



City of Manitowoc

900 Quay Street
Manitowoc, WI 54220
www.manitowoc.org

Meeting Agenda

Library Board

Monday, April 24, 2017

5:00 PM

Manitowoc Public Library Board Room

Pursuant to Section 19.84 (2) and (3) of the Wisconsin Statutes, notice is hereby given to the public, to the Herald-Times-Reporter, the official newspaper of the City of Manitowoc, and to those news media who have filed a written request for this notice that a meeting of the MANITOWOC PUBLIC LIBRARY BOARD OF TRUSTEES of the City of Manitowoc will be held on the date, time, and location listed above.

The above governmental body will meet to discuss and possibly take action on the agenda items set forth below.

1. Call to Order

2. Approval of Minutes (action requested)

[17-0418](#) a. Regular Board Meeting - March 27, 2017

Attachments: [LEGISTAR MINUTES - Regular Board Meeting 3-27-17](#)

[17-0419](#) b. Special Board Meeting - April 5, 2017

Attachments: [Legistar Minutes - April 5, 2017 Special Board Meeting 5pm](#)

3. Approval of Budget Status Reports (action requested)

[17-0420](#) a. March 2017 - Fund 2810

Attachments: [BUDGET STATUS - March 2017 \(Fund 2810\)](#)

[17-0421](#) b. March 2017 - Fund 2813

Attachments: [BUDGET STATUS - March 2017 \(Fund 2813\)](#)

4. Approval of Bills/Check Register (action requested)

[17-0422](#) a. MPL Operating/Budget with the City of Manitowoc for the month of April, 2017 (action requested)

Attachments: [Monthly Check Register - April 2017](#)

5. Correspondence

- [17-0423](#) a. Herald Times Reporter - weekly articles from Library Director/Staff (March 2017)

Attachments: [HTR Articles - March 2017](#)

6. Administrative Reports

- [17-0424](#) a. Update from Foundation Board President

- [17-0425](#) b. Director's Report (March, 2017)

Attachments: [Dir Report - March 2017](#)

- [17-0426](#) c. MPL 2016 Highlights

Attachments: [MPL 2016 Highlights](#)

- [17-0427](#) d. Public Library System Redesign Project (update)

Attachments: [Public Library System Redesign Project](#)

- [17-0428](#) e. Manager Highlights (March 2017)

Attachments: [Manager Highlights - March 2017](#)

- [17-0439](#) f. Monthly Statistics (March 2017)

Attachments: [Monthly Statistics - March 2017](#)

- [17-0440](#) g. Staff update - One to One Adult Literacy Partners

7. Committee Reports

- a. Personnel Committee
- b. Finance Committee
- c. Buildings Committee
- d. Long-Range Planning Committee
- e. Nominating Committee

8. Trustee Education

- a. Granicus Training

9. New Business

[17-0441](#)

- a. Revision to Technician Job Descriptions (action requested)

Attachments:

[Marketing Technician 4 2017](#)

[IT Technician 4 2017](#)

[Materials Management Technician 4 2017](#)

[17-0442](#)

- b. 2017-2018 Foundation Disbursement Appropriation (action requested)

Attachments:

[2017-2018 Foundation Disbursement Appropriation](#)

10. Adjournment

If you need accommodations for this meeting, please notify the Library's ADA Manager Stacey Bialek at least 48 hours in advance of the meeting at 920-686-3008 or <sbialek@manitowoc.org>.