



# City of Manitowoc

900 Quay Street  
Manitowoc, WI 54220  
www.manitowoc.org

## Meeting Agenda

### Library Board

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Monday, June 26, 2017

5:00 PM

Manitowoc Public Library Board Room

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Pursuant to Section 19.84 (2) and (3) of the Wisconsin Statutes, notice is hereby given to the public, to the Herald-Times-Reporter, the official newspaper of the City of Manitowoc, and to those news media who have filed a written request for this notice that a meeting of the MANITOWOC PUBLIC LIBRARY BOARD OF TRUSTEES of the City of Manitowoc will be held on the date, time, and location listed above.

The above governmental body will meet to discuss and possibly take action on the agenda items set forth below.

#### 1. Call to Order

#### 2. Approval of Minutes (action requested)

[17-0650](#) a. Finance Committee Meeting - May 22, 2017

**Attachments:** [LEGISTAR MINUTES - Finance Comm Mtg 5-22-17](#)

[17-0651](#) b. Regular Board Meeting - May 22, 2017

**Attachments:** [LEGISTAR MINUTES - Regular Board Meeting 5-22-17](#)

[17-0652](#) c. Nominating Committee Meeting - June 7, 2017

**Attachments:** [LEGISTAR MINUTES - Nominating Committee Meeting 6-7-17](#)

#### 3. Approval of Budget Status Reports (action requested)

[17-0647](#) a. May 2017 - Fund 2810

**Attachments:** [BUDGET STATUS - May 2017 \(Fund 2810\)](#)

[17-0648](#) b. May 2017 - Fund 2813

**Attachments:** [BUDGET STATUS - May 2017 \(Fund 2813\)](#)

#### 4. Approval of Bills/Check Register (action requested)

- [17-0649](#) a. MPL Operating/Budget with the City of Manitowoc for the month of June 2017

**Attachments:** [Monthly Check Register - June 2017](#)

## 5. Public Comment

Members of the public will be permitted to speak at the Manitowoc Public Library Board of Trustees meeting each month on any matter of public interest. The comments from each speaker shall be limited to five minutes in length unless extended by action of the Manitowoc Public Library Board of Trustees.

## 6. Correspondence

- [17-0653](#) a. Herald Times Reporter - weekly articles from Library Director/Staff (May 2017)

**Attachments:** [HTR Articles - May 2017](#)

- [17-0667](#) b. Trustee resignation letter

**Attachments:** [Chris Kornely resignation letter](#)

## 7. Administrative Reports

- [17-0654](#) a. Director's Report (May 2017)

**Attachments:** [Dir Report - May 2017](#)

- [17-0655](#) b. Manager Highlights (May 2017)

**Attachments:** [Manager Highlights - May 2017](#)

- [17-0656](#) c. Monthly Statistics (January thru May 2017)

**Attachments:** [Monthly Statistics - January 2017\(2\)](#)  
[Monthly Statistics - February 2017\(2\)](#)  
[Monthly Statistics - March 2017\(2\)](#)  
[Monthly Statistics - April 2017\(2\)](#)  
[Monthly Statistics - May 2017\(2\)](#)

Staff update: Teen and Children's Summer Reading Program

## 8. Committee Reports

- a. Personnel Committee

- b. Finance Committee
- c. Buildings Committee
- d. Long-Range Planning Committee
- e. Nominating Committee (see item #11h under New Business)

## 9. Convene in Closed Session

*Notice is hereby given that the above governmental body may adjourn into a closed session during the meeting as authorized by Section 19.85(1)(e) of the Wisconsin Statutes, which authorizes the governmental body to convene in closed session for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.*

*The specific subject matter that may be considered in closed session is the following:*

- a. *Possibility to Open on Thursdays Research (possible action)*

## 10. Reconvene in Open Session

- [17-0657](#) a. Possible action on Closed Session subject matter

## 11. New Business

- [17-0658](#) a. Update to Manitowoc Public Library Board of Trustees Bylaws (action requested)

**Attachments:** [MEMO June 2017 UPDATE TO BYLAWS](#)  
[BYLAWS - June 2015 version](#)

- [17-0659](#) b. Mural above East Library Entrance/Exit (action requested)

**Attachments:** [Mural above East Library entrance-exit](#)

- [17-0661](#) c. Safety and Security Survey from Sgt. Jacobs, Manitowoc Police Department (discussion)

- [17-0662](#) d. Lease Agreement with Manitowoc-Calumet Library System (action requested)

**Attachments:** [LEASE AGREEMENT 2017](#)

[17-0663](#) e. Resolution Opposing Elimination of Federal Funding for IMLS (action requested)

**Attachments:** [IMLS CUT RESOLUTION - MAY 2017](#)  
[WI IMPACT OF IMLS FUNDING - JUNE 2017](#)

[17-0664](#) f. Article IV Section 1 Wage Schedules Policy - Employee Policy Manual (action requested)

[17-0665](#) g. Trustee Training Week August 21 - 25 (discussion)

**Attachments:** [Wisconsin Trustee Training Week 2017](#)  
[TTW Flier 2017](#)

[17-0666](#) h. Nomination of Officers for 2017-2018 (action requested)

## 12. Adjournment

If you need accommodations for this meeting, please notify the Library's ADA Manager Stacey Bialek at least 48 hours in advance of the meeting at 920-686-3008 or <[sbialek@manitowoc.org](mailto:sbialek@manitowoc.org)>.