



City of Manitowoc

900 Quay Street
Manitowoc, WI 54220
www.manitowoc.org

Meeting Minutes

Common Council

Monday, March 15, 2021

6:30 PM

Council Chambers

Note-Meeting will also be available via Remote Conferencing
(Zoom)

A. CALL TO ORDER

B. ROLL CALL

Alderspersons Present: 10 - Jim Brey, Eric Sitkiewitz, Steven Czekala, Scott McMeans, Jeremiah Novak, Courtney Hansen, Bill Schlei, Brett Vanderkin, John Brunner and Aaron Bailey

C. PLEDGE OF ALLEGIANCE & INVOCATION

D. PRESENTATIONS

[21-0248](#) Proclamation declaring April 2021, Fair Housing Month

[21-0249](#) Proclamation declaring April 2021, Sexual Assault Awareness Month

E. PUBLIC HEARINGS

F. PUBLIC INPUT

Mayor declared the meeting open for public input. In accordance with policy, the public input portion of the meeting is not made a part of the official record.

G. APPOINTMENTS AND BUSINESS PRESENTED BY THE MAYOR

H. CONSENT AGENDA

1. Removal of Consent Agenda Items

Aldersperson McMeans removed item 21-0253 from the Consent Agenda

2. Miscellaneous

Approval of the Consent Agenda

Moved by McMeans, seconded by Sitkiewitz, to accept the Consent Agenda Items and recommendations of the various committees The motion carried by the following vote:

Aye: 10 - Brey, Sitkiewitz, Czekala, McMeans, Novak, Hansen, Schlei, Vanderkin, Brunner and Bailey

[21-0241](#) Minutes of February 15, 2021 Common Council meeting, recommending approval and place on file

[21-0242](#) Communication from Wisconsin DNR relative to Water Main Plan and Specification Approval at water main replacement on Quay Street from South 8th Street to South 6th Street, recommending acceptance and place on file.

3. Committee of the Whole (Consent)

[21-0260](#) Report of Special Events Committee relative to approval of the following events: Night Market 920 on 6/9 to 9/15/2021; Lincoln High School Cross Country Meet on 4/22/2021; Exhibition Style Disc Golf Tournament on 9/11 to 9/12/2021; Yoga at Washington Park on 8/28/2021; Relay for Life of the Lakeshore on 7/23/2021; WAIVER OF FEES: Manitowoc Unit of Fish & Game Monthly Meetings 2020-2021; WAIVER OF FEES: Memorial Day Picnic on 5/31/2021; recommending acceptance of report and place on file.

4. Finance Committee (Consent)

[21-0018](#) Request to approve structural assessment of River Lofts river walk, recommend to place on file.

[21-0218](#) CAWG recommends approval to fund unbudgeted storm sewer installation to reduce or eliminate flooding problems at N. 5th St. and Pine St., recommend to approve the request.

[21-0243](#) General City Claims in the amount of \$2,490,985.40 enumerated on list thereof, recommending that the claims be allowed and ordered paid and Mayor, Clerk and Finance Director/Treasurer are instructed to issue the necessary order.

[21-0244](#) Report of Finance committee to grant the various licenses subject to approvals, inspections, insurance, payment of license fees and meeting State Statute requirements, as detailed therein.

[21-0245](#) GFOA's Certificate of Achievement for Excellence in Financial Reporting, recommending acceptance and place on file.

5. Personnel Committee (Consent)

6. Public Infrastructure Committee (Consent)

[21-0202](#) Request to purchase two (2) 2.5 Ton Western Star Salter Plow Trucks, recommending approval

[21-0203](#) Request to purchase one (1) 410 L John Deere Backhoe Loader, recommending approval

[21-0204](#) Request to approve the 2020 Annual MS4 Stormwater Report, recommending

approval.

- [21-0205](#) Easement on South 6th Street for Utility Installation for True Endeavors, LLC owner of the Wharf, recommending approval
- [21-0207](#) Ash Tree Timber Sale from Camp Vits, recommending approval of tree sale
- [21-0208](#) Fee Increase for Street Tree Removal Permits, recommending approving
- [21-0211](#) Task Order with Strand Associates for South 14th Street Lift Station, recommending approval.
- [21-0215](#) Request for approval to use funds from the Schuette Playground Maintenance fund for consultation services for possible Playground renovation, recommending approval
- [21-0227](#) Spring Tree Planting 2021, recommending replacing of trees in terrace and parks not to exceed \$4,000.
- [21-0228](#) Request to use Forestry Funds for replacement teeth on stump grinder, recommending approving
- [21-0252](#) Report of Board of Public Works of 2/17/2021, of bids received for 2021 Sewer Re-Lining, WU-21-7, recommending awarding to low bidder, Visu-Sewer, LLC, in the amount of \$144,054.70
- [21-0253](#) Report of Board of Public Works of 2/17/2021, of quotes received for Underwater Bridge Inspection & Underwater Survey, QO-21-2, recommending awarding Collins Engineers, Inc., in the amount of \$10,500.00
- [21-0254](#) Report of Board of Public Works of 3/10/2021, of bids received for Epoxy Painting - Pavement Marking Program, WS-21-9, recommending awarding to low bidder, Brickline, Inc. Madison, in the amount of \$102,732.45
- [21-0255](#) Report of Board of Public Works of 3/10/2021, of bids received for Remove & Replace Existing Sidewalks, WS-21-3, recommending awarding to low bidder, Seiler Bros. Construction, Inc., in the amount of \$147,545.50
- [21-0256](#) Report of Board of Public Works of 3/10/2021, of bids received for 2021 Concrete Paving I & Concrete Slab Replacement, WS-21-1, recommending awarding to low bidder, Vinton Construction Company, in the amount of \$385,283.61
- [21-0257](#) Report of Board of Public Works of 3/10/2021, of a request for a Sidewalk Privilege Agreement located at 939 S 8th Street for the construction of an exterior deck space, recommending to approve the request and have the City Attorney draft the agreement.
- [21-0258](#) Report of Board of Public Works of 3/10/2021, of quotes received for 2.5 Ton Truck with Salter and Plow and Wing Attachments, QE-21-3, recommending awarding Quality Truck Care Center, Inc (Monroe Package), in the amount of

\$435,196.00

[21-0259](#) Report of Board of Public Works of 3/10/2021, of quotes received for John Deere Backhoe Loader with Breaker Attachment, QE-21-4, recommending awarding Brooks Tractor, Inc, in the amount of \$115,410.00

[21-0272](#) Baseball Diamond Use Agreement with Manitowoc Public School District, recommending entering into the agreement.

7. Public Safety Committee (Consent)

8. Plan Commission (Consent)

I. COMMITTEE REPORTS

1. Committee of the Whole

[21-0261](#) Report of Special Events Committee Recommending approval for the following events subject to Council action: July 3rd Celebration on 7/3/2021 (Closure of Quay St. from S 6th St to S 8th St; waiver of noise ordinance until 11:00 p.m.); HFM Maritime Marathon on 6/13/2021 (Closure of lift bridge (no openings allowed) & one-way closure on Viebahn St. & Lakeside Blvd.; waiver of noise ordinance from 6:30 a.m. to 7:30 a.m.); Memorial Day Parade & Ceremony on 5/31/2021 (Street closures for parade: S 8th St. from Madison St. to Huron St., Huron St. to Michigan Ave, N. 18th St from Michigan Ave. to Veterans Memorial)

Moved by Sitkiewitz, seconded by McMeans, that this Report be approved. The motion carried by the following vote:

Aye: 10 - Brey, Sitkiewitz, Czekala, McMeans, Novak, Hansen, Schlei, Vanderkin, Brunner and Bailey

2. Finance Committee

[21-0217](#) Report of the Board of Canvassers of February 16, 2021 Election for Municipal Offices along with Report of Board of Canvassers of Recount of votes for Alderperson, District 7, Wards 13, 14, & 31.

Moved by Brey, seconded by McMeans, that this Report be accepted and placed on file. The motion carried by the following vote:

Aye: 10 - Brey, Sitkiewitz, Czekala, McMeans, Novak, Hansen, Schlei, Vanderkin, Brunner and Bailey

[21-0219](#) Ordinance to amend Section 11.050 of the Manitowoc Municipal Code regulating Taxicab Vehicle Licenses and Taxicab Driver's Licenses

Moved by Brey, seconded by McMeans, that this Ordinance be adopted. The motion carried by the following vote:

Aye: 10 - Brey, Sitkiewitz, Czekala, McMeans, Novak, Hansen, Schlei, Vanderkin, Brunner and Bailey

[21-0220](#) Ordinance to amend MMC Section 11.140, Commercial Garbage Haulers, and to create MMC Section 11.145 Recycling and Salvage Operations

Moved by Brey, seconded by McMeans, that this Ordinance be adopted. The motion carried by the following vote:

Aye: 10 - Brey, Sitkiewitz, Czekala, McMeans, Novak, Hansen, Schlei, Vanderkin, Brunner and Bailey

[21-0221](#)

Resolution to backfill two Rahr-West Art Museum Security Guard positions 2021

Moved by Brey, seconded by McMeans, that this Resolution be adopted. The motion carried by the following vote:

Aye: 10 - Brey, Sitkiewitz, Czekala, McMeans, Novak, Hansen, Schlei, Vanderkin, Brunner and Bailey

[21-0222](#)

Incentives/Development Agreement for Dramm Corporation project in the I-TEC Park.

Moved by Brey, seconded by McMeans, that this Agreement be approved. The motion carried by the following vote:

Aye: 10 - Brey, Sitkiewitz, Czekala, McMeans, Novak, Hansen, Schlei, Vanderkin, Brunner and Bailey

[21-0224](#)

Resolution to carry forward to 2021 departmental budgets various appropriations budgeted in 2020.

Moved by Brey, seconded by McMeans, that this Resolution be adopted. The motion carried by the following vote:

Aye: 10 - Brey, Sitkiewitz, Czekala, McMeans, Novak, Hansen, Schlei, Vanderkin, Brunner and Bailey

[21-0225](#)

2021 Refunding Bond Summary Presentation by Brad Viegut from Baird.

Moved by Brey, seconded by McMeans, that this Presentation be accepted and placed on file. The motion carried by the following vote:

Aye: 10 - Brey, Sitkiewitz, Czekala, McMeans, Novak, Hansen, Schlei, Vanderkin, Brunner and Bailey

3. Personnel Committee

[21-0246](#)

Resolution approving a City Vehicle Use Policy

Moved by Czekala, seconded by Hansen, that this Resolution be adopted. The motion carried by the following vote:

Aye: 10 - Brey, Sitkiewitz, Czekala, McMeans, Novak, Hansen, Schlei, Vanderkin, Brunner and Bailey

4. Public Infrastructure Committee

[21-0210](#)

Resolution to receive grant funding under the 2021-2022 Urban Non-Point Source and Stormwater Management Planning Grants from the WDNR for implementing measures to control nonpoint source water pollution.

Moved by Novak, seconded by Hansen, that this Resolution be adopted. The motion carried by the following vote:

Aye: 10 - Brey, Sitkiewitz, Czekala, McMeans, Novak, Hansen, Schlei, Vanderkin, Brunner and Bailey

[21-0213](#) Request for Aquatic Center Punch Cards

Moved by Novak, seconded by Hansen, that this Request be approved. The motion carried by the following vote:

Aye: 10 - Brey, Sitkiewitz, Czekala, McMeans, Novak, Hansen, Schlei, Vanderkin, Brunner and Bailey

[21-0216](#) Ordinance to Amend Manitowoc Municipal Code 13.050 Removal of Noxious Weeds

Moved by Novak, seconded by Hansen, that this ordinance be adopted. The motion carried by the following vote:

Aye: 10 - Brey, Sitkiewitz, Czekala, McMeans, Novak, Hansen, Schlei, Vanderkin, Brunner and Bailey

[21-0250](#) Quit Claim Deed for Sale of 0.038 acres located in part of lots 17 and 18, block 15 to Timothy J. Hucek and Elke k. Hucek.

Moved by Novak, seconded by Hansen, that this Deed be approved. The motion carried by the following vote:

Aye: 10 - Brey, Sitkiewitz, Czekala, McMeans, Novak, Hansen, Schlei, Vanderkin, Brunner and Bailey

[21-0251](#) Resolution to backfill the Cemetery Team Leader Position and DPI Laborer Position

Moved by Novak, seconded by Hansen, that this Resolution be adopted. The motion carried by the following vote:

Aye: 10 - Brey, Sitkiewitz, Czekala, McMeans, Novak, Hansen, Schlei, Vanderkin, Brunner and Bailey

[21-0271](#) Easement for Camp Vits Woodland Dunes Vetter Trailhead with Woodland Dunes Nature Center and Preserve, Inc.

Moved by Novak, seconded by Hansen, that this Agreement be approved. The motion carried by the following vote:

Aye: 10 - Brey, Sitkiewitz, Czekala, McMeans, Novak, Hansen, Schlei, Vanderkin, Brunner and Bailey

5. Public Safety Committee

[21-0235](#) Discussion and possible action to change downtown parking, recommending to deny the request

Moved by Alderperson Bailey, failed for a lack of second, that this request be tabled.

Moved by McMeans, seconded by Czekala, that this Request be denied. The

motion carried by the following vote:

Aye: 9 - Brey, Sitkiewitz, Czekala, McMeans, Novak, Hansen, Schlei, Vanderkin and Brunner

Nay: 1 - Bailey

[21-0236](#)

Discussion and possible action regarding the 2018 parking study.

Moved by McMeans, seconded by Czekala, to have the Mayor's Office appoint a parking manager role to oversee the parking system and downtown parking authority. The motion carried by the following vote:

Aye: 9 - Brey, Czekala, McMeans, Novak, Hansen, Schlei, Vanderkin, Brunner and Bailey

Nay: 1 - Sitkiewitz

6. Plan Commission

J. OTHER BUSINESS

Aldersperson Brey spoke about reconsidering Ordinance 20-1203 creating Manitowoc Municipal Code section 18.040 regulating Outdoor Lighting

Moved by Brey, seconded by Schlei, that this Ordinance be reconsidered and referred to Public Safety Committee. The motion carried by the following vote:

Aye: 10 - Brey, Sitkiewitz, Czekala, McMeans, Novak, Hansen, Schlei, Vanderkin, Brunner and Bailey

K. ADJOURN

Moved by Sitkiewitz, seconded by McMeans, that this meeting be adjourned at 7:30 p.m. The motion carried by the following vote:

Aye: 10 - Brey, Sitkiewitz, Czekala, McMeans, Novak, Hansen, Schlei, Vanderkin, Brunner and Bailey

**Mackenzie Reed-Kadow
City Clerk**