



# City of Manitowoc

900 Quay Street  
Manitowoc, WI 54220  
www.manitowoc.org

## Meeting Agenda

### Library Board

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Monday, October 23, 2017

5:00 PM

Manitowoc Public Library Board Room

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Pursuant to Section 19.84 (2) and (3) of the Wisconsin Statutes, notice is hereby given to the public, to the Herald-Times-Reporter, the official newspaper of the City of Manitowoc, and to those news media who have filed a written request for this notice that a meeting of the MANITOWOC PUBLIC LIBRARY BOARD OF TRUSTEES of the City of Manitowoc will be held on the date, time, and location listed above.

The above governmental body will meet to discuss and possibly take action on the agenda items set forth below.

#### 1. Call to Order

#### 2. Approval of Minutes (action requested)

[17-1072](#) a. Regular Board Meeting - September 25, 2017

**Attachments:** [LEGISTAR MINUTES - Regular Board Meeting 9-25-17](#)

[17-1073](#) b. Special Board Meeting - October 11, 2017

**Attachments:** [LEGISTAR MINUTES - Special Board Meeting 10-11-17](#)

#### 3. Approval of Budget Status Reports (action requested)

[17-1074](#) a. September 2017 - Fund 2810

**Attachments:** [BUDGET STATUS - September 2017 \(Fund 2810\)](#)

[17-1075](#) b. September 2017 - Fund 2813

**Attachments:** [BUDGET STATUS - September 2017 \(Fund 2813\)](#)

#### 4. Approval of Bills/Check Register (action requested)

[17-1076](#) a. MPL Operating/Budget with the City of Manitowoc for the month of October 2017

**Attachments:** [Monthly Check Register - October 2017](#)

## 5. Public Comment

Members of the public will be permitted to speak at the Manitowoc Public Library Board of Trustees meeting each month on any matter of public interest. The comments from each speaker shall be limited to five minutes in length unless extended by action of the Manitowoc Public Library Board of Trustees.

## 6. Correspondence

[17-1077](#) a. Herald Times Reporter - weekly articles from Library Director/Staff (September 2017)

**Attachments:** [HTR Articles - September 2017](#)

[17-1083](#) b. Thank you letter from iForward

**Attachments:** [THANK YOU LETTER - iForward Schools](#)

## 7. Administrative Reports

[17-1078](#) a. Director's Report (September 2017)

**Attachments:** [Dir Report - September 2017](#)

[17-1079](#) b. Manager Highlights - September 2017

**Attachments:** [Manager highlights - September 2017](#)

[17-1080](#) c. Monthly Statistics (September 2017)

**Attachments:** [Monthly Statistics - September 2017](#)

[17-1081](#) d. STAFF UPDATE - Virtual Library Cards

## 8. Committee Reports

- a. Personnel Committee
- b. Finance Committee
- c. Buildings Committee
- d. Long-Range Planning Committee
- e. Nominating Committee

## 9. New Business

[17-1082](#)

a. Lost/Unattended Child Policy (possible action)

**Attachments:**[Lost unattended child 10 2017](#)

## 10. Adjournment

If you need accommodations for this meeting, please notify the Library's ADA Manager Stacey Bialek at least 48 hours in advance of the meeting at 920-686-3008 or <[sbialek@manitowoc.org](mailto:sbialek@manitowoc.org)>.