



City of Manitowoc

900 Quay Street
Manitowoc, WI 54220
www.manitowoc.org

Meeting Agenda

Library Board

Monday, May 22, 2017

5:00 PM

Manitowoc Public Library Board Room

[17-0546](#)

d. Initial Approval to Pursue Wireless Hotspots for Circulation (action requested)

Attachments:

[MEMO Approval to Pursue Wireless Hotspots for Circulation](#)

1. Call to Order

2. Approval of Minutes (action requested)

[17-0518](#)

a. Regular Board Meeting - April 24, 2017

Attachments:

[LEGISTAR MINUTES - Regular Board Meeting 4-24-17](#)

3. Approval of Budget Status Reports (action requested)

[17-0519](#)

a. April 2017 - Fund 2810

Attachments:

[BUDGET STATUS - April 2017 \(Fund 2810\)](#)

[17-0520](#)

b. April 2017 - Fund 2813

Attachments:

[BUDGET STATUS - April 2017 \(Fund 2813\)](#)

4. Approval of Bills/Check Register (action requested)

[17-0521](#)

a. MPL Operating/Budget with the City of Manitowoc for the month of May, 2017 (action requested)

Attachments:

[Monthly Check Register - May 2017](#)

5. Correspondence

[17-0522](#)

a. Herald Times Reporter - weekly articles from Library Director/Staff (April 2017)

Attachments:

[HTR Articles - April 2017](#)

[17-0545](#)

b. SRLAAW Report - April 2017

Attachments:

[SRLAAW-Report April 2017](#)

6. Administrative Reports

[17-0523](#) a. Director's Report (April 2017)

Attachments: [Dir Report - April 2017](#)

[17-0524](#) b. Manager Highlights (April 2017)

Attachments: [Manager Highlights - April 2017](#)

[17-0525](#) c. Monthly Statistics - (April 2017)

Attachments: [Monthly Statistics - April 2017](#)

d. STAFF UPDATE - Interlibrary Loan

e. STAFF UPDATE - New Youth Services Manager

7. Committee Reports

a. Personnel Committee

b. Finance Committee

c. Buildings Committee

d. Long-Range Planning Committee

e. Nominating Committee

8. Old Business

[17-0526](#) a. 2017-2018 Foundation Disbursement Appropriation (action requested)

Attachments: [MEMO 2017-2018 Foundation Disbursement Appropriation](#)

9. New Business

[17-0527](#) a. Internal Innovation Grant (action requested)

Attachments: [S I L L I Description and Guidelines revised](#)

[S I L L I Application](#)

[SILLI GRANT EVALUATION FORM](#)

[17-0528](#) b. Public Comment at Board Meetings Public Policy (action requested)

Attachments: [MEMO May 2017 Public Comment at Board Meetings Public Policy](#)
[Public Comment Policy - May 2017](#)

[17-0529](#) c. Library equipment and other property employee purchase program policy (action requested)

Attachments: [Employee Purchase Program Policy 3 2017](#)
[Purchase of iPads Employee purchase program Policy](#)

[17-0546](#) d. Initial Approval to Pursue Wireless Hotspots for Circulation (action requested)

Attachments: [MEMO Approval to Pursue Wireless Hotspots for Circulation](#)

10. Convene in Closed Session

Notice is hereby given that the above governmental body may adjourn into a closed session during the meeting as authorized by Section 19.85(1)(c) of the Wisconsin Statutes, which authorizes the governmental body to convene in closed session for the purpose of considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility and Section 19.85(1)(e) of the Wisconsin Statutes, which authorizes the governmental body to convene in closed session for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. The specific subject matter that may be considered in closed session is the following:

17-0530 a. *Alignment of Job Duties, Responsibilities and Pay with Job Title (action requested)*

17-0531 b. *Alignment of Library Employee Policy Manual with the City of Manitowoc's (discussion)*

17-0532 c. *Possibility to Open on Thursdays Research (discussion)*

11. Reconvene in Open Session

[17-0547](#) a. Possible action on Closed Session subject matter

12. Adjournment

If you need accommodations for this meeting, please notify the Library's ADA Manager Stacey Bialek at least 48 hours in advance of the meeting at 920-686-3008 or <sbialek@manitowoc.org>.