

Maritime Metro Transit  
Transit Commission  
Minutes  
Wednesday, 9 October 2019

**Mission Statement**

Maritime Metro Transit System is to provide safe, reliable, convenient and cost-effective transit service with a skilled team of employees, dedicated to our customers' needs and independence.

Role	Name	email	Present	Not Present
Mobility Manager	Linda Grider	<a href="mailto:lgrider@manitowoc.org">lgrider@manitowoc.org</a>	x	
Operations Supervisor	Ron Shannon	<a href="mailto:rshannon@manitowoc.org">rshannon@manitowoc.org</a>	x	
Transit Division Manager	Kara Ottum	<a href="mailto:kottum@manitowoc.org">kottum@manitowoc.org</a>	x	
Director of DPI	Dan Koski	<a href="mailto:dkoski@manitowoc.org">dkoski@manitowoc.org</a>	x	
Member	Pat Naumann	<a href="mailto:File13@charter.net">File13@charter.net</a>		x
Member	Claudia Halonen	<a href="mailto:cahh121@charter.net">cahh121@charter.net</a>		x
Member	Tom Keil	<a href="mailto:Rapids51@comcast.net">Rapids51@comcast.net</a>		x
Member	Vacant			
Member	Sheryl Paszkewicz	<a href="mailto:spaszdxer@comcast.net">spaszdxer@comcast.net</a>	x	
Member	Michael J. Etheridge	<a href="mailto:metheridge@thehavenofmanitowoc.org">metheridge@thehavenofmanitowoc.org</a>	x	
Aldersperson	Jim Brey	<a href="mailto:jbrey@manitowoc.org">jbrey@manitowoc.org</a>	x	

**Call meeting to order:** Sheryl called the meeting to order at 4:20 PM. There were not enough members present for a quorum.

**Approval of the minutes:** No minutes were available for approval.

**Public Input:** No public present.

**Update on service hour change:** The transit center office hours are now 8am-5pm M-F.

**Staffing Updates:** Two new drivers will be starting in the last two weeks of October.

**Technology Updates:**

- **Unite GPS:** Unite GPS systems are being installed in all the buses as well as iPads for the drivers to manage ridership counts. There is a public facing element to allow the public to see the location of the buses on each route and to note delays. The program will also assist with the required state and federal quarterly reporting.
- **Ride Scheduler:** This is a platform that is going to be used to modernize the ADRC volunteer transportation system. It is intuitive software that will assist the Mobility Manager with role of coordinating transportation with clients. The program will also assist with the required state and federal quarterly reporting.

**MPSD Student Conduct:** There have been behavior issues on buses, especially route 4, with students from Lincoln H.S. The Transit Division Manager would like to change the current policy to empower the drivers with the authority to remove unruly passengers without a supervisor present. It is also important that students have a proper ID throughout the entire school year. This will be on the November PI Agenda.

**Other Business:** Kara to ask G. Jagemann if he is interested in filling the vacant seat on the MMT Commission.

- **Update:** Kara spoke with Mr. Jagemann who declined the offer. He said we would try to think of someone who may be interested and a good fit to fill the vacancy.
- Michael brought up that impact of buses running late, impacting his clients. Kara mentioned the heavy traffic on the river had caused the bridge raisings to increase. Dan added that the river is so high that boats that can usually move under the bridges without the need to raise it were unable to do so. Additionally, the Army Corp of Engineers is working for 3-weeks straight dredging the river with the bridges manned 24-hours.

**Next meeting** is scheduled for Wednesday, 8 January 2020.

**Adjourned:** Meeting was adjourned at 4:40pm

Respectively submitted

Kara Ottum, Transit Division Manager  
Maritime Metro Transit