



# City of Manitowoc

900 Quay Street  
Manitowoc, WI 54220  
www.manitowoc.org

## Meeting Agenda

### Finance Committee

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Monday, November 5, 2018

6:00 PM

Council Chambers

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Pursuant to Section 19.84(2) and (3) of the Wisconsin Statutes, notice is hereby given to the public, to the Herald-Times-Reporter, the official newspaper of Manitowoc, and to those news media who have filed a written request for this notice that a meeting of the above-referenced will be held at the date, time and location listed above.

Notice is hereby given that a majority of the Common Council of the City of Manitowoc, or a standing committee of that body, may be present at this meeting to gather information about the subject matter over which they have decision making responsibility.

The above governmental body will meet to discuss and possibly take action on the agenda items set forth below.

1. Call to Order
2. Roll Call
3. Approval of Minutes

[18-1111](#) Minutes of October 2, 2018 Finance Committee meeting, recommend approval and place on file.

**Attachments:** [MeetingMinutes 02-Oct-2018](#)

[18-1112](#) Minutes of the MPU Commission meetings of 9/11/2018 and 9/24/2018, recommend acceptance and place on file.

**Attachments:** [MPU Commission Minutes 9-10-18](#)  
[MPU Commission Minutes 9-24-18](#)

[18-1122](#) Minutes of the October 30, 2018 Finance Comimittee meeting, recommending approval and place on file.

**Attachments:** [MeetingMinutes 30-Oct-2018](#)

[18-1138](#) Minutes from November 1, 2018 Finance Committee Meeting, recommending approval and place on file.

**Attachments:** [MeetingMinutes 01-Nov-2018](#)

#### 4. Public Comment

#### 5. Discussion and Action Items

[18-0788](#) Purchase of 4 new pieces of equipment from the Perpetual Care Fund, recommendation from Public Infrastructure to approve the request consistent with Finance Committee approval.

**Attachments:** [18-0788](#)

[18-1106](#) 2019 Executive Budget Review

- 2019 Borrowing - Brad Viegut, RW Baird will be at October 30 Meeting
- 2019 Capital Projects
- General Budget Review
- Wheel Tax vs. Special Assessments
- Position Requests
- Newton Gravel Pit
- Library Budget

**Attachments:** [debt](#)

[MAYOR RATING 2019 Cawg final KL w acct line](#)

[2018 Statement of Assessment FINAL Equated](#)

[2018 Tax LEVY by FUND.1](#)

[2018 Tax Levy RATE Worksheet](#)

[Tax Levy Change Budget Worksheet 2019.8](#)

[Wheel Tax FAQ](#)

[Parks Planner Justification](#)

[DPI Laborer Justification](#)

[Pay GO Items in Budget](#)

[DPI Street Maintenance Costs](#)

[2019 Cawg Rating results](#)

[MAYOR RATING 2019 Cawg final KL w acct line CAWG RATING](#)

[18-1107](#) Request to Fill Vacancy in Administrative Support Specialist - Clerk

[18-1108](#) Request for change of alcohol premise for Festival Foods Manitowoc to include designated stalls in parking lot for online grocery pickup.

**Attachments:** [Festival Request](#)

[18-1110](#) Unbudgeted CAWG request for repair of memorial drive ponding/water drainage issue

**Attachments:** [18-1110](#)

[18-1113](#) Guide Book Policy Manual

**Attachments:** [Guide Book Policy Manual MASTER revised draft](#)

- [18-1114](#) 3rd Quarter Budget Exception Report
- [18-1115](#) Certification of 2018 Levy from Lakeshore Technical College, recommend to accept and place on file.
- Attachments:** [Tax Levy Letters 2018-19 LEVY29](#)  
[Apportionment Sheet 2018-19](#)
- [18-1116](#) Consideration of an Initial Resolution Regarding Industrial Development Revenue Bond Financing for Robinson Metal, Inc. Project. Information with respect to the job impact of the project will be available at the time of considerations of the Initial Resolution.
- Attachments:** [Initial Resolution - Robinson Metal, Inc. Project](#)  
[Summary - Industrial Development Revenue Bonds](#)  
[Notice of Intent](#)
- [18-1117](#) eCheck Rider to Government Payment Service, Inc. Agreement
- Attachments:** [WI - City of Manitowoc #2891-E-Check-2018Oct9](#)
- [18-1118](#) Report out of the results from Lottery Credit audit
- Attachments:** [LC report for Finance Committee](#)
- [18-1119](#) Request for change of alcohol premise for Pick 'n Save Manitowoc to include designated stalls in parking lot for online grocery pickup.
- Attachments:** [10.129.193.47 SMTP via LDAP 10-31-2018 13-55-21](#)  
[PS185 CLICKLIST SITE PLANS 10.12 pg 2](#)  
[PS185 CLICKLIST SITE PLANS 10.12](#)
- [18-1120](#) Unbudgeted CAWG request for Traffic Cameras - South Rapids Road/Calumet Ave
- Attachments:** [20181031115014851](#)
- [18-1121](#) Unbudgeted CAWG request for Traffic Cameras - North Rapids Rd/Waldo Blvd
- Attachments:** [20181031114941258](#)
- [18-1134](#) Resolution to extend Tax Increment Financing District No. 15 for one year in order to improve the City's housing stock in accordance with Ch. 66.1105(6)(g), Wis. Stats
- [18-1135](#) AT&T Cell Site Lease - FA: 10083172 - Site Name: Fire Department/Mil 128B
- [18-1137](#) Possible Half-Penny Sales Tax Public Inputs Compiled 12/2017-09/2018
- Attachments:** [CB Public Inputs w docs 12172017 to 09182018](#)  
[18-1137](#)

[18-1139](#) Unbudgeted CAWG request for new voting booths

**Attachments:** [Voting Booths](#)

Notice is hereby given that the above governmental body may adjourn into a closed session during the meeting as authorized by Section 19.85(1)(g) of the Wisconsin Statutes, which authorizes the governmental body to convene in closed session for the purpose of conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved.

The specific subject matter that may be considered in closed session is:

18-1109 Claims settlement for M. Bennett claim for a \$11,880.36 contribution from the City.

## 6. Closed Session

[18-1109](#) Claims settlement for M. Bennett claim for a \$11,880.36 contribution from the City.

**Attachments:** [M Bennett Claim Settlement](#)

## 7. Reconvene in Open Session

[18-1109](#) Claims settlement for M. Bennett claim for a \$11,880.36 contribution from the City.

**Attachments:** [M Bennett Claim Settlement](#)

## 8. Adjournment

In accordance with the requirements of Title II of the Americans with Disabilities Act (ADA), the City of Manitowoc will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities. If you need assistance or reasonable accommodations in participating in this meeting or event due to a disability as defined under the ADA, please call the City Clerk's office at 920-686-6950 or the City's ADA Coordinator at (920) 686-6990 or e-mail [cityattorney@manitowoc.org](mailto:cityattorney@manitowoc.org) at least 48 hours prior to the scheduled meeting or event to request an accommodation. For additional assistance, individuals with hearing or speech disabilities can call 711 and be connected to a telephone relay system.