



# City of Manitowoc

900 Quay Street  
Manitowoc, WI 54220  
www.manitowoc.org

## Meeting Minutes

### Public Infrastructure Committee

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Thursday, March 1, 2018

6:30 PM

Council Chambers

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Pursuant to Section 19.84(2) and (3) of the Wisconsin Statutes, notice is hereby given to the public, to the Herald-Times-Reporter, the official newspaper of Manitowoc, and to those news media who have filed a written request for this notice that a meeting of the above-referenced will be held at the date, time and location listed above.

Notice is hereby given that a majority of the Common Council of the City of Manitowoc, or a standing committee of that body, may be present at this meeting to gather information about the subject matter over which they have decision making responsibility.

The above governmental body will meet to discuss and possibly take action on the agenda items set forth below.

#### 1. Call to Order

#### 2. Roll Call

**Present:** 4 - Kummer, Soeldner, Brey and Gabriel

**Absent:** 1 - McMeans

Staff Present: D. Koski, G. Minikel, S. Birr, R. Barbier, K. Dorow

Others Present: Ted Hacker, Ruby Bustamante, Brent Hansen, Terry & Jay Orth, Mike & Cathy Ley, Ray & Nancy Hubbartt, Johanna & Ray Hubbartt, Laura McMillan, Derek Holly, Sandra Murzyn, Dave Wage

#### 3. Approval of Minutes

[18-0234](#)

Approval of the Minutes from the February 7, 2018 Public Infrastructure Committee Meeting.

**Attachments:** [Meeting Minutes 2-7-18](#)

A motion was made by Alderperson Jim Brey, seconded by Alderperson Rhienna Gabriel, that the Minutes from the February 7, 2018 meeting were approved. The motion carried by the following vote:

**Aye:** 4 - Kummer, Soeldner, Brey and Gabriel

#### 4. Public Comment

Property Owners from East and West Crescent were present to discuss the asphalt versus concrete reconstruction of their street. They submitted a Petition requesting concrete.

Mike Ley was present to discuss his engineering background concerns. He would like more time to study and requested a proratio of concrete vs asphalt. He said their looking to replace the storm sewer but there is no indication of anything wrong. He thanked everyone for their time and would like to be present at future meetings.

Terry Orth was present and lived there for 28 years. He said the first he heard of the reconstruction was a week ago.

Nancy Hubbartt and Ray Hubbartt Jr. were present and discussed that they were in favor of concrete. Ray Hubbartt Jr. explained that he has worked for Vinton, NE Asphalt and the County and knows that asphalt isn't as durable and won't hold up as long as concrete. He provided pictures of the condition of an asphalt street that was recently paved versus a concrete street that was substantially older and it's condition. An asphalt street will require much more maintenance.

Lauren McMullen was present to stated that she signed petition.

Dave Wage also expressed his interest in asphalt.

#### 5. Public Hearings

#### 6. Presentations

#### 7. Consent Agenda

These items will be approved by one motion unless any Committee Member wishes to remove an item for discussion.

REMOVAL OF CONSENT AGENDA ITEMS:

#### 8. Approval of Consent Agenda

#### 9. Discussion and Action Items

[18-0111](#) Request for a Weed Assessment Reduction for 1230 South 10th Street (Parcel #000-316-160).

**Attachments:** [18-0111](#)

Ruby Bustamante was present to request a reduction in the weed assessment as she wasn't sent the initial notification of violation. Her property was

purchased after this work was already done and the transfer/sale was done privately.

L. Kummer suggested that she go back to the previous owners and request that they pay 1/2 towards the assessment and to bring back to the Committee next month if they aren't willing to do so.

[18-0213](#) Citizen Proposed First Responder Monument at Lakeview Park

**Attachments:** [18-0213](#)  
[18-0213 Proposed monument 2018](#)

Ted Hacker was present to discuss the monument being donated to the City.

The Committee recommended a location that will be viewable and location should be determined with City staff.

**A motion was made by Alderperson Jim Brey, seconded by Alderperson Rhienna Gabriel, that the Request to approve monument construction at a location to be determined with City Staff was approved and referred to council. The motion carried by the following vote:**

**Aye:** 4 - Kummer, Soeldner, Brey and Gabriel

[18-0216](#) Request for Access over Unimproved Right-of-Way of Homestead Road West of Red Fox Lane

**Attachments:** [18-0216\\_201802221525](#)  
[18-0216\\_201802231142](#)

Brent Hansen, property owner, was present to request access over unimproved right-of-way as he will be building a house.

**A motion was made by Alderperson Dave Soeldner, seconded by Alderperson Jim Brey, that the Request was approved to allow Access over Unimproved Right-of-Way of Homestead Road west of Red Fox Lane and direct the City Attorney to draft the agreement was approved for Consent Agenda. The motion carried by the following vote:**

**Aye:** 4 - Kummer, Soeldner, Brey and Gabriel

[18-0219](#) Forty-two Properties LLC and City of Manitowoc Parking Lease, recommending approving a lease for 2 stalls on 9th and Jay Street Lot through May 31, 2018.

**Attachments:** [1134](#)  
[1135, 1136, 1137](#)  
[1139](#)  
[1141](#)  
[1142](#)  
[1143](#)  
[S. 9th & Jay St. Lot](#)

Derek Holly, was present, to discuss his need for additional parking for the back side of 826/828 South 8th Street. He is looking for additional parking spots as he will be adding tenants.

R. Gabriel did a parking lot survey to determine that there were open spots in the parking lot on 9th and Jay Street.

L. Kummer wasn't comfortable with a year lease as there will be downtown parking discussions and doesn't want an agreement for that long. The Committee decided to grant 2 parking spots in the 9th and Jay Street parking lot to be in effect until May 31, 2018.

R. Gabriel said they could renew on a month to month basis.

**A motion was made by Alderperson Rhienna Gabriel, seconded by Alderperson Dave Soeldner, to approve a lease for 2 parking stalls on 9th & Jay Street request was approved for consent agenda. The motion carried by the following vote:**

**Aye:** 4 - Kummer, Soeldner, Brey and Gabriel

[18-0221](#) Request for Painted Parking Lines at 910 North 8th Street, recommending approving.

**Attachments:** [18-0221\\_201802231146](#)

**A motion was made by Alderperson Dave Soeldner, seconded by Alderperson Rhienna Gabriel, that the Request to paint parking lines at 910 North 8th Street was approved for consent agenda. The motion carried by the following vote:**

**Aye:** 4 - Kummer, Soeldner, Brey and Gabriel

[18-0215](#) Request for Sanitary Sewer Extension on North Rapids Road, recommending approving the request as part of the 2019 Budget.

**Attachments:** [18-0215\\_201802221515](#)

G. Minikel explained to the Committee about the request to extend sewer and water on N. Rapids Road from Fleetwood Drive to the South in the 1500 block as the property owners septic system is failing and would need to be replaced. They are looking for sewer extension. The request was to try to get in this year.

The Committee wanted to include in the 2019 Budget.

**A motion was made by Alderperson Jim Brey, seconded by Alderperson Rhienna Gabriel, that the Request for sanitary sewer extension on North Rapids Road was approved as part of the 2019 Budget and for consent agenda. The motion carried by the following vote:**

**Aye:** 4 - Kummer, Soeldner, Brey and Gabriel

[18-0222](#) Request for Downtown Snow Pickup Extension to clear snow at 1102 South 8th Street, recommending denying request.

**Attachments:** [18-0222\\_201802231149](#)

D. Koski explained that the snow removal cut off is right where the office requesting pickup is. The Committee said we need a cutoff and did not recommend any changes.

**A motion was made by Alderperson Jim Brey, seconded by Alderperson Rhienna Gabriel, that the Request for clearing snow in front of 1102 South 8th Street was denied for consent agenda. The motion carried by the following vote:**

**Aye:** 4 - Kummer, Soeldner, Brey and Gabriel

[18-0211](#) Manitowoc Public School District Annual Ball Diamond Agreement, recommending approval.

**Attachments:** [18-0211\\_201802221520](#)

This Agreement is what was used last year.

**A motion was made by Alderperson Dave Soeldner, seconded by Alderperson Rhienna Gabriel, that the Request with MPSD for Annual Ball Diamond Agreement was approved for consent agenda. The motion carried by the following vote:**

**Aye:** 4 - Kummer, Soeldner, Brey and Gabriel

[18-0212](#) Junior Ships Annual Ball Diamond Agreement, recommending approval.

**Attachments:** [18-0212\\_201802221521](#)

D. Koski explained that this is the same agreement used by MPSD, but first agreement for the Junior Ships as they are not affiliated with school.

**A motion was made by Alderperson Rhienna Gabriel, seconded by Alderperson Dave Soeldner, that the Agreement for Junior Ships Annual Ball Diamond was approved for consent agenda. The motion carried by the following vote:**

**Aye:** 4 - Kummer, Soeldner, Brey and Gabriel

[18-0220](#) Revisions to Ordinance Chapter 25 Section 25.060(2)(k)

**Attachments:** [18-0220\\_201802231054](#)

**A motion was made by Alderperson Jim Brey, seconded by Alderperson Dave Soeldner, that the Request to revise the Ordinance Chapter 25 Section 25.060(2)(k) was approved and referred to council. The motion carried by the following vote:**

**Aye:** 4 - Kummer, Soeldner, Brey and Gabriel

[18-0223](#) Funding for River Sheet Wall from Former Consumer Steel Property

**Attachments:** [18-0223\\_201802271158](#)  
[18-0223\\_201804031118](#)

L. Kummer explained that he put this on the agenda from Harbor Commission meeting. Peter Allie received a Harbor Assistance Grant and would like Peter Allie and P. Braun to redefine project to utilize some of the funds.

[18-0224](#) Funding for Temporary Pleasure Boat Docking, West of the USS Cobia and East of the 8th Street Bridge

**Attachments:** [18-0224 Sheboygan Wharf Pier Example](#)  
[18-0224\\_201802271147](#)  
[18-0224\\_201804031119](#)

There currently is no place for boats to dock, with no place to dock in a storm.

The Committee recommended tabling for a month to allow P. Braun more time.

[18-0103](#) Weed Notifications to go into Effect March 1st.

**A motion was made by Alderperson Rhienna Gabriel, seconded by Alderperson Dave Soeldner, that the Weed Notifications go into effect on March 1, 2018 was placed on file. The motion carried by the following vote:**

**Aye:** 4 - Kummer, Soeldner, Brey and Gabriel

[18-0116](#) 2019 Potential Park and Trail Projects

**Attachments:** [Copy of 2019 Parks Projects](#)

[18-0118](#) 2019/2020/2021 Major Road Projects (Reed Avenue, S. 30th Street, Custer Street, Viebahn Street)

[18-0207](#) Buy 1 Get 1 Free Policy to Special Events Committee Authority

D. Koski explained that this is coming out of the Special Events Committee. We are looking to increase attendance and concessions. We wouldn't want to give away passes but to have an account set up or market to businesses for people willing to donate.

Motion to approve failed for lack of a second.

[18-0208](#) Streets Division Hours of Operation

**Moved by Gabriel, seconded by Soeldner, that this Request be approved. The motion carried by the following vote:**

**Aye:** 4 - Kummer, Soeldner, Brey and Gabriel

**[18-0209](#)** South 42nd Street - S. Frontage Road to Viebahn Street Roadway Lighting**Attachments:** [18-0209\\_201802221342](#)

Greg explained that this area is dark and we have received a few estimates for putting wooden poles on east side of road for some lighting in the area.

**Moved by Gabriel, seconded by Soeldner, that this Request be approved. The motion failed by the following vote:**

**Aye:** 1 - Gabriel

**Nay:** 3 - Kummer, Soeldner and Brey

**[18-0214](#)** DNR MS4 Annual Permit - 2017 Accomplishments, recommended approving permit.**Attachments:** [18-0214\\_201802221508](#)  
[201802221508](#)

**A motion was made by Alderperson Dave Soeldner, seconded by Alderperson Jim Brey, that the Request to submit the DNR MS4 Annual Permit was approved for consent agenda. The motion carried by the following vote:**

**Aye:** 4 - Kummer, Soeldner, Brey and Gabriel

**[18-0217](#)** Proposed Ordinance Changes for Asphalt Reconstruction Projects**Attachments:** [18-0217\\_201802221624](#)

This item was removed from the agenda.

**[18-0218](#)** 2018 Movable Bridge Inspection Proposal, recommending approval.**Attachments:** [18-0218\\_201802231014](#)  
[18-0218\\_201802231045](#)

**A motion was made by Alderperson Jim Brey, seconded by Alderperson Rhienna Gabriel, that the Proposal for 2018 Movable Bridge Inspection was approved for consent agenda. The motion carried by the following vote:**

**Aye:** 4 - Kummer, Soeldner, Brey and Gabriel

## 10. Adjournment

**A motion was made by Alderperson Jim Brey, seconded by Alderperson Dave Soeldner, that the meeting was adjourned at 8:13 p.m. The motion carried by the following vote:**

**Aye:** 4 - Kummer, Soeldner, Brey and Gabriel

If you need accommodations for this meeting, please notify the City Clerk's office at least 48 hours in advance of the meeting (or as soon as possible after the meeting is posted, if posted less than 48 hours prior to the meeting time) at 920-686-6950. For additional assistance, individuals with hearing or speech disabilities can call 711 and be connected to a telephone relay system.