



# City of Manitowoc

900 Quay Street  
Manitowoc, WI 54220  
www.manitowoc.org

## Meeting Agenda

### Finance Committee

---

Tuesday, September 6, 2016

6:00 PM

Council Chambers

---

Pursuant to Section 19.84(2) and (3) of the Wisconsin Statutes, notice is hereby given to the public, to the Herald-Times-Reporter, the official newspaper of Manitowoc, and to those news media who have filed a written request for this notice that a meeting of the above-referenced will be held at the date, time and location listed above.

Notice is hereby given that a majority of the Common Council of the City of Manitowoc may be present at this meeting to gather information about the subject matter over which they have decision making responsibility.

The above governmental body will meet to discuss and possibly take action on the agenda items set forth below.

1. Call to Order
2. Roll Call
3. Approval of Minutes

[16-0815](#) August 2, 2016

**Attachments:** [16-08-02 Meeting Minutes](#)

4. Public Comment
5. Presentations

6. Discussion and Action Items

[16-0810](#) Contract with Stantec for project management of demolition located at 1512 Washington St (Mirro).

**Attachments:** [16-0810.pdf](#)

[16-0811](#) Establish District #6 Polling Location

[16-0812](#) Update on Implementation of software systems for Property Taxes and Special Assessments  
-Special Assessment Payment Procedure

**Attachments:** [special assessment minimum](#)

[16-0643](#) CAWG Request amended by Public Safety for a cost not to exceed \$16,000 - Enlarge Women's Locker Room at Manitowoc Police Dept

**Attachments:** [16-0643](#)

[16-0816](#) Recommendation by CAWG to fund up to \$5,654 unbudgeted request from Police Dept for a Folder/Stuffer Machine

**Attachments:** [PD folder stuffer](#)

[16-0813](#) Report of Finance Committee with recommendation of David Diedrich to serve as a member of the Manitowoc Public Utilities Commission for a five year term, October 1, 2016 through September 30, 2021, recommend for election.

**Attachments:** [16-0813.pdf](#)

[16-0814](#) Request to extend Liquor License #TAV-1662 on September 24, 2016 from 7am to 6pm, to their fenced in parking lot for Three T's Inc., Theodore J. Frisch, Agent, 2202 Marshall Street, recommending to accept and approve.

**Attachments:** [16-0814.pdf](#)

[16-0817](#) Process for Plan Commission recommendations to Common Council, role of the Finance Committee

**Attachments:** [16-0817 Council Rules](#)

[16-0809](#) Results/Award of RFP for Assessor Services for the City of Manitowoc

**Attachments:** [16-0809\\_Grota City of Manitowoc Pricing Proposal](#)

[16-0809\\_Grota City of Manitowoc Response to 2017 RFP](#)

[16-0809 Preliminary Scoring 9-1-16](#)

[16-0809 Tyler Technologies Assessment Services Proposal](#)

[16-0722](#) Request by the Community Development Department to eliminate the "City Assessor" position and to create and fill the "Assessment and Property Listing Technician" position.

**Attachments:** [16-0722\\_A Assessment and Property Listing Technician](#)

[16-0722 B City Assessor JD 4.2013](#)

[16-0771](#) Ordinance to amend the Official Map of the City of Manitowoc in an area located South of Homestead Road and north of North Union Rd.

**Attachments:** [16-0771.pdf](#)

[16-0711](#) 2017 Budget Discussion

**Attachments:** [2017 Budget Instructions and Guidelines MAYOR FINAL](#)

[16-0673](#) Tourism Services Agreement with the Manitowoc Area Visitor and Convention Bureau and the City of Two Rivers.

**Attachments:** [00027006.pdf](#)  
[00027005.pdf](#)

**Closed Session pursuant to 19.85(1)(e), which allows for a governmental body to go into closed session to discuss "Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.**

**To Wit:**

[16-0829](#) Performance by Progress Lakeshore on 2014-2016 Services Agreement and Renewal or Extension of Future Services Agreement

**Attachments:** [Services Agreement 2014-2016](#)  
[PL City of Manitowoc Presentation 2016](#)

**Reconvene in Open Session**

[16-0829](#) Performance by Progress Lakeshore on 2014-2016 Services Agreement and Renewal or Extension of Future Services Agreement

**Attachments:** [Services Agreement 2014-2016](#)  
[PL City of Manitowoc Presentation 2016](#)

**7. Adjournment**

If you need accommodations for this meeting, please notify the City Clerk's office at least 48 hours in advance of the meeting (or as soon as possible after the meeting is posted, if posted less than 48 hours prior to the meeting time) at 920-686-6950. For additional assistance, individuals with hearing or speech disabilities can call 711 and be connected to a telephone relay system.