



# City of Manitowoc

900 Quay Street  
Manitowoc, WI 54220  
www.manitowoc.org

## Meeting Minutes

### Public Infrastructure Committee

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Wednesday, April 4, 2018

5:30 PM

Council Chambers

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#### 1. Call to Order

Chairman Kummer called the meeting to order at 5:30 p.m.

#### 2. Roll Call

**Present:** 3 - Kummer, Brey and McMeans

**Absent:** 2 - Soeldner and Gabriel

#### 3. Approval of Minutes

[18-0331](#) Approval of the Minutes from the March 1st, 2018 Public Infrastructure Committee Meeting.

**Attachments:** [March 1, 2018 Minutes](#)

A motion was made by Alderperson Scott McMeans, seconded by Alderperson Jim Brey, that the Minutes from the March 1st, 2018 meeting were approved. The motion carried by the following vote:

**Aye:** 3 - Kummer, Brey and McMeans

#### 4. Public Comment

#### 5. Public Hearings

#### 6. Presentations

#### 7. Consent Agenda

These items will be approved by one motion unless any Committee Member wishes to remove an item for discussion.

REMOVAL OF CONSENT AGENDA ITEMS:

[18-0328](#) General Plow Reports - March 2018

**Attachments:** [18-0328](#)

A motion was made by Alderperson Scott McMeans, seconded by Alderperson Jim Brey, that the Request was approved for consent agenda. The motion carried by the following vote:

Aye: 3 - Kummer, Brey and McMeans

## 8. Approval of Consent Agenda

## 9. Discussion and Action Items

### [18-0304](#) Request for Pedlets in Front of Downtown Businesses

**Attachments:** [18-0304\\_201803291213](#)

Megan Lauson, 910 S. 8th street, was present to discuss the possibility of approval of a pedlet (parklet) extension from sidewalk into parking space. This is a plat form that is even with sidewalk and is structural with metal or wooden railings. This is a seasonal structure and can be removed.

J. Brey said he said it sounds like a good idea, however we keep hearing complaints about the downtown parking.

This pedlet would consist of one parking space and is movable.

S. McMeans explained he likes the idea and to beautify the downtown.

D. Koski said his concern was people in wheel chairs and taking them down in winter. This is also a connecting highway and he reached out to the State, waiting to hear back.

**A motion was made by Alderperson Jim Brey, seconded by Alderperson Scott McMeans, that the Request for pedlets was referred to City Attorney to draft an Ordinance and return to the Public Infrastructure Committee. The motion carried by the following vote:**

Aye: 3 - Kummer, Brey and McMeans

### [18-0210](#) Request for a RV Park/Campsite at Lower Schuette Park

**Attachments:** [18-0210\\_201802221446](#)  
[18-0210-1\\_201802221447](#)

Elizabeth Schmatz, 4336 Clover Road, was present to request a campsite down in lower Schuette Park.

S. McMeans explained that they are looking to make changes and it is an interesting thought. Camp sites in Lincoln Park didn't go over real well, and to get electricity and water in this area might be quite costly.

**This Request was placed on file**

### [18-0329](#) Petition from Property Owners on East Crescent Drive, West Crescent Drive and Pheasant Lane regarding the reconstruction of Street, recommending placing on file

**Attachments:** [18-0329\\_201804021504](#)

J. Brey explained that this will be on the Finance Committee agenda next week. Anyone from the public is welcome to attend.

Nancy Hubbart, 1015 W. Crescent Drive, does not want the asphalt, and was hoping the street would be done this year.

Mike Ley, 1011 E. Crescent Drive, is in favor of concrete as he said the City can't maintain the streets that we have now. He stated that E. Crescent and W. Crescent can be repaired.

He wanted to see an assessment process and said the project should be delayed for now.

John Gallenbergher, 1018 E. Crescent reported that curbs and approaches are in good condition.

G. Minikel said the street rates a 3 on the passer rating. He said we could possibly do slab replacement on E. Crescent; however, slab replacements are costly and better cost effective to do a reconstruct in which curbs and approaches are replaced.

S. McMeans explained that we have a system. Asphalt replacement in budget would be the trade off for maintenance work of these streets. We can't have options for every project.

M. Howe said this is a road that could be done with asphalt and we need to pick and choose priorities. Studies now show we can provide a longer lifespan. This is a low volume street that is typically traveled by homewoners. We don't need concrete on every street in Manitowoc. He said he is familiar with both of these streets, and at this point we will not get ahead on streets. We need to take action on ones that can be done with asphalt versus concrete.

L. Kummer said that we can't have the residents dictate what kind of streets go in.

G. Minikel explained that you are better off doing a reconstruct versus slab replacement.

S. McMeans said this is more on timing. There are there more decisions and discussions.

**A motion was made by Alderperson Jim Brey, seconded by Alderperson Scott McMeans, that the Petition for Concrete Street on East Crescent, West Crescent and Pheasant Lane was placed on file for Consent Agenda. The motion carried by the following vote:**

**Aye:** 3 - Kummer, Brey and McMeans

[18-0330](#)

Request from The Hearty Olive for placement of a grill outside their store at 921 S. 8th Street (Corner of 8th and Jay Street) for "Sizzlin' Summer: Recipes for Grilling & Tailgating", approval to grant request subject to approval by Fire Department.

**Attachments:** [18-0330\\_201804021527](#)

**A motion was made by Alderperson Scott McMeans, seconded by Alderperson Jim Brey, to grant the Request subject to approval by the Fire Department and submit for consent agenda. The motion carried by the following vote:**

**Aye:** 3 - Kummer, Brey and McMeans

[18-0302](#) Request for Storm Sewer at 1703 Lilac Drive due to Water Issue

**Attachments:** [18-0302\\_201803291214](#)

G. Minikel explained that he has not talked with them. The City to stub out storm sewer.

**A motion was made by Alderperson Jim Brey, seconded by Alderperson Scott McMeans, that the Request for Storm Sewer at 1703 Lilac Drive was approved and referred to CAWG and Consent Agenda. The motion carried by the following vote:**

**Aye:** 3 - Kummer, Brey and McMeans

[18-0111](#) Request for a Weed Assessment Reduction for 1230 South 10th Street (Parcel #000-316-160), recommending granting request for reduction of \$376.48.

**Attachments:** [18-0111](#)

S. McMeans suggested granting request of reducing the assessment as we have in the past for situations where transfer of property fell in between violations.

**A motion was made by Alderperson Scott McMeans, seconded by Alderperson Jim Brey, that the Request for reduction in weed assessment was granted for \$376.48 for Consent Agenda. The motion carried by the following vote:**

**Aye:** 3 - Kummer, Brey and McMeans

[18-0325](#) Public Works Petition by Maritime Ag, LLC, Tim Petersen to cause permanent paving, sidewalks, storm and sanitary sewers and other public utilities to be installed for property abutting Knuell Street, recommending approval and placing on file.

**Attachments:** [18-0325\\_201803291206](#)

**A motion was made by Alderperson Jim Brey, seconded by Alderperson Scott McMeans, that the Public Works Petition for Maritime Ag, LLC, property abutting Knuell Street was placed on file for Consent Agenda. The motion carried by the following vote:**

**Aye:** 3 - Kummer, Brey and McMeans

[18-0213](#) Citizen Proposed First Responder Monument at Lakeview Park

**Attachments:** [18-0213](#)  
[18-0213 Proposed monument 2018](#)

J. Muenzenmeyer explained that he met with the donor last night and said that the original design was changed. He recommended approving the location at 911 Franklin Street and also the wording on the monument. There are no trees that need to be removed.

J. Brey said that the Plan Commission liked the location of the monument.

J. Muenzenmeyer requested a little more time to approve the monument design with the donor.

The Committee recommended bringing back in May.

[18-0324](#)

Agreement with Manitowoc Rapids to provide the Town with Compensation for the use of its roads by vehicles which transport biosolids, recommending approval

**Attachments:** [18-0324](#) [201803291207](#)

Mike Jaeger was present and discussed this agreement.

**A motion was made by Alderperson Jim Brey, seconded by Alderperson Scott McMeans, that the Agreement was approved for consent agenda. The motion carried by the following vote:**

**Aye:** 3 - Kummer, Brey and McMeans

[18-0323](#)

Request for Ordinance Change to Section 25.060(2)(k)

**Attachments:** [18-0323](#) [201803291208](#)

Mike Jaeger explained that this was addressed in March, however, there was another change to the Ordinance.

**A motion was made by Alderperson Scott McMeans, seconded by Alderperson Jim Brey, that the Request for Ordinance Change to Section 25.060(2)(k) was approved as amended and referred to Council. The motion carried by the following vote:**

**Aye:** 3 - Kummer, Brey and McMeans

[17-1031](#)

Request for a designated Christmas Tree drop site in exchange for tree voucher

**Attachments:** [17-1031](#) [201710061522](#)

C. Scheinoha is still working on this and will be reviewed in June.

[18-0321](#)

Request to Approve the Token Transit Agreement, recommending approval of request for a 6 month trial period and to bring back results to Public Infrastructure Committee.

**Attachments:** [18-0321](#) [201803291208](#)

J. Muenzenmeyer informed the Committee of a 6 month trial period for an

electronic fare. This is meant for those that don't carry cash.

The PI Committee supported the trial and requested for Jim to bring back the outcomes. We are hoping to get more riders with the ease of riding.

S. McMeans said that maybe after the trial we will have to make an adjustment to the rate.

**A motion was made by Alderperson Jim Brey, seconded by Alderperson Scott McMeans, that the Request to approve the Token Transit Agreement was approved for consent agenda. The motion carried by the following vote:**

**Aye:** 3 - Kummer, Brey and McMeans

[18-0116](#) 2019 Potential Park and Trail Projects

Attachments: [Copy of 2019 Parks Projects](#)

L. Kummer requested some input from the Committee.

Bridge over ravine and filling in part of the ravine.

G. Minikel explained some of the things we were looking at doing this year and will bid in May. Part of restoration would be to build up the ravine.

They discussed Splash pads and recommended trying one or two first to see how they go over, before placing all of them. S. McMeans was wondering if we are taking away from the Aquatic Center. He thought we could think this over more and not approve at this time.

The Committee discussed the photo boards, bike racks, and dog park in Pulaski Park.

J. Novak liked covered structures versus restrooms until we fix up the blue rail area.

The Committee discussed the Bandshell and S. McMeans suggested seeking sponsorship for bandshell.

J. Brey explained that this is potentially 2019 projects not 2018. D. Koski expressed that we need a little more time for the front work.

The Committee discussed the Park upgrades and J. Brey and J. Novak were against Union Park upgrades.

[18-0118](#) 2019/2020/2021 Major Road Projects (Reed Avenue, S. 30th Street, Custer Street, Viebahn Street)

The Committee discussed some of the projects. Will keep reviewing.

[18-0119](#) Safety on Mariner's Trail across from former Mid City Mall's Site.

Committee recommended bringing back in 3 months with an estimate.

[18-0223](#) Funding for River Sheet Wall from Former Consumer Steel Property, recommending placing on file as funding cannot be transferred over.

**Attachments:** [18-0223\\_201802271158](#)  
[18-0223\\_201804031118](#)

The funding can not be transferred over reported L. Kummer and P. Braun.

**A motion was made by Alderperson Scott McMeans, seconded by Alderperson Jim Brey, that the Request to transfer funding was placed on file for Consent Agenda, as this can not be transferred. The motion carried by the following vote:**

**Aye:** 3 - Kummer, Brey and McMeans

[18-0224](#) Funding for Temporary Pleasure Boat Docking, West of the USS Cobia and East of the 8th Street Bridge

**Attachments:** [18-0224\\_Sheboygan\\_Wharf\\_Pier\\_Example](#)  
[18-0224\\_201802271147](#)  
[18-0224\\_201804031119](#)

P. Braun explained that the Harbor Commission discussed the use of a docking for pleasure boating.

Coastal Management has been called and J. Brey said it should help that we are a safe harbor.

**A motion was made by Alderperson Scott McMeans, seconded by Alderperson Jim Brey, that the Request was approved for Consent Agenda and referred to City Attorney to draft a Resolution to pursue grant funding for this project. The motion carried by the following vote:**

**Aye:** 3 - Kummer, Brey and McMeans

[18-0305](#) Request to use Funds Generated from sale of Cemetery Topsoil Shredder to purchase New Air Compressor, recommending granting the request

**Attachments:** [18-0305\\_201803291212](#)

D. Koski explained that the Air Compressor is not working and very old so we can't get parts anymore. Looking to purchase a new one using the funds from sale of topsoil shredder.

**A motion was made by Alderperson Jim Brey, seconded by Alderperson Scott McMeans, that the Request was granted for Consent Agenda to use funds from sale of Cemetery topsoil shredder to purchase new air compressor. The motion carried by the following vote:**

**Aye:** 3 - Kummer, Brey and McMeans

[18-0306](#) 2018 Seal Coating Resolution

**Attachments:** [18-0306](#)

**A motion was made by Alderperson Scott McMeans, seconded by Alderperson Jim Brey, that the Seal Coating Resolution was approved and referred to council. The motion carried by the following vote:**

**Aye:** 3 - Kummer, Brey and McMeans

[18-0322](#)

Possible Assessment for City Owned Property at corner of Viebahn and S. 19th Street for a County Paving Project, recommending approving the paving at the City's expense with appropriate assessment and procedure.

**Attachments:** [18-0322](#) [201803291209](#)

G. Minikel explained that this is not city owned property. It would be an approximate assessment of \$5,000 with a corner lot reduction. The assessment would be approximately \$1500.

**A motion was made by Alderperson Jim Brey, seconded by Alderperson Scott McMeans, to approve the paving at City Expense with appropriate assessment and procedure for consent agenda. The motion carried by the following vote:**

**Aye:** 3 - Kummer, Brey and McMeans

[18-0326](#)

Request to backfill part-time Administrative Support Specialist in the Engineering Department

**Attachments:** [Administrative Support Specialist-Eng-Part Time-DPI- 11.2016](#)

**A motion was made by Alderperson Scott McMeans, seconded by Alderperson Jim Brey, that the Request to backfill partime Administrative Support Specialist in the Engineering Deaprtment was approved and referred to council. The motion carried by the following vote:**

**Aye:** 3 - Kummer, Brey and McMeans

[18-0327](#)

Request to fill vacant Bridgetender Position

**Attachments:** [Bridgetender-Operations-JD 1.2018](#)

**A motion was made by Alderperson Scott McMeans, seconded by Alderperson Jim Brey, that the Request to fill vacant Bridgetender position was approved and referred to council. The motion carried by the following vote:**

**Aye:** 3 - Kummer, Brey and McMeans

## 10. Adjournment

**A motion was made by Alderperson Jim Brey, seconded by Alderperson Scott McMeans, that the meeting was adjourned at 7:52 p.m. The motion carried by**



the following vote:

**Aye:** 3 - Kummer, Brey and McMeans