

Review Notices of Intent to File Objection

Hear Objections to Assessments (Real and Personal Property)

[20-0451](#) Request of Gary Bendix for Objection to Real Property Assessment of parcel 824-202-230

Attachments: [Bendix](#)
[Bendix BOR Case](#)

[20-0475](#) Request of PBJC Fest I LLC (Festival Foods), DuCharme, McMillen & Associates, Inc. (DMA Inc.) - Daniel Willaert, Agent, for Objection to Real Property Assessment of parcel 836-302-010.

Attachments: [Festival](#)
[Festival - Notice of Withdrawal](#)

[20-0476](#) Request of Bay Pointe Developers II LLC, for Objection to Real Property Assessment of parcel 817-404-010.

Consider scheduling additional Board of Review dates, if needed

Adjournment

In accordance with the requirements of Title II of the Americans with Disabilities Act (ADA), the City of Manitowoc will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities. If you need assistance or reasonable accommodations in participating in this meeting or event due to a disability as defined under the ADA, please call the City Clerk's office at 920-686-6950 or the City's ADA Coordinator at (920) 686-6990 or e-mail cityattorney@manitowoc.org at least 48 hours prior to the scheduled meeting or event to request an accommodation. For additional assistance, individuals with hearing or speech disabilities can call 711 and be connected to a telephone relay system.