



City of Manitowoc

900 Quay Street
Manitowoc, WI 54220
www.manitowoc.org

Meeting Minutes Public Infrastructure Committee

Monday, December 7, 2015

6:30 PM

Council Chambers

1. Call to Order

D. Soeldner called the meeting to order at 6:30 p.m.

2. Roll Call

Present: 4 - Soeldner, Brey, Schema and Hennessey

Absent: 1 - Brandel

Staff Present: Dan Koski, Greg Minikel, Sonja Birr, Kathleen McDaniel, Jim Muenzenmeyer

Public Present: Kendra Sieracki, Tanna Reel (Student Observers)

3. Approval of Minutes

[15-1260](#)

Approval of Minutes from the November 2, 2015 Public Infrastructure Committee Meeting.

Attachments: [MeetingMinutes11-2-15.pdf](#)

Moved by Schema, seconded by Hennessey, that the Minutes from the November 2nd meeting be approved. The motion carried by the following vote:

Aye: 4 - Soeldner, Brey, Schema and Hennessey

4. Discussion and Action Items

[15-943](#)

Discussion on current Special Assessment Policy compared to a Wheel Tax or other funding option.

Attachments: [20151203150342881.pdf](#)

D. Koski presented some documentation from research he did within the State of Wisconsin.

D. Soeldner said he is open to the concept, but was unsure how this could be phased in.

J. Brey said there are pros and cons.

A. Schema said he is in favor of something different because of constituents complaining how high the assessments are.

J. Hennessey said that \$20 per vehicle is more manageable than a large assessment, and everyone utilizes the streets.

Eric Sitkiewitz questioned what would happen with the surplus/shortages from wheel tax and assessments.

D. Koski reported that most of the Cities with wheel tax were passed through Referendum. The Committee was in favor of a Referendum, just not for April Elections. The Committee would like the Engineering Dept to do further research and also look at the possibility of including as part of the property taxes.

This Report was discussed

[15-954](#) Railroad Crossings throughout the City of Manitowoc.

Attachments: [15-954.pdf](#)

G. Minikel said he hasn't heard back from the Railroad.

J. Brey had a concern with crossing on Custer Street from Franklin Street corridor going west. He wanted someone from DPW to take a look at it.

The Committee's decision was to wait a few more months to see if we hear back from the Railroad.

This Report was discussed

[15-1046](#) Sidewalk Complaints and Vision Triangle Ordinance.

Attachments: [20150930103117231.pdf](#)

[20151002085457272.pdf](#)

[Vision Triangle Memo 120315.pdf](#)

D. Soeldner didn't want to discuss any further and requested it be placed on file.

This Communication was placed on file

[15-1130](#) Possibility of Moving Mobility Manager inside Intermodal Transfer Center.

Jim Muenzenmeyer was present to discuss moving the Mobility Manager to the Transit Center. This is a fully funded grant position, that coordinates the elderly and rural disabled routes for the County. They also have a fleet of vehicles that could be utilized. Personnel will need to approve and a Contract be drafted and agreed to by both City and County.

J. Hennessey asked what would happen if there wasn't grant funding available. J. Muenzenmeyer said that the position would be terminated.

Moved by Brey, seconded by Schema, that this Request to move Mobility Manager to inside Intermodal Transfer Center be approved, pending approval with the Personnel Committee (Doc #15-1138) and referred to Council. The motion carried by the following vote:

Aye: 4 - Soeldner, Brey, Schema and Hennessey

[15-1204](#) Request to fill Streets Laborer position prior to Retirement of Current Employee.

Attachments: [Streets Skilled Laborer](#)

D. Koski informed the Committee that due to PTO, the position will be vacant on December 18, 2015, but actual retirement is January 8th, 2016. The Committee approved the request to begin the hire process immediately.

Moved by Hennessey, seconded by Schema, that the Request to fill the open Streets Laborer position be approved. The motion carried by the following vote:

Aye: 4 - Soeldner, Brey, Schema and Hennessey

[15-1252](#) Recommendation from Capital Allocation Working Group to fund up to \$6,891.00 for emergency repairs to heating system at the Public Safety Building, recommending acceptance and place on file, with Finance accepting recommendation and place on file. The Public Infrastructure Committee approved the CAWG Request and referred to Council.

Attachments: [20151125214623630](#)

A heating coil at the Police Department Safety Building needs to be replaced, it is 23 years old.

A motion was made by Vice Chair Jim Brey, seconded by Alderperson Jill Hennessey, that the CAWG request for emergency repairs to heating system at Safety Building be approved for consent agenda. The motion carried by the following vote:

Aye: 4 - Soeldner, Brey, Schema and Hennessey

[15-1256](#) Communication upgrade between fuel pumps and Fuelmaster Program. The Committee approved the upgrade for Consent Agenda.

Attachments: [20151202103928591.pdf](#)
[20151202151224115.pdf](#)

A motion was made by Alderperson Allan Schema, seconded by Vice Chair Jim Brey, that the Request for communication upgrade between fuel pumps and Fuelmaster Program be approved for consent agenda. The motion carried by the following vote:

[15-1257](#) Request to install a new loop detector in the Intersection of South 30th Street and Calumet Avenue. The Committee approved the request not to exceed \$6,000.00 and refer to CAWG and Council.

Attachments: [20151202105055735.pdf](#)

Greg said this will be a replacement detector as the current one is shorting out and detecting cars that aren't there. He requested approval to bring to CAWG.

A motion was made by Alderperson Allan Schema, seconded by Vice Chair Jim Brey, that the Request to install a replacement loop detector in the Intersection of South 30th and Calumet Avenue and not to exceed \$6,000 be approved and referred CAWG and to council. The motion carried by the following vote:

Aye: 4 - Soeldner, Brey, Schema and Hennessey

[15-1258](#) TIF Financing for Dewey Street/Harbor Town Intersection. The Committee placed on file and referred to Council.

Attachments: [20151202115138444.pdf](#)

D. Koski informed the Committee that TIF funding wouldn't be a good idea according to the City Finance Director and Community Development Director.

The Committee discussed options with the intersection and determined that it's best to leave as it currently is. Drivers will need to be patient.

This Request was placed on file and referred to Council

[15-1259](#) Discussion on changing property insurance carrier from LGPIF to MPIC for 2016. The Committee approved switching insurance carriers to MPIC and referred to Council.

Attachments: [20151210105625394.pdf](#)

Kathleen McDaniel was present to discuss the changing of property insurance carrier with the Committee.

A motion was made by Alderperson Jill Hennessey, seconded by Alderperson Allan Schema, that the Request to switch Insurance carriers to MPIC was approved and referred to Council. The motion carried by the following vote:

Aye: 4 - Soeldner, Brey, Schema and Hennessey

[15-1261](#) Resolution to approve 2016 Public Works Infrastructure Improvements. The Committee approved the Resolution and referred to Council.

Attachments: [Street Improvements 2016.pdf](#)

A motion was made by Alderperson Jill Hennessey, seconded by Vice Chair Jim Brey, that the Resolution be approved and referred to Council. The motion carried by the following vote:

Aye: 4 - Soeldner, Brey, Schema and Hennessey

[15-1263](#) Resolution to approve 2016 Dust Palliatives. The Committee approved the Resolution and referred to Council.

Attachments: [Dust Palliatives 2016.pdf](#)

A motion was made by Alderperson Jill Hennessey, seconded by Vice Chair Jim Brey, that the Resolution be approved and referred to Council. The motion carried by the following vote:

Aye: 4 - Soeldner, Brey, Schema and Hennessey

[15-1264](#) Agreement for Professional Services with Ayres Associates for Waldo Boulevard Sanitary Sewer Plan Preparation. The Committee made a motion to Enter into Agreement subject to \$35,000 not to exceed limit and referred to Council.

Attachments: [Ayres Agreement for Professional Services - Waldo Blvd Sanitary Sewer Plan Sheets \(3\).pdf](#)

G. Minikel said the State is requesting the utility plans be ready by April 2016. Due to the detail and timeframe he is requesting entering into Agreement with Ayres Associates for the Waldo Blvd Sanitary Sewer plan preparation. He said that Manitowoc Public Utilities is looking to do the same.

A motion was made by Alderperson Allan Schema, seconded by Alderperson Jill Hennessey, that the request to enter into Agreement with Ayres Associates but not to exceed \$35,000 limit for Professional Services with Ayres Associates for Waldo Blvd Sanitary Sewer Plan Preparation was approved and referred to Council. The motion carried by the following vote:

Aye: 4 - Soeldner, Brey, Schema and Hennessey

[15-1262](#)

Resolution to approve City-wide Sidewalk Construction and Repair Program for 2016. The Committee approved the Resolution and referred to Council.

Attachments: [Sidewalks 2016.pdf](#)

A motion was made by Alderperson Jill Hennessey, seconded by Vice Chair Jim Brey, that the Resolution be approved and referred to Council. The motion carried by the following vote:

Aye: 4 - Soeldner, Brey, Schema and Hennessey

5. Adjournment

Moved by Brey, seconded by Hennessey, that the meeting be adjourned at 7:20 p.m. The motion carried by the following vote:

Aye: 4 - Soeldner, Brey, Schema and Hennessey