



City of Manitowoc

900 Quay Street
Manitowoc, WI 54220
www.manitowoc.org

Meeting Agenda

Library Board

Monday, April 22, 2019

5:00 PM

Manitowoc Public Library Board Room

Pursuant to Section 19.84 (2) and (3) of the Wisconsin Statutes, notice is hereby given to the public, to the Herald-Times-Reporter, the official newspaper of the City of Manitowoc, and to those news media who have filed a written request for this notice that a meeting of the MANITOWOC PUBLIC LIBRARY BOARD OF TRUSTEES of the City of Manitowoc will be held on the date, time, and location listed above.

The above governmental body will meet to discuss and possibly take action on the agenda items set forth below.

1. Call to Order
2. Public Comment

Members of the public will be permitted to speak at the Manitowoc Public Library Board of Trustees meeting each month on any matter of public interest. The comments from each speaker shall be limited to five minutes in length unless extended by action of the Manitowoc Public Library Board of Trustees.

3. Approval of Minutes (action requested)

[19-0409](#) a. Regular Board Meeting - March 25, 2019

Attachments: [LEGISTAR MINUTES - Regular Board Meeting 3-25-19](#)

4. Approval of Budget Status Reports (action requested)

[19-0410](#) a. March 2019 - Fund 2810

Attachments: [BUDGET STATUS - March 2019 \(Fund 2810\)](#)

[19-0411](#) b. March 2019 - Fund 2813

Attachments: [BUDGET STATUS - March 2019 \(Fund 2813\)](#)

5. Approval of Bills/Check Register (action requested)

- [19-0412](#) a. MPL Operating Budget with the City of Manitowoc for the month of April 2019

Attachments: [Monthly Check Register - April 2019](#)

6. Correspondence

- [19-0413](#) a. Herald Times Reporter - weekly articles from Director/Staff (March 2019)

Attachments: [HTR Articles - March 2019](#)

- [19-0448](#) b. Making Cities Stronger report

Attachments: [Making-Cities-Stronger report on libraries](#)

Just wanted to share with the Library Board so they are aware of some of the things that other libraries are working on and potential opportunities for us in the future.

- [19-0462](#) c. Literacy Awards Reception invite

Attachments: [Awards Reception Invite](#)

7. Administrative Reports

- [19-0414](#) a. Director Report - March 2019

Attachments: [Dir Report - March 2019](#)

- [19-0415](#) b. Manager Highlights - March 2019

Attachments: [Manager Highlights - March 2019](#)

- [19-0416](#) c. Monthly Statistics - March 2019

Attachments: [Monthly Statistics - March 2019](#)

- [19-0417](#) d. STAFF UPDATE - SILLI grant Circulating Toy Library (Lynn and Julia) and MPL Self-checks (video)

8. New Business

- [19-0449](#) a. Budget Exception Report Quarter 1 (discussion)

Attachments: [budget exception 1st quarter 4](#)

- [19-0450](#) b. Advocating with legislators in regarding to county funding (discussion)

Attachments: [memo 4.2019 Advocating with legislators regarding Chapter 43 State Statutes](#)

[19-0451](#) c. Increase credit card limit of Facilities Manager and Materials Technician (action requested)

Attachments: [memo 4.2019Recommendations for credit card increase and cancelation](#)

[19-0452](#) d. MPL Strategic Plan draft (discussion)

Attachments: [memo 4.2019 strategic plan timeline](#)
[MPL Strategic Plan DRAFT 4-16-2019](#)

[19-0453](#) e. 2019-2020 Foundation Allocation (action requested)

Attachments: [2813 Excel Allocation 2019-2020](#)

9. Adjournment

In accordance with the requirements of Title II of the Americans with Disabilities Act (ADA), the City of Manitowoc will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities. If you need assistance or reasonable accommodations in participating in this meeting or event due to a disability as defined under the ADA, please call the Library's ADA Manager Stacey Bialek at 920-686-3008 or email <sbialek@manitowoc.org> at least 48 hours in advance of the meeting.