



City of Manitowoc

900 Quay Street
Manitowoc, WI 54220
www.manitowoc.org

Meeting Agenda

Library Board

Monday, June 25, 2018

5:00 PM

Manitowoc Public Library Board Room

Pursuant to Section 19.84 (2) and (3) of the Wisconsin Statutes, notice is hereby given to the public, to the Herald-Times-Reporter, the official newspaper of the City of Manitowoc, and to those news media who have filed a written request for this notice that a meeting of the MANITOWOC PUBLIC LIBRARY BOARD OF TRUSTEES of the City of Manitowoc will be held on the date, time, and location listed above.

The above governmental body will meet to discuss and possibly take action on the agenda items set forth below.

1. Call to Order

2. Approval of Minutes (action requested)

[18-0639](#) a. Regular Board Meeting - May 21, 2018

Attachments: [LEGISTAR MINUTES - Regular Board Meeting 5-21-2018](#)

[18-0640](#) b. Long-Range Planning Committee Meeting - June 6, 2018

Attachments: [LEGISTAR MINUTES - Long-Range Planning Committee Meeting 6-6-2018](#)

3. Approval of Budget Status Reports (action requested)

[18-0642](#) a. May 2018 - Fund 2810

Attachments: [BUDGET STATUS -May 2018 \(Fund 2810\)](#)

[18-0643](#) b. May 2018 - Fund 2813

Attachments: [BUDGET STATUS - May 2018 \(Fund 2813\)](#)

4. Approval of Bills/Check Register (action requested)

[18-0644](#) a. MPL Operating Budget with the City of Manitowoc for the month of June 2018

Attachments: [Check Register June 2018](#)

5. Public Comment

Members of the public will be permitted to speak at the Manitowoc Public Library Board of Trustees meeting each month on any matter of public interest. The comments from each speaker shall be limited to five minutes in length unless extended by action of the Manitowoc Public Library Board of Trustees.

6. Correspondence

[18-0645](#) a. Herald-Times Reporter - weekly articles from Library Director/Staff (May 2018)

Attachments: [HTR Articles - May 2018](#)

[18-0647](#) b. Letter of resignation from Patricia Zimmerman

Attachments: [Resignation Letter](#)

7. Administrative Reports

[18-0652](#) a. Director/Manager Reports - May 2018

Attachments: [Director-Manager Reports - May 2018](#)

[18-0653](#) b. Monthly Statistics - May 2018

Attachments: [Monthly Stats May 2018](#)

[18-0654](#) c. STAFF UPDATE - Materials Management Page Report

8. Committee Reports

a. Personnel Committee

b. Finance Committee

c. Buildings Committee

d. Long-Range Planning Committee - Next scheduled meeting is Thursday, 7/12/18 @ 4:00 p.m.

e. Nominating Committee

9. Old Business

[18-0655](#) a. Appointment of MPL Board of Trustee to MCLS Board (discussion) (possible action)

Attachments: [Attachment for Appointment of MPL Board of Trustee to MCLS Board](#)
[2018 MCLS Board Meeting Dates](#)

10. New Business[18-0649](#)

a. Trustee Training Week - August 13-17

Attachments:[Trustee Training](#)**11. Convene in Closed Session**

Notice is hereby given that the above governmental body may adjourn into a closed session during the meeting as authorized by Section 19.85(1)(c) of the Wisconsin Statutes, which authorizes the governmental body to convene in closed session for the purpose of considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. The specific subject matter that may be considered in closed session is the following:

b. Approve hire of shelving page in Materials Management

(No minutes taken for Closed Session portion)

12. Reconvene in Open Session[18-0648](#)

b. Approve hire of shelving page in Materials Management (action requested)

13. Adjournment

If you need accommodations for this meeting, please notify the Library's ADA Manager Stacey Bialek at least 48 hours in advance of the meeting at 920-686-3008 or <sbialek@manitowoc.org>.