

**Meeting Minutes for Committee on Aging
City of Manitowoc**

Monday, November 11, 2019 at 9:30 am at the Manitowoc, Senior Social Room

Present: Allan Brixius, Cathy Ley – ADRC, Ron Von Drachek, Donna Kickland,
Debbie Bonk, Ruth Malzahn, Mary Schultz, June Kramer
Staff: Dan Koski, Karen Dorow, Curt Hall, Mayor Nickels

1. Meeting was called to order at 9:34 am by Brixius.
2. Discussion and possible approval of minutes of previous meeting (Sept 2019) – Motion to approve the meeting minutes Malzahn, seconded by Von Drachek. All in favor.
3. Update on status of filling open positions – Division Manager, Team Leader, Administrative Support Specialist. D. Koski introduced Curt Hall the new Park, Recreation, and Sr. Center Division Manager. Koski updated the committee on the team leader position. They are in the process of interviewing for the team leader position and advertising for the recently vacated part-time administrative support specialist. He also said that the Parks Planner would be located at the Sr. Center so there will be more staff present.
4. Aging & Disability and Resource Center Report – C. Ley gave an update on upcoming programs.
 - (a) Medicare open enrollment started. They have helped over 800 people. They have four staff members and 3 volunteers helping with the program. There are only 18 available appointments left.
 - (b) Community presentation on “Dementia Conversations” will be held on Tuesday, November 26, 2019 at the Two Rivers Senior Center. The workshop will offer tips on how to have honest and caring conversations with family members about driving, doctor visits, and legal and financial planning. It is co-sponsored with the Dementia Association.
 - (c) The nutrition program is preparing for winter. Closings will be announced on local radio stations, WBAY (CH 2) and WFRV (CH5). Patrons of the program are asked to try and keep a few basic items on hand. Patrons are also asked to have sidewalks and driveways plowed for the safety of the volunteers.
 - (d) There has been a big increase in scams. C. Ley provided information for us to share with our senior community.
 - (e) There are no prevention programs in January, February or March.
 - (f) They have been advertising for volunteers and have not gotten many responses. So many more agencies are looking for volunteers to help staff. R. Von Drachek suggested considering ride-alongs so that potential volunteers could see how rewarding the work is.
5. Holiday Fair Summary – K. Dorow gave a quick summary on the Holiday Fair. It went well under the circumstances. Dorow gave thanks to everyone who pulled together to make the set-up, day of the fair and cleanup go well. The Committee mentioned that the hot dog lunch did not seem to go well. A wrap up meeting is being scheduled for all involved in the fair for thoughts and suggestions for next year and we will reevaluate lunch.

6. Center Improvement
 - (a) Security cameras – K. Dorow updated that installation is just about complete.
 - (b) A. Brixius mentioned that the pool table needed to have new felt and that there was a sharp edge on the table that has been taped down. We should have the table fixed or place something in the monthly newsletter about looking for someone to donate a pool table to the center.
 - (c) It was brought up that men don't have much to do at the Senior Center. Is there a men's exercise program or other men's classes that could be offered? Do we have dart boards, could there be dart teams?
 - (d) The weaving room needs a good cleaning and scrubbing. All the looms would need to be moved to accomplish this.
 - (e) It was discussed at a previous meeting about doing ride alongs on a Transit Bus. This was tabled to the January meeting.
 - (f) Hidden hands in the newsletter prize – a committee member mentioned that a Senior Center non-member had won the prize for finding the hidden hands in the newsletter. The member feels that only members should receive prizes.
7. Review Meeting schedule for 2020 – The schedule for 2020 was approved.
8. Adjourn – Motion by Von Drachek, seconded by Malzahn. Meeting adjourned at 9:55 am.

Next meeting will be held on January 13, 2020.

Respectfully submitted,
Karen Dorow, Interim Recreation/Sr. Center Contact