



City of Manitowoc

900 Quay Street
Manitowoc, WI 54220
www.manitowoc.org

Meeting Minutes

Board of Review

Tuesday, May 18, 2021

5:00 PM

Common Council Chambers

Note-Meeting will also be available via Remote Conferencing
(Zoom)

A. Call to Order

Mayor Justin Nickels called the Board of Review to order at 5:00 p.m with public notice given in accordance with Wisconsin Statutes.

An ordinance was adopted by the Common Council on May 16, 1994, and published on May 18, 1994, to reduce the size of the Board of Review from eight members to seven members, thereby reducing a quorum from five to four members.

An ordinance was adopted by the Common Council on May 15, 1995, providing that the Board shall be composed of the Mayor, City Clerk and five members of the Common Council to be appointed by the Mayor. The Mayor may appoint up to five additional members of the Common Council as alternates to serve in the event of the unavailability of any member.

B. Roll Call

Present: 5 - Nickels, Reed-Kadow, Brey, Schlei and Czekala

Absent: 2 - Brunner and Sitkiewitz

C. Election of Chair and Vice-Chair

Mayor Justin Nickels proceeded with nominations for Chairperson and Vice-Chairperson of the Board. Alderperson Jim Brey nominated Mayor Justin Nickels as Chair. There being no other nominations, it was moved by Alderperson Jim Brey, seconded by Alderperson Steve Czekala to close nominations and cast a unanimous ballot. Mayor Justin Nickels was declared appointed as Chairperson. Ayes, 5. Nays, none.

Mayor Justin Nickels nominated Alderperson Jim Brey as Vice-chair. There being no other nominations, it was moved by Alderperson Steve Czekala, seconded by Alderperson Bill Schlei to close nominations and cast a unanimous ballot. Alderperson Jim Brey was declared appointed as Vice-chairperson. Ayes, 5. Nays, none.

D. Clerk Administers Oath of Office to Board Members

City Clerk Mackenzie Reed-Kadow administered Oaths of Office for Board Members Mayor Justin Nickels, Jim Brey, Bill Schlei, and Steve Czekala. City Clerk Mackenzie Reed-Kadow had previously taken oath.

E. Verify that member(s) have met the mandatory training requirements.

City Clerk Mackenzie Reed-Kadow reported that Wisconsin State Statutes require that a member of the Board attend a training session. City Clerk Mackenzie Reed-Kadow attended the required Board of Review training and filed an affidavit with the State of Wisconsin.

F. Adjourn to August 24, 2021 at 5:00 p.m.

Moved by Czekala, seconded by Brey, that this meeting be adjourned to August 24, 2021 at 5:00 p.m. The motion carried by the following vote:

Aye: 5 - Nickels, Reed-Kadow, Brey, Schlei and Czekala