



# City of Manitowoc

900 Quay Street  
Manitowoc, WI 54220  
www.manitowoc.org

## Meeting Agenda

### Library Board

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Monday, April 23, 2018

5:00 PM

Manitowoc Public Library Board Room

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Pursuant to Section 19.84 (2) and (3) of the Wisconsin Statutes, notice is hereby given to the public, to the Herald-Times-Reporter, the official newspaper of the City of Manitowoc, and to those news media who have filed a written request for this notice that a meeting of the MANITOWOC PUBLIC LIBRARY BOARD OF TRUSTEES of the City of Manitowoc will be held on the date, time, and location listed above.

The above governmental body will meet to discuss and possibly take action on the agenda items set forth below.

#### 1. Call to Order

#### 2. Approval of Minutes (action requested)

[18-0382](#) a. Long-Range Planning Meeting - March 26, 2018

**Attachments:** [LEGISTAR MINUTES - Long-Range Planning Committee 3-26-18](#)

[18-0383](#) b. Regular Board Meeting - March 26, 2018

**Attachments:** [LEGISTAR MINUTES - Regular Board Meeting 3-26-18](#)

[18-0384](#) c. Long-Range Planning Meeting - April 9, 2018

**Attachments:** [LEGISTAR MINUTES - Long-Range Planning Committee 4-9-18](#)

#### 3. Approval of Budget Status Reports (action requested)

[18-0385](#) a. March 2018 - Fund 2810

**Attachments:** [BUDGET STATUS - March 2018 \(Fund 2810\)](#)

[18-0386](#) b. March 2018 - Fund 2813

**Attachments:** [BUDGET STATUS - March 2018 \(Fund 2813\)](#)

#### 4. Approval of Bills/Check Register (action requested)

- [18-0387](#) a. MPL Operating/Budget with the City of Manitowoc for the month of April 2018

**Attachments:** [Monthly Check Register - April 2018](#)

## 5. Public Comment

Members of the public will be permitted to speak at the Manitowoc Public Library Board of Trustees meeting each month on any matter of public interest. The comments from each speaker shall be limited to five minutes in length unless extended by action of the Manitowoc Public Library Board of Trustees.

## 6. Correspondence

- [18-0388](#) a. Herald-Times Reporter - weekly articles from Library Director/Staff (March 2018)

**Attachments:** [HTR Articles - March 2018](#)

## 7. Administrative Reports

- [18-0389](#) a. Director's Report - March 2018

**Attachments:** [Dir Report - March 2018](#)

- [18-0390](#) b. Manager Highlights - March 2018

**Attachments:** [Manager Highlights - March 2018](#)

- [18-0391](#) c. Monthly Statistics - March 2018

**Attachments:** [Monthly Statistics - March 2018](#)

- [18-0392](#) d. STAFF UPDATE - SILLI Grant SRP Marketing (Emily and Laura)

**Attachments:** [SLP Coaster](#)  
[SLP Yard Sign](#)

## 8. Committee Reports

- a. Personnel Committee
- b. Finance Committee
- c. Buildings Committee
- d. Long-Range Planning Committee - Report from Chair Patricia Zimmerman

e. Nominating Committee

## 9. Old Business

[18-0394](#) a. EPM Merger (action requested)

**Attachments:** [EPM-City with Library rev 2.2018 tracked changes](#)  
[EPM-City with Library rev 4.2018 Final for Board Approval](#)

[18-0395](#) b. EPM agreement for ongoing changes with City (action requested)

**Attachments:** [memo 4.2018 EPM resolution regarding updates](#)  
[res 18-0377](#)

## 10. New Business

[18-0396](#) a. 2018-2019 Foundation Allocation (action requested)

**Attachments:** [2813 Excel Allocation 2018-2019](#)

[18-0397](#) b. Strategic Planning Consultant approval (action requested)

**Attachments:** [memo 4.2018 strategic planning](#)  
[Cost comparison WILS and Russell](#)  
[References for Russell](#)  
[References for WILS](#)  
[WILS strategic planning services](#)

[18-0398](#) c. Redesign Funding and Timeline (action requested)

**Attachments:** [memo 4.2018 redesign funding and timeline memo](#)  
[Redesign cost analysis \(2\)](#)  
[1st Floor Color Master Plan](#)  
[Revenue and Expenses for Gala Total Compilation 2018](#)  
[Redesign Timeline](#)  
[Redesign Timeline \(2\)](#)  
[Mural Timeline](#)  
[Communication Plan](#)

[18-0399](#) d. Approval for Bus Shelter off Franklin Street (action requested)

**Attachments:** [memo 4.2018 bus shelter memo](#)  
[New Bus Shelter](#)

## 11. Adjournment

If you need accommodations for this meeting, please notify the Library's ADA Manager Stacey Bialek at least 48 hours in advance of the meeting at 920-686-3008 or <[sbialek@manitowoc.org](mailto:sbialek@manitowoc.org)>.