



# City of Manitowoc

900 Quay Street  
Manitowoc, WI 54220  
www.manitowoc.org

## Meeting Minutes

### Public Infrastructure Committee

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Wednesday, November 6, 2019

5:30 PM

Council Chambers

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#### 1. Call to Order

Chairman Novak called the meeting to order at 5:31 p.m.

#### 2. Roll Call

**Present:** 3 - Novak, Kummer and Brey

**Absent:** 2 - McMeans and Howe

Staff Present: D. Koski, S. Birr, C. Scheinoha

Others Present: Chan Bander

#### 3. Public Comment

#### 4. Presentations

#### 5. Consent Agenda

**Moved by Kummer, seconded by Brey, that this be approved for consent agenda.  
The motion carried by the following vote:**

**Aye:** 3 - Novak, Kummer and Brey

These items will be approved by one motion unless any Committee Member wishes to remove an item for discussion.

#### REMOVAL OF CONSENT AGENDA ITEMS:

Any Committee Member may request removal of any item from the Consent Agenda, and such item shall be removed without debate or vote. Any item or part thereof removed from the Consent Agenda shall be separately considered.

[19-1202](#)

Approval of the Minutes from the October 2, 2019 Public Infrastructure Committee Meeting.

**Attachments:** [October 2, 2019](#)

**A motion was made by Jim Brey, seconded by Vice Chair Lee H. Kummer, that the Minutes from the October 2nd Meeting was approved. The motion carried by the following vote:**

Aye: 3 - Novak, Kummer and Brey

## 6. Discussion and Action Items

[19-1206](#) Volunteer Snow Trail Grooming Policy, recommending approving policy

**Attachments:** [DPI staff rec. volunteer grooming policy](#)  
[Flyover Silver Creek-Fat Bike Trails](#)  
[Snowdog-26-grooming-sled-28Medium29-e1516038568258](#)  
[Volunteer trail grooming policy](#)

C. Scheinoha was present from the bike group.

Chad Barden was present to discuss the snow bike grooming trails. The cyclist group has the funding and are asking for the grooming on a regular basis. They are working with Curt Hall for a grooming plan.

D. Koski said that they asked for grooming on a regular basis.

**A motion was made by Vice Chair Lee H. Kummer, seconded by Jim Brey, that the Volunteer Snow Trail Grooming Policy was approved for consent agenda. The motion carried by the following vote:**

[19-1170](#) Bus Passenger Behavior Policy, recommending to approve the policy changes.

**Attachments:** [11.6.19 Behavior Policy Memo](#)  
[MMT Passenger Behavior Policy](#)

D. Koski explained that they are looking to make a Behavior Policy change to eliminate the need for a Supervisor to be present when a passenger is asked to leave the bus.

**A motion was made by Vice Chair Lee H. Kummer, seconded by Jim Brey, that the Bus Passenger Behavior Policy changes were approved for consent agenda. The motion carried by the following vote:**

Aye: 3 - Novak, Kummer and Brey

[19-1171](#) Request for Furnace and Lighting at Manitowoc Marina, recommending approval

**Attachments:** [Request for funds for furnace replacement and light fixture replacement](#)

D. Koski said the work was already done, as when the boats were put away into storage, they noticed lighting issues.

We received proposals from Manitowoc Heating and Hubbartt Electric.

**A motion was made by Jim Brey, seconded by Vice Chair Lee H. Kummer, that the Request for furnace and lighting at Manitowoc Marina was approved for Consent Agenda. The motion carried by the following vote:**

**Aye:** 3 - Novak, Kummer and Brey

[19-1205](#) Update on Snow and Ice Control Plan for 2019-2020

**Attachments:** [Equipment Manpower PLOWING AND SALTING](#)  
[Snow and Ice Control](#)  
[MANPOWER AND EQUIPMENT SNOW AND ICE REMOVAL ANALYSIS](#)

C. Scheinoha was present and informed the Committee that we had our second snow event. He explained the different plowing/salting procedures that are used for different amounts of snowfall. Chad said he will look at the 3" rule very closely. It is not set and it depends on variances.

There are new staff and there has been a lot of training. Chad explained the downtown pickup and Dan explained that the info will all be on our website and highlighted in weekly update.

**A motion was made by Vice Chair Lee H. Kummer, seconded by Jim Brey, that the Snow and Ice Control Plan for 2019-2020 was placed on file, no Council action needed. The motion carried by the following vote:**

**Aye:** 3 - Novak, Kummer and Brey

[19-1188](#) Request to backfill the Part-Time Administrative Support Specialist in the Senior Center/Recreation Division.

**A motion was made by Vice Chair Lee H. Kummer, seconded by Jim Brey, that the Request to backfill the part-time Administrative Support Specialist at the Senior Center/Recreation Division was approved. The motion carried by the following vote:**

**Aye:** 3 - Novak, Kummer and Brey

## 7. Previously Tabled Items

[19-0855](#) Maritime Bay Model Sailing Club

**Attachments:** [Maritime Bay Model Sailing Club](#)  
[19-0855 Maritime Bay Model Sailing Club](#)

**A motion was made by Jim Brey, seconded by Vice Chair Lee H. Kummer, that the Request from the Maritime Bay Model Sailing Club was placed on file. The motion carried by the following vote:**

**Aye:** 3 - Novak, Kummer and Brey

[19-1061](#) Donated Flag pole at Westfield Park, recommending approve the City to replace the flag pole to be put at Red Arrow Park not to exceed \$1500.

**Attachments:** [19-1061 Donated Flag pole at Westfield Park](#)

The plaque was located and the City will replace the flag pole at Red Arrow Park

not to exceed \$1500.

**A motion was made by Jim Brey, seconded by Vice Chair Lee H. Kummer, that the Request to replace the flag pole not to exceed \$1500 was approved for consent agenda. The motion carried by the following vote:**

**Aye:** 3 - Novak, Kummer and Brey

## **8. Adjournment**

**A motion was made by Jim Brey, seconded by Vice Chair Lee H. Kummer, that the meeting was adjourned at 5:50 p.m. The motion carried by the following vote:**

**Aye:** 3 - Novak, Kummer and Brey