



City of Manitowoc

900 Quay Street
Manitowoc, WI 54220
www.manitowoc.org

Meeting Minutes Public Infrastructure Committee

Monday, November 2, 2015

6:30 PM

Council Chambers

1. Call to Order

The Meeting was called to order by Dave Soeldner at 6:31 p.m.

2. Roll Call

Present: 5 - Soeldner, Brey, Schema, Hennessey and Brandel

Staff Present: Dan Koski, Greg Minikel, Jim Muenzenmeyer, Sonja Birr

Public Present: Mary Jane Flegal, Elizabeth Neuser, S. Vogel, B. Vogel, Brian VanDeKreeke

3. Approval of Minutes

[15-1049](#)

Approval of Minutes from the September 8th, 2015 Public Infrastructure Meeting. P. Brandel pointed out a correction to be made to include the vote.

Attachments: [MeetingMinutes16-Sep-2015-03-30-39.pdf](#)

A motion was made by Vice Chair Jim Brey, seconded by Alderperson Allan Schema, that the Minutes be approved after the vote from 15-949 was added. The motion carried by the following vote:

Aye: 5 - Soeldner, Brey, Schema, Hennessey and Brandel

[15-1136](#)

Approval of Minutes from the October 5th, 2015 Public Infrastructure Meeting.

Attachments: [10-5-15.pdf](#)

Moved by Brandel, seconded by Schema, that the Minutes be approved. The motion carried by the following vote:

Aye: 5 - Soeldner, Brey, Schema, Hennessey and Brandel

4. Discussion and Action Items

[15-1146](#) Intersection of Dewey Street and Harbor Town Lane.

Attachments: [15-1146.pdf](#)
[15-1146\(1\).pdf](#)

The Mayor received complaints about this intersection and requested that the Committee review and see if there are other options to make this area safer. D. Soeldner said we have space limitations with this area. The Committee discussed with the Engineering Staff the alternatives such as traffic signals, speed bumps and right out only turns. The consensus of the Committee was to see if there was any TIF funding available. The Committee also mentioned it would be a good idea to open up discussion with the Harbor Town area businesses that might be affected by any modifications to the intersection of Dewey Street and Harbor Town Lane.

Will bring back at a later date.

This Report was discussed

[15-831](#) Term Sheet relative to Forefront Dermatology Parking Project, 924 York Street. The Committee recommended authorizing staff to move forward toward Development Agreement incorporating City Design Standards and Financial Considerations. This Action Item be accepted and referred to Council.

Attachments: [15-831Confidential.pdf](#)
[#15-831 \(Revised\) Parking Plan 801 York.pdf](#)

Nic was present to discuss the parking lot for Dermatology Associates.

This Action Item was discussed

[15-255](#) Zoo Water Discussion. The Committee recommended approval of Concept and permission to enter into Agreement with Luisier Plumbing in an amount not to exceed \$15,000 and place the AECOM document on file. This was accepted and referred to Council.

Attachments: [15-255.pdf](#)
[Manitowoc Zoo Well Agreement \(2\).pdf](#)

A motion was made by Vice Chair Jim Brey, seconded by Alderperson Allan Schema, for approval of concept and permission to enter into agreement not to exceed \$15,000 and place AECOM document on file. The motion carried by the following vote:

Aye: 5 - Soeldner, Brey, Schema, Hennessey and Brandel

[15-1132](#) Capital Allocation Working Group (CAWG) Request up to \$650 for Capping of the Well at the Visitor Information Center. The Committee recommended approving the request and forwarding to CAWG and Finance.

Attachments: [15-1132.pdf](#)

A motion was made by Alderperson Patrick Brandel, seconded by Alderperson Allan Schema, that the Report to cap the well at the Visitor Information Center be approved and forwarded to CAWG and Finance. The motion carried by the following vote:

Aye: 5 - Soeldner, Brey, Schema, Hennessey and Brandel

[15-1133](#) Permission to Hire Replacement Transit Drivers. The Committee approved the request to hire replacement Transit Drivers for 2016 and be accepted for Consent Agenda.

Attachments: [15-1133.pdf](#)

A motion was made by Alderperson Jill Hennessey, seconded by Vice Chair Jim Brey, that the Request to hire replacement Transit Drivers be approved. The motion carried by the following vote:

Aye: 5 - Soeldner, Brey, Schema, Hennessey and Brandel

[15-1147](#) 2015 Section 5311 Operating Assistance Grant Agreement Between the State of Wisconsin, Department of Transportation and the City of Manitowoc. The Committee recommended entering into agreement and placed on the consent agenda.

Attachments: [Operating Grant Request packet WITH memo.pdf](#)

Moved by Schema, seconded by Brey, that this Agreement be approved and placed on Consent Agenda. The motion carried by the following vote:

Aye: 5 - Soeldner, Brey, Schema, Hennessey and Brandel

[15-1148](#) 2015 Section 5311 Capital Assistance Grant Agreement Between the State of Wisconsin, Department of Transportation and the City of Manitowoc. The Committee recommended entering into agreement and placing on Consent Agenda.

Attachments: [Capital Grant Request packet WITH memo.pdf](#)

Moved by Hennessey, seconded by Brandel, that this Agreement be approved. The motion carried by the following vote:

Aye: 5 - Soeldner, Brey, Schema, Hennessey and Brandel

[15-1131](#) Relocation of MANCORAD Radio Club from Parks Shop to Citizen Park Armory. The Committee approved the request with approval of City Attorney to draft a Lease Agreement. Accepted for Council Agenda.

Attachments: [15-1131.pdf](#)

J. Muenzenmeyer was present and informed the Committee that MANCORAD Radio Club would be willing to move to the CP Armory from the Parks Shop and would like permission from the Committee to allow the City Attorney to draft a Lease Agreement between the City and MANCORAD.

Moved by Brey, seconded by Hennessey, that the Request to relocate to the Citizen Park Armory be approved with the City Attorney to draft a Lease Agreement. The motion carried by the following vote:

Aye: 5 - Soeldner, Brey, Schema, Hennessey and Brandel

[15-1135](#) Capital Allocation Work Group (CAWG) Unbudgeted Request for a 4-Post Lift and Jacks. The Committee recommended approval of the Request and to forward to CAWG/Finance.

Attachments: [15-1135 Streets Division 4-Post Lift and Jacks Unbudgeted Request.pdf](#)

D. Koski informed the Committee that one of the lifts at Department of Public Works is out of service as it is rusted through. Two quotes were received and the recommendation is to approve the request to recommend awarding to low bidder and forward to CAWG.

A motion was made by Vice Chair Jim Brey, seconded by Alderperson Allan Schema, that the unbudgeted request for a 4-post lift and jacks be approved and forwarded to CAWG and Finance. The motion carried by the following vote:

Aye: 5 - Soeldner, Brey, Schema, Hennessey and Brandel

[15-1129](#) Winter Parking Ban Ordinance. The Committee recommended Accepting and placing the Ordinance on file as there are no changes. Referred to Council.

Attachments: [15-1129.pdf](#)

A motion was made by Alderperson Patrick Brandel, seconded by Alderperson Allan Schema, that the Winter Parking Ban Ordinance accepted with no changes and referred to Council. The motion carried by the following vote:

Aye: 5 - Soeldner, Brey, Schema, Hennessey and Brandel

[15-1128](#) Department of Public Infrastructure Capital Improvement Program 5 Year Plan for 2015-2020, recommending approval for Consent Agenda.

Attachments: [WEB PAGE \(CAPITAL WORKS 2015-2020\).pdf](#)

A motion was made by Alderperson Patrick Brandel, seconded by Alderperson Jill Hennessey, to approve the Capital Improvement 5-Year Plan Program. The motion carried by the following vote:

Aye: 5 - Soeldner, Brey, Schema, Hennessey and Brandel

[15-1134](#)

Information regarding Hot in Place Recycled Asphalt (HRA). The Committee recommended approval of the concept with Engineering staff to develop a work plan and assessment recommendations. The request was accepted and referred to Council.

Attachments: [20151029143407144.pdf](#)

The Hot in Place method was used on a couple projects within the County and has a better overall lifespan of 15-20 years. This product does not require any patch work that was typical of the slurry seal.

A motion was made by Alderperson Jill Hennessey, seconded by Alderperson Patrick Brandel, that the Request for use of the Hot in Place Recycled Asphalt (HRA) concept be approved with Engineering staff to develop work plan and assessment recommendations. The motion carried by the following vote:

Aye: 5 - Soeldner, Brey, Schema, Hennessey and Brandel

5. Adjournment

Meeting adjourned at 7:49 p.m.