



City of Manitowoc

900 Quay Street
Manitowoc, WI 54220
www.manitowoc.org

Meeting Agenda

Library Board

Monday, December 17, 2018

5:00 PM

Manitowoc Public Library Board Room

Pursuant to Section 19.84 (2) and (3) of the Wisconsin Statutes, notice is hereby given to the public, to the Herald-Times-Reporter, the official newspaper of the City of Manitowoc, and to those news media who have filed a written request for this notice that a meeting of the MANITOWOC PUBLIC LIBRARY BOARD OF TRUSTEES of the City of Manitowoc will be held on the date, time, and location listed above.

The above governmental body will meet to discuss and possibly take action on the agenda items set forth below.

1. Call to Order
2. Public Comment

Members of the public will be permitted to speak at the Manitowoc Public Library Board of Trustees meeting each month on any matter of public interest. The comments from each speaker shall be limited to five minutes in length unless extended by action of the Manitowoc Public Library Board of Trustees.

3. Approval of Minutes (action requested)

[18-1269](#) a. Regular Board Meeting - November 26, 2018

Attachments: [LEGISTAR MINUTES - Regular Board Meeting 11-26-18](#)

4. Approval of Budget Status Reports (action requested)

[18-1270](#) a. November 2018 - Fund 2810

Attachments: [BUDGET STATUS - November 2018 \(Fund 2810\)](#)

[18-1271](#) b. November 2018 - Fund 2813

Attachments: [BUDGET STATUS - November 2018 \(Fund 2813\)](#)

5. Approval of Bills/Check Register (action requested)

- [18-1272](#) a. MPL Operating Budget with the City of Manitowoc for the month of December 2018

Attachments: [Monthly Check Register - December 2018](#)

6. Correspondence

- [18-1273](#) a. Herald Times Reporter - weekly articles from Director/Staff (November 2018)

Attachments: [HTR Articles - November 2018](#)

- [18-1279](#) b. Thank you letter from Lakeshore Holiday Parade Committee

Attachments: [CORRESPONDENCE B for December 17, 2018](#)

- [18-1281](#) c. Overdrive Statistics

Attachments: [OverDrive Stats Nov 2018 with Infographic \(1\)](#)

- [18-1283](#) d. Thank you note from patron

Attachments: [CORRESPONDENCE D for December 17, 2018](#)

7. Administrative Reports

- [18-1274](#) a. Director Report - November 2018

Attachments: [Dir Report - November 2018](#)

- [18-1275](#) b. Manager Highlights - November 2018

Attachments: [Manager Highlights - November 2018](#)

- [18-1276](#) c. Monthly Statistics - November 2018

Attachments: [Monthly Statistics - November 2018](#)

- [18-1277](#) d. STAFF UPDATE - Redesign update - Stacey and Roxanne

8. Old Business

- [18-1301](#) a. 2019 Library Goals (possible action)

Attachments: [2019 Library Department Goals](#)

9. New Business

[18-1302](#)

a. Update on PLSR project (discussion)

Attachments:

[PLSR-Recommendation-Report-DRAFT-11-27-2018](#)

[PLSR-Recommendation-Exec-Summary-DRAFT-11-27-2018](#)

[PLSR-Recommendation-Report-Survey-Responses-12-10-2018-1](#)

[18-1303](#)

b. Letter to State Legislators regarding county reimbursement funding formula under Chapter 43 (possible action)

Attachments:

[chapter 43 Board letter 12.2018](#)

[2018 reimbursement levels for counties](#)

10. Adjournment

In accordance with the requirements of Title II of the Americans with Disabilities Act (ADA), the City of Manitowoc will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities. If you need assistance or reasonable accommodations in participating in this meeting or event due to a disability as defined under the ADA, please call the Library's ADA Manager Stacey Bialek at 920-686-3008 or email <sbialek@manitowoc.org> at least 48 hours in advance of the meeting.