



City of Manitowoc

900 Quay Street
Manitowoc, WI 54220
www.manitowoc.org

Meeting Agenda

Library Board

Monday, October 22, 2018

5:00 PM

Manitowoc Public Library Board Room

Pursuant to Section 19.84 (2) and (3) of the Wisconsin Statutes, notice is hereby given to the public, to the Herald-Times-Reporter, the official newspaper of the City of Manitowoc, and to those news media who have filed a written request for this notice that a meeting of the MANITOWOC PUBLIC LIBRARY BOARD OF TRUSTEES of the City of Manitowoc will be held on the date, time, and location listed above.

The above governmental body will meet to discuss and possibly take action on the agenda items set forth below.

1. Call to Order
2. Public Comment

Members of the public will be permitted to speak at the Manitowoc Public Library Board of Trustees meeting each month on any matter of public interest. The comments from each speaker shall be limited to five minutes in length unless extended by action of the Manitowoc Public Library Board of Trustees.

3. Approval of Minutes (action requested)

[18-1093](#) a. Regular Board Meeting - September 24, 2018

Attachments: [LEGISTAR MINUTES - Regular Board Meeting 9-24-18](#)

4. Approval of Budget Status Reports (action requested)

[18-1094](#) a. September 2018 - Fund 2810

Attachments: [BUDGET STATUS - September 2018 \(Fund 2810\)](#)

[18-1095](#) b. September 2018 - Fund 2813

Attachments: [BUDGET STATUS - September 2018 \(Fund 2813\)](#)

5. Approval of Bills/Check Register (action requested)

- [18-1096](#) a. MPL Operating Budget with the City of Manitowoc for the month of October 2018

6. Correspondence

- [18-1097](#) a. Herald Times Reporter - weekly articles from Library Director/Staff (September 2018)

Attachments: [HTR Articles - September 2018](#)

7. Administrative Reports

- [18-1098](#) a. Director Report - September 2018

Attachments: [Dir Report - September 2018](#)

- [18-1099](#) b. Manager Highlights - September 2018

Attachments: [Manager Highlights - September 2018](#)

- [18-1100](#) c. Monthly Statistics - September 2018

Attachments: [Monthly Statistics - September 2018](#)

- [18-1101](#) d. STAFF UPDATE - Collection Development Ordering (Ann Reimer)

8. Committee Reports

- a. Personnel Committee
- b. Finance Committee
- c. Buildings Committee
- d. Long-Range Planning Committee
- e. Nominating Committee

9. Old Business

- [18-1102](#) a. 2019 Budget (2019 budget with % increase & decrease) (discussion)

Attachments: [2018-2019 Budget Worksheet %increase-decrease 8.2018](#)

10. New Business

[18-1103](#)

a. 2019 Staff Development Days memo (action requested)

Attachments:[memo 10.2018 2019 all staff development days](#)[18-1105](#)

b. 3rd Quarter Budget Exception Report (discussion)

Attachments:[Copy of 3rd quarter budget exception 10.2018](#)

11. Adjournment

In accordance with the requirements of Title II of the Americans with Disabilities Act (ADA), the City of Manitowoc will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities. If you need assistance or reasonable accommodations in participating in this meeting or event due to a disability as defined under the ADA, please call the Library's ADA Manager Stacey Bialek at 920-686-3008 or email <sbialek@manitowoc.org> at least 48 hours in advance of the meeting.