



# City of Manitowoc

900 Quay Street  
Manitowoc, WI 54220  
www.manitowoc.org

## Meeting Minutes

### Common Council

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Monday, April 19, 2021

6:30 PM

Council Chambers

Note-Meeting will also be available via Remote Conferencing  
(Zoom)

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#### A. CALL TO ORDER

#### B. ROLL CALL

**Alderspersons Present:** 9 - Jim Brey, Steven Czekala, Scott McMeans, Jeremiah Novak, Courtney Hansen, Bill Schlei, Brett Vanderkin, John Brunner and Aaron Bailey

**Alderspersons Absent:** 1 - Eric Sitkiewitz

#### C. PLEDGE OF ALLEGIANCE & INVOCATION

#### D. PRESENTATIONS

- [21-0336](#) Mayor presents Award of Valor to Officer Matt Klein
- [21-0337](#) Mayor presents Award of Valor to Captain Grissom
- [21-0338](#) Proclamation declaring the week of May 9th - May 15th, 2021 as National Police Week and May 15, 2021 as Peace Officers' Memorial Day.
- [21-0339](#) Proclamation declaring the week of April 11th - April 17th, 2021 National Public Safety Telecommunicators Week
- [21-0340](#) Proclamation declaring May 14, 2021 Hmong American Day
- [21-0341](#) Commendation to Otto Oas VFW Post 659 on their One Hundred Years of Service.
- [21-0342](#) Commendation to Franny Orth
- [21-0343](#) Commendation to Allen Karl
- [21-0344](#) Commendation to Harold Kummer
- [21-0345](#) Presentation to outgoing Alders; Scott McMeans, Jeremiah Novak, Aaron Bailey, and Courtney Hansen

#### E. PUBLIC HEARINGS

## F. PUBLIC INPUT

Mayor declared the meeting open for public input. In accordance with policy, the public input portion of the meeting is not made a part of the official record.

[21-0369](#) Previously Submitted Public Input

## G. APPOINTMENTS AND BUSINESS PRESENTED BY THE MAYOR

## H. CONSENT AGENDA

### 1. Removal of Consent Agenda Items

None

### 2. Miscellaneous

#### Approval of the Consent Agenda

**Moved by McMeans, seconded by Brey, to accept the Consent Agenda Items and recommendations of the various committees The motion carried by the following vote:**

**Aye:** 9 - Brey, Czekala, McMeans, Novak, Hansen, Schlei, Vanderkin, Brunner and Bailey

[21-0346](#) Minutes of March 15, 2021 Common Council meeting, recommending approval and place on file

[21-0347](#) Minutes of March 24, 2021 Common Council meeting, recommending approval and place on file

[21-0348](#) Communication from Public Service Commission of WI, recommending acceptance and place on file.

[21-0353](#) Communication from Wisconsin DNR relative to Water Main Plan and Specification Approval for water main extension on River Point Drive, York Street, North 11th Street, and Buffalo Street, recommending acceptance and place on file.

[21-0356](#) Communication from Wisconsin DNR relative to Water Main Plan and Specification Approval for South 30th Street, recommending acceptance and place on file.

### 3. Committee of the Whole (Consent)

[21-0357](#) TID No. 21 Development Agreement with J-K Land Company, LLC, recommend acceptance and place on file

[21-0358](#) TID No. 21 Development Agreement with AMMO Incorporated, recommending acceptance and place on file

[21-0392](#) Report of Special Events Committee relative to approval of the following events: Easter Eggstravaganza on 4/3/21; Downtown Farmers Market on 5/1 - 10/30/21; Tuesdays at 10! on 6/15 - 8/3/21; Prodigy Games on 10/2/21; WAIVER OF FEES: Public Health Dept. Strategic Planning Retreat on 4/27/21; LIVE! In Living Color on 7/22/21; Playball Tournament on 5/23/21; WAIVER OF FEES: Blood Drives on 6/2/21, 7/30/21, 10/21/21, 1/3/22; Cool City Classic Car Cruise on 6/25/21; recommending acceptance of report and place on file.

#### 4. Finance Committee (Consent)

[21-0360](#) Report of Finance committee to grant the various licenses subject to approvals, inspections, insurance, payment of license fees and meeting State Statute requirements, as detailed therein

[21-0361](#) General City Claims in the amount of \$5,183,763.85 enumerated on list thereof, recommending that the claims be allowed and ordered paid and Mayor, Clerk and Finance Director/Treasurer are instructed to issue the necessary order.

#### 5. Personnel Committee (Consent)

[21-0264](#) Request to Enter Into Agreement with Concordia University, recommending approval

#### 6. Public Infrastructure Committee (Consent)

[21-0297](#) Request from Constituent for curbside numbering at residential homes, recommending placing on file

[21-0298](#) Request from Zoo Society for Mural at Lincoln Park Zoo Shelter, recommending approval with design being brought back for approval

[21-0299](#) Plan E Watermain Petition with Manitowoc Public Utilities for River Point, recommending to approve the water petition.

[21-0373](#) Report of Board of Public Works of 3/24/2021 of approval to enter into AGMT-21-06 with Mulch Express for Woodchips for City Parks, Flower Beds & Islands for a contract price of \$12,450.00; recommending acceptance and place on file.

[21-0374](#) Report of Board of Public Works of 3/24/2021 of approval to enter into AGMT-21-05 with Hartman's Towne & Country Greenhouse for Downtown Manitowoc Planting & Maintenance Contract for 2021-2023 for a contract price of \$6,240.00; recommending acceptance and place on file.

[21-0375](#) Report of Board of Public Works of 3/24/2021 of approval to enter into AGMT-21-07 with Lee Recreation for Playground Installation at Red Arrow Park for a contract price of \$6,000.00, recommending acceptance and place on file.

[21-0376](#) Report of Board of Public Works of 4/7/2021, of bids received for Underwater Repair of East Counterweight of S.S. Badger Car Ferry Ramp, WO-21-20R, recommending awarding to low bidder, Michels Foundations, Division of Michels

Corp, in the amount of \$441,630.00

- [21-0377](#) Report of Board of Public Works of 4/7/2021, of bids received for 2021 N 8th Street & Maritime Drive - Intersection Improvements, WS-21-13, recommending awarding to low bidder, Vinton Construction Company, in the amount of \$189,054.15
- [21-0378](#) Report of Board of Public Works of 4/7/2021, of bids received for 2021 Concrete Paving III (S. 30th St. Reconstruction), WS-21-8, recommending awarding to low bidder, Vinton Construction Company, in the amount of \$1,999,982.67
- [21-0379](#) Report of Board of Public Works of 4/7/2021, of bids received for 2021 Concrete Paving IV (Broadway St. Reconstruction), WS-21-10, recommending awarding to low bidder, Vinton Construction Company, in the amount of \$435,395.59
- [21-0380](#) Report of Board of Public Works of 4/7/2021, of bids received for 2021 Sanitary & Storm Sewer Construction, WU-21-11, recommending awarding to low bidder, De Groot, Inc., in the amount of \$201,178.18
- [21-0381](#) Report of Board of Public Works of 4/7/2021, of bids received for 2021 N 8th Street & Maritime Drive - Modifications to Green Space on Southeast Corner, WO-21-12, recommending awarding base bid to Vinton Construction Company, in the amount of \$188,542.40
- [21-0382](#) Report of Board of Public Works of 12/16/2020 for 1st and Final payment of \$10,000.00 to Otis Elevator Company for Optiguard Door Protection System, AGMT-21-04, recommending payment.
- [21-0383](#) Progress Invoices from WI DOT in the amount of \$40,876.85 for Waldo Blvd. project #39515003776, recommending payment.

## 7. Public Safety Committee (Consent)

## 8. Plan Commission (Consent)

## I. COMMITTEE REPORTS

### 1. Committee of the Whole

- [21-0393](#) Report of Special Events Committee Recommending approval for the following events subject to Council action: Pig to Pig Walk on 9/11/21 (Waiver of the noise ordinance from 7:30 a.m. to 8:00 a.m.); Lincoln Homecoming Parade on 4/30/21 or 5/7/21 (Closure of streets from Lincoln High School to Municipal Field for parade & closure of Grand Ave. from S. 21st to S. 23rd St. until 10 p.m.)

**Moved by McMeans, seconded by Brey, that this Report be approved. The motion carried by the following vote:**

**Aye:** 9 - Brey, Czekala, McMeans, Novak, Hansen, Schlei, Vanderkin, Brunner and Bailey

[21-0394](#) Kevin Kumbalek Complaint from March 15, 2021

**Moved by McMeans, seconded by Brey, to accept the City Attorney letter and place on file. The motion carried by the following vote:**

**Aye:** 9 - Brey, Czekala, McMeans, Novak, Hansen, Schlei, Vanderkin, Brunner and Bailey

## 2. Finance Committee

[21-0362](#) Resolution Authorizing Execution of the Department of Natural Resources Principal Forgiven Financial Assistance Agreement

**Moved by Brey, seconded by McMeans, that this Resolution be adopted. The motion carried by the following vote:**

**Aye:** 9 - Brey, Czekala, McMeans, Novak, Hansen, Schlei, Vanderkin, Brunner and Bailey

[21-0363](#) Resolution authorizing Community Development to apply for grants for the River Point Development Area.

**Moved by Brey, seconded by McMeans, that this Resolution be adopted. The motion carried by the following vote:**

**Aye:** 9 - Brey, Czekala, McMeans, Novak, Hansen, Schlei, Vanderkin, Brunner and Bailey

[21-0364](#) Memorandum of Agreement for Weights and Measures Inspection

**Moved by Brey, seconded by McMeans, that this Agreement be approved. The motion carried by the following vote:**

**Aye:** 9 - Brey, Czekala, McMeans, Novak, Hansen, Schlei, Vanderkin, Brunner and Bailey

[21-0365](#) CAWG recommends to approve \$5,750 for the purchase of an \$11,500 camera for the Jetter truck.

**Moved by Brey, seconded by McMeans, that this Report be approved. The motion carried by the following vote:**

**Aye:** 9 - Brey, Czekala, McMeans, Novak, Hansen, Schlei, Vanderkin, Brunner and Bailey

[21-0366](#) Report of the Industrial Development Corporation recommending to approve the Certified Survey Map; approve the sale of a portion of the Parcel #449-008-010 to AMMO Inc; and authorize the Mayor and Staff to sign and record all documents related to the certified survey and land sale.

**Moved by Brey, seconded by McMeans, that the Industrial Development Recommendation be approved. The motion carried by the following vote:**

**Aye:** 9 - Brey, Czekala, McMeans, Novak, Hansen, Schlei, Vanderkin, Brunner and Bailey

[21-0367](#) Report of the Board of Canvassers of April 6, 2021 Election for Municipal Offices for Mayor; Alderperson District 1, Wards 1 & 2; Alderperson District 2, Wards 3, 4, & 22; Alderperson District 3, Wards 5 & 6; Alderperson District 7, Wards 13, 14, & 31; Alderperson District 10, Wards 19, 20, 27 & 30

**Moved by Brey, seconded by McMeans, that this Report be accepted and placed**

on file. The motion carried by the following vote:

**Aye:** 9 - Brey, Czekala, McMeans, Novak, Hansen, Schlei, Vanderkin, Brunner and Bailey

[21-0386](#)

Agreements with City Centre, LLC and the State of Wisconsin regarding the HAP Grant awarded to the City for the Gantry Cranes Project

**Moved by Brey, seconded by McMeans, that this Agreement be approved. The motion carried by the following vote:**

**Aye:** 9 - Brey, Czekala, McMeans, Novak, Hansen, Schlei, Vanderkin, Brunner and Bailey

### 3. Personnel Committee

[21-0368](#)

Resolution to Approve Revised Backfill / Recruitment Process

**Moved by Czekala, seconded by Hansen, that this Resolution be adopted. The motion carried by the following vote:**

**Aye:** 9 - Brey, Czekala, McMeans, Novak, Hansen, Schlei, Vanderkin, Brunner and Bailey

[21-0370](#)

Resolution to Revise Police Department Clerk Typist Job Description and Reclassify and Rename Position to Police Department Administrative Clerk

**Moved by Czekala, seconded by Hansen, that this Resolution be adopted. The motion carried by the following vote:**

**Aye:** 9 - Brey, Czekala, McMeans, Novak, Hansen, Schlei, Vanderkin, Brunner and Bailey

### 4. Public Infrastructure Committee

[21-0300](#)

Resolution to backfill Full Time Bridge Tender position

**Moved by Novak, seconded by Hansen, that this Resolution be adopted. The motion carried by the following vote:**

**Aye:** 9 - Brey, Czekala, McMeans, Novak, Hansen, Schlei, Vanderkin, Brunner and Bailey

[21-0301](#)

Final Resolution authorizing Public Improvement and Levying Special Assessments against benefited Property in Manitowoc, WI

**Moved by Novak, seconded by Hansen, that this Resolution be adopted. The motion carried by the following vote:**

**Aye:** 9 - Brey, Czekala, McMeans, Novak, Hansen, Schlei, Vanderkin, Brunner and Bailey

[21-0384](#)

Sidewalk Privilege Agreement with Kemota Properties, LLC

**Moved by Novak, seconded by Hansen, that this Agreement be approved. The motion carried by the following vote:**

**Aye:** 9 - Brey, Czekala, McMeans, Novak, Hansen, Schlei, Vanderkin, Brunner and Bailey

[21-0385](#)

Resolution to Modify Fee Schedule for DPI Street Tree Removal Fees

**Moved by Novak, seconded by Hansen, that this Resolution be adopted. The**

**motion carried by the following vote:**

**Aye:** 9 - Brey, Czekala, McMeans, Novak, Hansen, Schlei, Vanderkin, Brunner and Bailey

[21-0387](#)

Resolution Urging State Legislature to Allow for Parklets & Pedlets on Connecting Highways

**Moved by Novak, seconded by Hansen, that this Resolution be adopted. The motion carried by the following vote:**

**Aye:** 9 - Brey, Czekala, McMeans, Novak, Hansen, Schlei, Vanderkin, Brunner and Bailey

[21-0388](#)

Resolution Modifying Fee Schedule for DPI Manitowoc Family Aquatic Center Punch Card

**Moved by Novak, seconded by Hansen, that this Resolution be adopted. The motion carried by the following vote:**

**Aye:** 9 - Brey, Czekala, McMeans, Novak, Hansen, Schlei, Vanderkin, Brunner and Bailey

[21-0389](#)

Estimate to Reconfigure Electric Utility at North 10th Street and Maritime Drive, Estimate 2021-1 (Job 1)

**Moved by Novak, seconded by Hansen, that this Estimate be approved. The motion carried by the following vote:**

**Aye:** 9 - Brey, Czekala, McMeans, Novak, Hansen, Schlei, Vanderkin, Brunner and Bailey

[21-0390](#)

Estimate to Bury Electric Lines in the 1000 Block of Buffalo and North 11th Street, Estimate 2021-01 (Job 2)

**Moved by Novak, seconded by Hansen, that this Estimate be approved. The motion carried by the following vote:**

**Aye:** 9 - Brey, Czekala, McMeans, Novak, Hansen, Schlei, Vanderkin, Brunner and Bailey

[21-0391](#)

Estimate to Install 7 Each Double Acorn Street Lights - Buffalo Only, Estimate 2021-01 (Job 4A)

**Moved by Novak, seconded by Hansen, that this Estimate be approved. The motion carried by the following vote:**

**Aye:** 9 - Brey, Czekala, McMeans, Novak, Hansen, Schlei, Vanderkin, Brunner and Bailey

## 5. Public Safety Committee

[21-0319](#)

An Ordinance to establish forfeitures for various violations of Chapter 10 of the MMC regulating traffic.

**Moved by McMeans, seconded by Czekala, that this Ordinance be adopted. The motion carried by the following vote:**

**Aye:** 9 - Brey, Czekala, McMeans, Novak, Hansen, Schlei, Vanderkin, Brunner and Bailey

[21-0320](#)

Crime Prevention Committee amended bylaws.

**Moved by McMeans, seconded by Czekala, that the bylaws be approved. The motion carried by the following vote:**

**Aye:** 9 - Brey, Czekala, McMeans, Novak, Hansen, Schlei, Vanderkin, Brunner and Bailey

[21-0321](#) Discussion regarding Ordinance 18.040 regulating outdoor lighting.

**Moved by McMeans, seconded by Czekala, that this request be placed on file.  
The motion carried by the following vote:**

**Aye:** 9 - Brey, Czekala, McMeans, Novak, Hansen, Schlei, Vanderkin, Brunner and Bailey

[21-0322](#) Lifequest hardship request, call 184A-20-4177.

**Moved by McMeans, seconded by Czekala, to enter into a payment plan. The  
motion carried by the following vote:**

**Aye:** 9 - Brey, Czekala, McMeans, Novak, Hansen, Schlei, Vanderkin, Brunner and Bailey

[21-0371](#) Ordinance to extend No Parking on South 10th Street and Division Streets

**Moved by McMeans, seconded by Czekala, that this Ordinance be adopted. The  
motion carried by the following vote:**

**Aye:** 9 - Brey, Czekala, McMeans, Novak, Hansen, Schlei, Vanderkin, Brunner and Bailey

## 6. Plan Commission

## J. OTHER BUSINESS

## K. ADJOURN

**Moved by McMeans, seconded by Hansen, that this meeting be adjourned sine  
die at 7:48 p.m. The motion carried by the following vote:**

**Aye:** 9 - Brey, Czekala, McMeans, Novak, Hansen, Schlei, Vanderkin, Brunner and Bailey

**Mackenzie Reed-Kadow  
City Clerk**