



# City of Manitowoc

900 Quay Street  
Manitowoc, WI 54220  
www.manitowoc.org

## Meeting Agenda

### Finance Committee

---

Tuesday, August 6, 2019

6:00 PM

Council Chambers

---

Pursuant to Section 19.84(2) and (3) of the Wisconsin Statutes, notice is hereby given to the public, to the Herald-Times-Reporter, the official newspaper of Manitowoc, and to those news media who have filed a written request for this notice that a meeting of the above-referenced will be held at the date, time and location listed above.

Notice is hereby given that a majority of the Common Council of the City of Manitowoc, or a standing committee of that body, may be present at this meeting to gather information about the subject matter over which they have decision making responsibility.

The above governmental body will meet to discuss and possibly take action on the agenda items set forth below.

1. Call to Order
2. Roll Call
3. Public Comment
4. Approval of Minutes

[19-0830](#) Minutes of June 24, 2019 Finance Committee meeting, recommending approval and place on file.

**Attachments:** [Finance Minutes 6-24-19](#)

[19-0831](#) Minutes of MPU Commission meetings of May 28, 2019 & June 18, 2019, recommending acceptance and place on file.

**Attachments:** [MPU Commission minutes 5-28-19](#)  
[MPU Commission minutes 6-18-19](#)

5. Presentations

[19-0798](#) Bryan Grunewald, Principal, State and Local Government, CLA (CliftonLarsonAllen LLP) presentation of Management Letter and Comprehensive Annual Financial Report (CAFR) for year ended December 31, 2018

**Attachments:** [Signed Final Report and Financial Statements - City of Manitowoc](#)  
Signed Management Letter - City of Manitowoc  
Corrective Action Plan - City of Manitowoc

## 6. Discussion and Action Items

[19-0158](#) Lease with 205 N 8th St LLC for Parking Lot

**Attachments:** [19-0158](#)  
[205 N 8th LLC Parking Lot Lease with City of Manitowoc - Final Proforma of Parking Lot Lease Proposal](#)

[19-0722](#) Agreement to Fundraise and Build Phase Three of the Manitowoc Family Aquatic Center

**Attachments:** [Aquatic Center](#)  
[Manitowoc Aquatic-Architectural Plans](#)  
[Manitowoc Aquatic-Civil Site Plans](#)  
[Manitowoc Progress 2019.07.05](#)  
[FW Aquatic Center Expansion](#)

[19-0832](#) Ordinance to create section 11.100 of the Municipal Code regulating Mobile Food Vendors

**Attachments:** [Mobile Food Vendor Ordinance - draft](#)

[19-0833](#) Policy for new "Class B" Retail Intoxicating Liquor & Fermented Malt Beverage License (Tavern)

**Attachments:** [New Tavern Application Policy](#)

[19-0834](#) Ordinance to amend 11.010 of the Municipal Code regulating "Class A" License Regulations

**Attachments:** [Ord Amending 11.010\(10\)\(b\) on Class A](#)

[19-0835](#) Application for "Class B" Intoxicating Liquor & Fermented Malt Beverage License, for Dead by Dawn Productions, 719A Franklin St./901-903 S. 8th St.

**Attachments:** [Dead by Dawn Tavern Application](#)

[19-0844](#) Application for "Class B" Intoxicating Liquor & Fermented Malt Beverage License, for One More Time LLC, On The Rocks at 101 Maritime Dr.

**Attachments:** [On the Rocks Application](#)

- [19-0875](#) Application for "Class B" Intoxicating Liquor & Fermented Malt Beverage License, for Chi You, LLC, Chi You at 1517 Washington Street
- Attachments:** [Chi You, LLC Application](#)
- [19-0836](#) Capital Allocation Working Group (CAWG) recommendation to fund up to \$25,757.93 as an unbudgeted request for Public Safety to purchase Squad Car Cradlepoint Routers and Antennas
- Attachments:** [CAWG Request - Cradlepoint Routers & Antennas](#)
- [19-0837](#) Communication from Manitowoc County Treasurer of public notice of the tax foreclosure action in Rem 2019. Recommending placing on file.
- Attachments:** [2019 County Foreclosures](#)
- [19-0843](#) Lakeshore Community Foundation quarterly performance report
- Attachments:** [2019 Q2 LCF Performance Report](#)
- [19-0852](#) Potential offer from Mishawaka Land & Timber Co. to purchase the rights to cell tower lease
- Attachments:** [Mishawaka Land & Timber Co.](#)
- [19-0856](#) 2nd Quarter 2019 Report of Internal Controls, recommend to accept and place on file.
- Attachments:** [2019\\_02 Check List for Finance Committee](#)
- [19-0857](#) 2nd Quarter 2019 Report of the Capital Allocation Working Group (CAWG) activities
- Attachments:** [2019\\_02 Log of CAWG Requests](#)
- [19-0858](#) 2nd Quarter 2019 Budget Exception Report, recommend to accept and place on file.
- Attachments:** [02 2019 Budget Exception Report](#)
- [19-0859](#) Lowe's Home Centers, LLC Summons and Complaint 2019 Assessment, Case number 2019CV000332, recommend to accept and refer to the City Attorney.
- Attachments:** [Lowe's Summons & Complaint](#)
- [19-0860](#) Policy establishing Responsible Bidder Criteria
- Attachments:** [Responsible Bidder Policy](#)
- [19-0861](#) Update on agreement between the City and Grow it Forward regarding the Farmer's Market
- Attachments:** [2019 Farmers Market Agreement final](#)  
[2019 Marketing Strategic Plan](#)

[19-0862](#) Claims report from City Attorney, January through June 2019.

**Attachments:** [Claims Report to Finance Committee Jan to June 2019.pdf](#)

[19-0863](#) Capital Allocation Working Group (CAWG) recommendation to fund up to \$49,530.00 as an unbudgeted request for Finance/Clerk Division to purchase Badger Books (E-Poll Books)

**Attachments:** [CAWG Recommendation - Badger Books](#)

## 7. Adjournment

In accordance with the requirements of Title II of the Americans with Disabilities Act (ADA), the City of Manitowoc will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities. If you need assistance or reasonable accommodations in participating in this meeting or event due to a disability as defined under the ADA, please call the City Clerk's office at 920-686-6950 or the City's ADA Coordinator at (920) 686-6990 or e-mail [cityattorney@manitowoc.org](mailto:cityattorney@manitowoc.org) at least 48 hours prior to the scheduled meeting or event to request an accommodation. For additional assistance, individuals with hearing or speech disabilities can call 711 and be connected to a telephone relay system.