



City of Manitowoc

900 Quay Street
Manitowoc, WI 54220
www.manitowoc.org

Meeting Agenda

Library Board

Monday, September 25, 2017

5:00 PM

Manitowoc Public Library Board Room

Pursuant to Section 19.84 (2) and (3) of the Wisconsin Statutes, notice is hereby given to the public, to the Herald-Times-Reporter, the official newspaper of the City of Manitowoc, and to those news media who have filed a written request for this notice that a meeting of the MANITOWOC PUBLIC LIBRARY BOARD OF TRUSTEES of the City of Manitowoc will be held on the date, time, and location listed above.

The above governmental body will meet to discuss and possibly take action on the agenda items set forth below.

1. Call to Order

2. Approval of Minutes (action requested)

[17-0960](#) a. Regular Board Meeting - August 28, 2017

Attachments: [LEGISTAR MINUTES - Regular Board Meeting 8-28-17](#)

3. Approval of Budget Status Reports (action requested)

[17-0961](#) a. August 2017 - Fund 2810

Attachments: [BUDGET STATUS - August 2017 \(Fund 2810\)](#)

[17-0962](#) b. August 2017 - Fund 2813

Attachments: [BUDGET STATUS - August 2017 \(Fund 2813\)](#)

4. Approval of Bills/Check Register (action requested)

[17-0963](#) a. MPL Operating/Budget with the City of Manitowoc for the month of September 2017

5. Public Comment

Members of the public will be permitted to speak at the Manitowoc Public Library Board of Trustees meeting each month on any matter of public interest. The comments from each speaker shall be limited to five minutes in length unless extended by action of the Manitowoc Public Library Board of Trustees.

6. Correspondence

- [17-0964](#) a. Herald Times Reporter - weekly articles from Library Director/Staff (August 2017)

Attachments: [HTR Articles - August 2017](#)

7. Administrative Reports

- [17-0965](#) a. Director's Report (August 2017)

Attachments: [Dir Report - August 2017](#)

- [17-0966](#) b. Manager Highlights - August 2017

Attachments: [Manager highlights - August 2017](#)

- [17-0967](#) c. Monthly Statistics (August 2017)

Attachments: [Monthly Statistics - August 2017](#)

- [17-0968](#) d. STAFF UPDATE - 1st Floor Re-design Committee (LEAPFROG)

8. Committee Reports

- a. Personnel Committee
- b. Finance Committee
- c. Buildings Committee
- d. Long-Range Planning Committee
- e. Nominating Committee

9. Old Business

[17-0976](#)

- a. Update to Employee Policy Manual Article XXXIV Compensation (action requested)

Attachments:

[Compensation Track Changes 9 2017](#)
[Copy of Cost of Library Pay Plan 2018](#)
[Corrected Wage Matrix for Council Approval](#)
[compensation policy update 9 2017](#)

[17-0977](#)

- b. 2018 Budget update (possible action)

Attachments:

[Copy of 2017-2018 Budget Worksheet 9 2017](#)

[17-0978](#)

- c. Opening on Thursdays update (discussion)

10. Adjournment

If you need accommodations for this meeting, please notify the Library's ADA Manager Stacey Bialek at least 48 hours in advance of the meeting at 920-686-3008 or <sbialek@manitowoc.org>.