



City of Manitowoc

900 Quay Street
Manitowoc, WI 54220
www.manitowoc.org

Meeting Agenda

Library Board

Monday, July 30, 2018

5:00 PM

Manitowoc Public Library Board Room

Pursuant to Section 19.84 (2) and (3) of the Wisconsin Statutes, notice is hereby given to the public, to the Herald-Times-Reporter, the official newspaper of the City of Manitowoc, and to those news media who have filed a written request for this notice that a meeting of the MANITOWOC PUBLIC LIBRARY BOARD OF TRUSTEES of the City of Manitowoc will be held on the date, time, and location listed above.

The above governmental body will meet to discuss and possibly take action on the agenda items set forth below.

1. Call to Order

2. Approval of Minutes (action requested)

[18-0759](#) a. Regular Board Meeting - June 25, 2018

Attachments: [LEGISTAR MINUTES - Regular Board Meeting 6-25-18](#)

[18-0760](#) b. Long-Range Planning Committee Meeting - July 12, 2018

Attachments: [LEGISTAR MINUTES - Long-Range Planning Committee 7-12-18](#)

3. Approval of Budget Status Reports (action requested)

[18-0761](#) a. June 2018 - Fund 2810

Attachments: [BUDGET STATUS - June 2018 \(Fund 2810\)](#)

[18-0762](#) b. June 2018 - Fund 2813

Attachments: [BUDGET STATUS - June 2018 \(Fund 2813\)](#)

4. Approval of Bills/Check Register (action requested)

[18-0763](#) a. MPL Operating Budget with the City of Manitowoc for the month of July 2018

Attachments: [Monthly Check Register - July 2018](#)

5. Public Comment

Members of the public will be permitted to speak at the Manitowoc Public Library Board of Trustees meeting each month on any matter of public interest. The comments from each speaker shall be limited to five minutes in length unless extended by action of the Manitowoc Public Library Board of Trustees.

Two new board members were introduced, Heidi Schroderus and Chris Able.

6. Correspondence

[18-0764](#) a. Herald-Times Reporter - weekly articles from Library Director/Staff (June 2018)

Attachments: [HTR Articles - June 2018](#)

[18-0765](#) b. Thank you note from The Ladies of the Vine Book Club

Attachments: [Thank you note from Ladies of the Vine Book Club](#)

7. Administrative Reports

[18-0766](#) a. Director Report - June 2018

Attachments: [Dir Report - June 2018](#)
[Model Comparison Tool](#)
[Redesign Timeline \(3\)](#)

[18-0767](#) b. Manager Highlights - June 2018

Attachments: [Manager Highlights - June 2018](#)

[18-0768](#) c. Monthly Statistics - June 2018

Attachments: [Monthly Statistics - June 2018](#)

[18-0769](#) d. STAFF UPDATE - 20th Anniversary and Grand Finale Carnival (Julia and Karen)

8. Committee Reports

a. Personnel Committee

b. Finance Committee

c. Buildings Committee

- d. Long-Range Planning Committee
- e. Nominating Committee

9. Old Business

- [18-0770](#) a. Trustee Training Week (discussion)

Attachments: [Trustee training - June board meeting](#)
[TTW Flier 2018](#)

10. New Business

- [18-0781](#) a. Strategic Planning Consultant MOU (action requested)

Attachments: [WILS- Manitowoc PL Strategic Planning MOU - 07-20-2018](#)

- [18-0782](#) b. Second Entrance on Quay Street (discussion)

Attachments: [2nd Entrance Project - cost analysis](#)

- [18-0783](#) c. Nomination of Officers for 2018-2019 (action requested)

11. Adjournment

If you need accommodations for this meeting, please notify the Library's ADA Manager Stacey Bialek at least 48 hours in advance of the meeting at 920-686-3008 or <sbialek@manitowoc.org>.