



City of Manitowoc

900 Quay Street
Manitowoc, WI 54220
www.manitowoc.org

Meeting Agenda

Library Board

Monday, January 22, 2018

5:00 PM

Manitowoc Public Library Board Room

Pursuant to Section 19.84 (2) and (3) of the Wisconsin Statutes, notice is hereby given to the public, to the Herald-Times-Reporter, the official newspaper of the City of Manitowoc, and to those news media who have filed a written request for this notice that a meeting of the MANITOWOC PUBLIC LIBRARY BOARD OF TRUSTEES of the City of Manitowoc will be held on the date, time, and location listed above.

The above governmental body will meet to discuss and possibly take action on the agenda items set forth below.

1. Call to Order

2. Approval of Minutes (action requested)

[18-0065](#) a. Regular Board Meeting - December 18, 2017

Attachments: [LEGISTAR MINUTES - Regular Board Meeting 12-18-17](#)

[18-0066](#) b. Personnel Committee Meeting - December 20, 2017

Attachments: [LEGISTAR MINUTES - Personnel Committee Meeting 12-20-17](#)

3. Approval of Budget Status Reports (action requested)

[18-0063](#) a. December 2017 - Fund 2810

Attachments: [BUDGET STATUS - December 2017 \(Fund 2810\)](#)

[18-0064](#) b. December 2017 - Fund 2813

Attachments: [BUDGET STATUS - December 2017 \(Fund 2813\)](#)

4. Approval of Bills/Check Register (action requested)

[18-0076](#) a. MPL Operating/Budget with the City of Manitowoc for the month of December 2017 (FINAL)

Attachments: [Monthly Check Register - December 2017 \(FINAL\)](#)

- [18-0067](#) b. MPL Operating /Budget with the City of Manitowoc for the month of January 2018

Attachments: [Monthly Check Register - January 2018](#)

5. Public Comment

Members of the public will be permitted to speak at the Manitowoc Public Library Board of Trustees meeting each month on any matter of public interest. The comments from each speaker shall be limited to five minutes in length unless extended by action of the Manitowoc Public Library Board of Trustees.

6. Correspondence

- [18-0068](#) a. Herald Times Reporter - weekly articles from Library Director/Staff (December 2017)

Attachments: [HTR Articles - December 2017](#)

7. Administrative Reports

- [18-0069](#) a. Director's Report - December 2017

Attachments: [Dir Report - December 2017](#)

- [18-0070](#) b. Manager Highlights - December 2017

Attachments: [Manager Highlights - December 2017](#)

- [18-0071](#) c. Monthly Statistics - December 2017

Attachments: [Monthly Statistics - December 2017](#)

- [18-0073](#) d. STAFF UPDATE - MCLS Library Director, Becky Petersen

8. Committee Reports

- a. Personnel Committee
- b. Finance Committee
- c. Buildings Committee
- d. Long-Range Planning Committee
- e. Nominating Committee

9. New Business

[18-0072](#)

- a. 2018 Staff Development Days at MPL - Library Closure (possible action)

Attachments: [MEMO 1 2018 2018 all staff development days](#)

10. Convene in Closed Session

Notice is hereby given that the above governmental body may adjourn into a closed session during the meeting as authorized by Section 19.85(1)(c) of the Wisconsin Statutes, which authorizes the governmental body to convene in closed session for the purpose of considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. The specific subject matter that may be considered in closed session is the following:

- a. Library Director 2017 Performance Evaluation

(No minutes taken for the Closed Session portion)

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- a. Library Director 2017 Performance Evaluation*

11. Reconvene in Open Session

[18-0075](#)

- a. Possible action on Closed Session subject matter

12. Adjournment

If you need accommodations for this meeting, please notify the Library's ADA Manager Stacey Bialek at least 48 hours in advance of the meeting at 920-686-3008 or <sbialek@manitowoc.org>.