



City of Manitowoc

900 Quay Street
Manitowoc, WI 54220
www.manitowoc.org

Meeting Minutes

Public Infrastructure Committee

Wednesday, June 6, 2018

5:30 PM

1. Call to Order

L. Kummer called the meeting to order at 5:31 p.m.

2. Roll Call

Present: 3 - Kummer, Novak and Brey

Absent: 1 - Howe

Staff Present: D. Koski, G. Minikel, S. Birr, C. Scheinoha, J. Muenzenmeyer, D. Neuser, S. Corbeille, Ald Gabriel, M. Jaeger, K. Dorow, Ald Sietkowitz

Others Present: Robert Pietroski, Steve Corbeille, Joel Kubsch, Liz Neuser, Wade Marks, Nathan Mahloch, Mary Benson, Linda Ann Brandl, Gerald Herman, Karen Herman, Kathy Kohls, Jeff Leifer

3. Approval of Minutes

[18-0595](#) Approval of Minutes from the April 4, 2018 Public Infrastructure Committee Meeting.

Attachments: [MeetingMinutes05-Jun-2018-10-55-51](#)

A motion was made by Jim Brey, seconded by Vice Chair Jeremiah Novak, that the minutes from the April 4, 2018 meeting were approved. The motion carried by the following vote:

Aye: 3 - Kummer, Novak and Brey

4. Public Comment

Liz Neuser was present to express the safety of S. 35th & Calumet Ave. exiting McDonalds parking lot. She has presently spoken to Chief Reimer.

This will be discussed at the upcoming Public Safety Committee.

5. Public Hearings

6. Presentations

7. Discussion and Action Items

[18-0585](#) Request from Manitowoc Chiefs Youth Football Organization to place walkway/steps to the Carl VanSerke Field, recommend approval subject to City Attorney's approval.

Attachments: [18-0585_201806041540](#)
[18-0585-1_201806041540](#)

Joel Kubsch was present from Manitowoc Chiefs, President of Football Director, looking for approval to place a concrete slab with railings to the football field. He explained that they are only looking for approval, no funding from the City.

A motion was made by Jim Brey, seconded by Vice Chair Jeremiah Novak, that the Request from the Manitowoc Chiefs to place a walkway/steps to the field was approved for consent agenda subject to City Attorney's approval. The motion carried by the following vote:

Aye: 3 - Kummer, Novak and Brey

[18-0580](#) Drainage/Ditch Issue on USH 151

Attachments: [18-0580_201806041535](#)
[18-0580-1_201806041536](#)

Bob Pietroske, Grand Avenue, to discuss the drainage ditch that customers have to drive through to get to his business. The ditch doesn't drain anywhere as the culvert over the road is plugged.

He said he has talked with the State and they told him it was a City issue.

G. Minikel explained that he was aware of the water in the ditch, but didn't realize how it impacted Pietroske. B. Pietroske said that there was 2 1/2 feet of water in the ditch when he contacted the City in the Spring.

G. Minikel and C. Scheinoha said they will muck out and dispose of a few loads and see how the upcoming 30 days go.

Bring back next month.

[18-0581](#) Installation of Boardwalk at Camp Vits, recommending approval subject to review by the City Attorney.

Attachments: [18-0581_201806041539](#)

Wade Marks, President of local mountain biking club, is responsible for the trails of Vits property. He explained that the trail holds water and is closed at this time. One of the ways to fix this is to raise the trail off the ground, they don't need a permit by the State for a boardwalk.

C. Scheinoha was present and explained that Wade and his group have done a

good job at this site. C. Scheinoha believes this will increase the use of the trail.

D. Koski explained that the park was closed last year due to the wetness.

A motion was made by Jim Brey, seconded by Vice Chair Jeremiah Novak, that the Request for installation of Boardwalk at Camp Vits was approved for Consent Agenda subject to review by the City Attorney. The motion carried by the following vote:

Aye: 3 - Kummer, Novak and Brey

[18-0577](#) Flooding Due to Sewer Issue on Ray Street.

Attachments: [18-0577_201806041608](#)

Mary Benson, 4134 Ray Street, purchased a condo on Ray Street. Kathy Kohls, 4138 Ray Street (neighbor) was present as well. There is a problem with the culvert on Custer Street. The Railroad has not fixed the culvert. Ms Kohls said she has called every year since 1998.

G. Minikel explained that he didn't realize this was tied in with the culvert. There has been contact with the RR, but they never got back and now they claim they don't have the monies for any repairs at this time.

Engineers said it would be approximately \$10k for a second catch basin; however, this is railroad property and would require their permission.

Discussions were held and the Committee agreed to look for funding for a second drain through the CAWG Committee by fall and to bring back to Committee in September. Recommendation to contact the Railroad to see if plugged culvert off Custer Lane can be replaced by September.

[18-0576](#) Approval of Compliance Maintenance Annual Report (CMAR) for WWTF

Attachments: [18-0576_201806041532](#)

Mike Jaeger was present and explained the Compliance Maintenance Annual Report. Mike will request a Resolution to be drafted and forwarded to Council.

A motion was made by Jim Brey, seconded by Vice Chair Jeremiah Novak, that the Compliance Maintenance Annual Report (CMAR) for WWTF was approved and referred to council. The motion carried by the following vote:

Aye: 3 - Kummer, Novak and Brey

[18-0578](#) Future Street Improvements on E. Charles Lane

Attachments: [18-0578_201806041534](#)

Tracy Aubrey 1510 Division Street, was in to inquire about improvements on E. Charles Lane. It is not in the 5 year plan.

After hearing about the utilities and a possible stormwater pond that would need to go in, she decided against purchasing a lot in the area.

The Committee recommended placing on file.

This Request was placed on file

[18-0589](#) Request for Painted Parking Stalls on State Street between North 8th Street and North 9th Street, recommending placing on file.

Attachments: [18-0589_201806041543](#)

Jeff Leifer, 811 State Street, was present to discuss painting parking lanes in front of his house as cars tend to park and block his driveway.

The Committee after discussion decided to place on file and do nothing at this time. There would be costs and upkeep to painting these lines.

A motion was made by Vice Chair Jeremiah Novak, seconded by Jim Brey, that the Request for painted parking stalls on State Street between North 8th and North 9th Street was placed on file for Consent Agenda. The motion carried by the following vote:

Aye: 3 - Kummer, Novak and Brey

[18-0579](#) Request to Rescind Snow Shoveling Violation for 2714 Wollmer Street, recommending to deny request.

Attachments: [18-0579_201806041534](#)

A motion was made by Vice Chair Jeremiah Novak, seconded by Jim Brey, that the Request to rescind snow shoveling violation for 2714 Wollmer Street was denied for Conscent Agenda. The motion carried by the following vote:

Aye: 3 - Kummer, Novak and Brey

[18-0592](#) Tourism Parking downtown along the River, recommending to refer to public works for resigning of lots to reflect lease hours.

Attachments: [18-0592_201806051012](#)

[18-0592_201806051343](#)

A request to use the parking lot west of Maritime Museum that is leased by Forefront Dermatology at night and on weekends for public parking.

The Committee recommended City to place appropriate signage.

A motion was made by Vice Chair Jeremiah Novak, seconded by Jim Brey, that the Request to refer to public works for re-signing of lots to reflect lease hours was approved for consent agenda. The motion carried by the following vote:

Aye: 3 - Kummer, Novak and Brey

[18-0574](#) Request from Bartow Builders to reditch in front of property of 32 Albert Drive for proper drainage.

Attachments: [18-0574_201806041528](#)

Tabled until July.

[18-0591](#) Public Works Petition by Bay Pointe Developers II, LLC, Peter Allie to cause permanent paving, sidewalks, storm and sanitary sewers and other public utilities to be installed for property abutting Bayshore Drive, recommending approval and placing on file.

Attachments: [18-0591_201806041546](#)

A motion was made by Jim Brey, seconded by Vice Chair Jeremiah Novak, that the Public Works Petition was approved and placed on file for Consent Agenda. The motion carried by the following vote:

Aye: 3 - Kummer, Novak and Brey

[18-0246](#) Request to increase 2018 Budgeted amount by up to \$11,000 for replacement of Washington Park Electronic Sign (2018 budget \$20,000, current estimate \$31,000) funding to come from Room Tax Reserves, recommending referral to CAWG for discussion and to request a second proposal for consideration.

Attachments: [Washington Park New Sign-Purchase](#)
[18-0246_201806050957](#)

Tabled until August.

This Action Item was tabled until August

[18-0572](#) Citizen Park Armory Remodeling Project for Multipurpose area, which includes Polling Location for Wards #11 and #12.

Attachments: [18-0572_201806041525](#)
[ArticleOnPollingPlace Accessibility.pdf](#)
[ClerkNotes.pdf](#)
[18-0572_201806051255](#)
[Armory remodel](#)

Discussion was held to try to determine a new polling location. The recommendation was to looking into finding a different area that didn't require remodeling and to bring back to July meeting.

[18-0573](#) Installation of a Diesel Exhaust Fluid Tank/Dispenser at the Department of Public Works Facility, recommending approving request subject to bid process.

Attachments: [18-0573_201806041526](#)

J. Muenzenmeyer explained that they are looking to install a diesel exhaust fluid tank at DPW. Monies have been found to fund this request.

Moved by Brey, seconded by Novak, that this Request be approved subject to bid process for consent agenda. The motion carried by the following vote:

Aye: 3 - Kummer, Novak and Brey

[18-0593](#)

Exploratory Work for Repairs Needed on the Sheet Wall by the Maritime Museum, recommending approving and referring to CAWG.

D. Koski explained that there are sinking sidewalks in this area and in order to figure out what is going on, we will need to lift panels to take a look. This will be an unbudgeted CAWG request.

G. Minikel explained the panels would be sawed in half and dig down 5 feet to see if there are any holes present and see if sheeting is watertight. Would backfill with larger gravel material. McMullen & Pitz were consulted.

Kathleen McDaniel contacted the City Insurance Company and there may be some coverage.

A motion was made by Vice Chair Jeremiah Novak, seconded by Jim Brey, that the Request for exploratory work for repairs on sheet wall by Maritime Museum was approved and referred to CAWG and for consent agenda. The motion carried by the following vote:

Aye: 3 - Kummer, Novak and Brey

[18-0575](#)

Designated Bike/Ped Lane on Menasha Avenue for School Route

Attachments: [18-0575_201806041530](#)

R. Gabriel was present and not looking for a motion. The Constituents in District 10 are looking to see if there was any interest of bike lanes on one side of Menasha Avenue at this time.

J. Brey said he is not supporting removing parking on one side of the street.

The Committee recommended polling residents to see if there was any interest. R. Gabriel said she will talk with the neighbors and Engineering to check measurements of street to see if feasible and to bring back to July meeting.

[18-0563](#)

Henry Schuette Park Trail Revitalization, recommending approving the request for revitalization of Henry Schuette Park Trail, with materials not to exceed \$6,000 by the City, placement of a port-a-john, and to allow overnight camping by the employees with an additional \$16,500 for labor

Attachments: [18-0563_201806041525](#)

Discussion regarding lower Schuette Park, work crew and revitalization of some of the trails, rebuilding of two stair cases, and removal of evasive species. This provides opportunity to work with groups and allow them to camp overnight. The Committee recommended that the City Attorney draft simple contract, not to exceed \$6K in materials and a site visit once a week. This requires \$8,250 to reserve WisCorps services within their summer schedule.

A motion was made by Vice Chair Jeremiah Novak, seconded by Jim Brey, to approve the request for revitalization of Henry Schuette Park Trail, with materials

not to exceed \$6,000 by the City, placement of a port-a-john, and to allow overnight camping by the employees with an additional \$16,500 for labor was approved for consent agenda. The motion carried by the following vote:

Aye: 3 - Kummer, Novak and Brey

[18-0116](#) 2019 Potential Park and Trail Projects, recommending placing on file.

Attachments: [Copy of 2019 Parks Projects](#)

J. Brey said that the Mayor has the idea of the wants of the Committee.

A motion was made by Jim Brey, seconded by Vice Chair Jeremiah Novak, that the 2019 Potential Park and Trail Project request was approved for consent agenda. The motion carried by the following vote:

Aye: 3 - Kummer, Novak and Brey

[18-0118](#) 2019/2020/2021 Major Road Projects (Reed Avenue, S. 30th Street, Custer Street, Viebahn Street), recommending approval

A motion was made by Jim Brey, seconded by Vice Chair Jeremiah Novak, that the the 2019/2020/2021 Major Road Project Request was approved for Consent Agenda. The motion carried by the following vote:

Aye: 3 - Kummer, Novak and Brey

8. Adjournment

A motion was made by Jim Brey, seconded by Vice Chair Jeremiah Novak, that the meeting was adjourned at 7:31 p.m. The motion carried by the following vote:

Aye: 3 - Kummer, Novak and Brey