



City of Manitowoc

900 Quay Street
Manitowoc, WI 54220
www.manitowoc.org

Meeting Minutes

Finance Committee

Tuesday, May 7, 2019

6:00 PM

Council Chambers

1. Call to Order

2. Roll Call

Present: 4 - Brey, McMeans, Lotz and Novak

Absent: 1 - Sitkiewitz

3. Approval of Minutes

[19-0508](#) Minutes of various MPU Commission and Great Lakes Utilities meetings, recommending acceptance and place on file.

Attachments: [MPU Commission Meeting Minutes](#)
[Various GLU Meeting Minutes](#)

Moved by McMeans, seconded by Novak, that the Minutes be accepted. The motion carried by the following vote:

Aye: 4 - Brey, McMeans, Lotz and Novak

[19-0509](#) Minutes of April 1, 2019 Finance Committee meeting, recommending approval and place on file.

Attachments: [MeetingMinutes 01-Apr-2019](#)

Moved by McMeans, seconded by Lotz, that the Minutes be accepted. The motion carried by the following vote:

Aye: 4 - Brey, McMeans, Lotz and Novak

4. Public Comment

No public comment at this meeting.

5. Discussion and Action Items

[19-0505](#) Request from Salute to Everyone, TAV-1870 for an extension of premise, recommend to approve request.

Attachments: [Salute to Everyone](#)

Moved by Novak, seconded by McMeans, that this Request be accepted. The motion carried by the following vote:

Aye: 4 - Brey, McMeans, Lotz and Novak

[19-0158](#) Lease with 205 N 8th St LLC for Parking Lot

Attachments: [19-0158](#)
[205 N 8th LLC Parking Lot Lease with City of Manitowoc - Final](#)
[Proforma of Parking Lot Lease Proposal](#)

No action taken on this item. Will be brought back at a future meeting.

UPDATE ROLL CALL:

Present: 5 - Brey, McMeans, Sitkiewitz, Lotz and Novak

[19-0459](#) Ordinance to change the name of a portion of Dewey Street to Crawford Boulevard, in area west of Calumet Ave

Attachments: [Ord 19-0459](#)
[19-0316](#)

Moved by Novak, seconded by Lotz, that this Ordinance be accepted. The motion carried by the following vote:

Aye: 5 - Brey, McMeans, Sitkiewitz, Lotz and Novak

[19-0499](#) Request to Hire a Paid Intern from June-August, 2019 for Community Development-20 hrs/week, recommend to approve the request.

Attachments: [CD Intern Request to Hire](#)

Moved by Sitkiewitz, seconded by Novak, that this Request be accepted. The motion carried by the following vote:

Aye: 5 - Brey, McMeans, Sitkiewitz, Lotz and Novak

[19-0500](#) Performance Contract with Tradition Energy for Natural Gas Pre Buy, recommend to enter into agreement.

Attachments: [Wisc Gas - WPS - LOA](#)
[Tradition Energy - Engagement Letter - U.S. Communities](#)
[19-0500](#)

Moved by McMeans, seconded by Sitkiewitz, that this Report be accepted to enter into the agreement. The motion carried by the following vote:

Aye: 5 - Brey, McMeans, Sitkiewitz, Lotz and Novak

[19-0501](#) Request for updates to credit card membership and limits, recommend to approve request.

Attachments: [19-0501](#)

Moved by Sitkiewitz, seconded by Novak, that this Request be accepted. The motion carried by the following vote:

Aye: 5 - Brey, McMeans, Sitkiewitz, Lotz and Novak

[19-0502](#) 1st Quarter CAWG Report, recommend acceptance and place on file.

Attachments: [19-0502](#)

Moved by McMeans, seconded by Novak, that this Report be accepted and place on file. The motion carried by the following vote:

Aye: 5 - Brey, McMeans, Sitkiewitz, Lotz and Novak

[19-0503](#) Ordinance to amend 11.010(12) to amend the regulations for "Class B" intoxicating liquor licenses

Attachments: [Ord establishing minimum operating requirements for tavern licenses](#)

Moved by McMeans, seconded by Sitkiewitz, that this Ordinance be accepted. The motion carried by the following vote:

Aye: 5 - Brey, McMeans, Sitkiewitz, Lotz and Novak

[19-0514](#) Ordinance to Amend 11.130 Direct Sellers (Special Events Exception)

Attachments: [Ord to Amend 11.130 Direct Sellers](#)

Moved by Novak, seconded by McMeans, that this Ordinance be accepted. The motion carried by the following vote:

Aye: 5 - Brey, McMeans, Sitkiewitz, Lotz and Novak

[19-0520](#) Updates to Ordinance for Lead Service Line Replacement - Water Laterals

Attachments: [2019-05-06 Ltr \(Mayor and City Council\) Water Laterals - Updates to Ordinance for Lead Service Line Replacement Approval Request](#)
[Ord 19-0520](#)

This Ordinance was accepted and referred to Council

Aye: 4 - Brey, McMeans, Sitkiewitz and Lotz

Nay: 1 - Novak

[19-0510](#) Unbudgeted CAWG request to fund DPI Replacement Crafc0 Pavement Sealer, recommend to approve request.

Attachments: [Crafc0 Sealer - CAWG](#)

Moved by Novak, seconded by McMeans, that this Request be accepted. The motion carried by the following vote:

Aye: 5 - Brey, McMeans, Sitkiewitz, Lotz and Novak

[19-0511](#) Unbudgeted CAWG request to fund DPI Replacement Cemetery Backhoe, recommend to approve request.

Attachments: [Cemetery Backhoe - CAWG](#)

Moved by Novak, seconded by McMeans, that this Request be accepted. The motion carried by the following vote:

Aye: 5 - Brey, McMeans, Sitkiewitz, Lotz and Novak

[19-0512](#) Unbudgeted CAWG request to fund DPI Cemetery Insulate Cold Storage Room, recommend to approve request.

Attachments: [Insulated Cold Storage Room - CAWG](#)

Moved by Novak, seconded by McMeans, that this Request be accepted. The motion carried by the following vote:

Aye: 5 - Brey, McMeans, Sitkiewitz, Lotz and Novak

[19-0504](#) CAWG Membership Update - Appointment of Jeremy Walvoord, Building and Grounds Division Manager as replacement for J. Muenzenmeyer, recommend to approve the appointments.

Attachments: [CAWG Membership Update](#)

Moved by McMeans, seconded by Novak, that this Appointment be accepted. The motion carried by the following vote:

Aye: 5 - Brey, McMeans, Sitkiewitz, Lotz and Novak

[19-0506](#) Discussion and possible action on Manitowoc County Ordinance to enact the half percent sales tax.

Attachments: [2018-CB-30A2 Proposed Chapter 33 \(County Sales and Use Tax\) - 2018-____
City of Manitowoc](#)

Moved by Sitkiewitz, seconded by Novak, that this Report be referred to the Committee of the Whole. The motion carried by the following vote:

Aye: 5 - Brey, McMeans, Sitkiewitz, Lotz and Novak

[19-0507](#) Memorandum of Agreement for Weights and Measures Inspection, recommend to approve the agreement.

Attachments: [MOU Weights & Measures](#)

Moved by McMeans, seconded by Sitkiewitz, that this Agreement be accepted. The motion carried by the following vote:

Aye: 5 - Brey, McMeans, Sitkiewitz, Lotz and Novak

[19-0513](#) Budget Exception Report, recommend to accept and place on file.

Attachments: [01 Budget Exception Report](#)

Moved by McMeans, seconded by Sitkiewitz, that this Report be accepted and place on file. The motion carried by the following vote:

Aye: 5 - Brey, McMeans, Sitkiewitz, Lotz and Novak

6. Adjournment

Moved by Novak, seconded by Lotz to adjourn.