



City of Manitowoc

900 Quay Street
Manitowoc, WI 54220
www.manitowoc.org

Meeting Minutes - Final

Room Tax Commission

Thursday, June 3, 2021

4:30 PM

City Hall Council Chambers and via Zoom remote
conferencing software

Pursuant to Section 19.84(2) and (3) of the Wisconsin Statutes, notice is hereby given to the public, to the Herald-Times-Reporter, the official newspaper of Manitowoc, and to those news media who have filed a written request for this notice that a meeting of the above-referenced will be held at the date, time and location listed above.

Notice is hereby given that a majority of the Common Council of the City of Manitowoc, or a standing committee of that body, may be present at this meeting to gather information about the subject matter over which they have decision making responsibility.

This meeting is being conducted both in Council Chambers at City Hall and via Zoom to maximize opportunities for residents to attend. Those attending the meeting via Zoom who wish to give public input are asked to keep their microphone muted until public input is opened to improve audio quality for all attendees. Those using their phone to call in may hit *6 to mute and unmute themselves.

Zoom meeting ID: 825 8862 8832
Passcode: 573746
Call in: 877 853 5257 (U.S. Toll Free)

The above governmental body will meet to discuss and possibly take action on the agenda items set forth below.

Call to Order

Roll Call

Present: 6 - Reilly, Tegen, Czekala, Brey, Sitkiewitz and Nickels

Approval of Minutes

[21-0516](#) Review and approval of minutes from May 17th, 2021, meeting

Attachments: [05-17-2021 Minutes.pdf](#)

A motion was made by Sitkiewitz, seconded by Reilly, that the minutes be approved. The motion carried (6-0).

Discussion and Action Items

Closed Session

Notice is hereby given that the above governmental body may adjourn into a closed session during the meeting as authorized by Section 19.85(1)(e) of the Wisconsin Statutes, which authorizes the governmental body to convene in closed session for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.

The specific subject matter that may be considered in closed session is:

21-0517 Discussion and possible action on terms for an agreement with the MAVCB

21-0518 Discussion and possible action on future of tourism services provided to the City of Manitowoc

Motion by Czekala, second by Sitkiewitz to enter closed session for items 21-0517 and 21-0518. Motion carried on a roll call vote (6-0) at 4:43 p.m.

Aye: 6 - Reilly, Tegen, Czekala, Brey, Sitkiewitz and Nickels

[21-0517](#) Discussion and possible action on terms for an agreement with the MAVCB for tourism services

[21-0518](#) Discussion and possible action on future room tax revenue expenditures for tourism promotion and development

Reconvene in Open Session

Motion by Brey, second by Sitkiewitz to return to open session. Motion carried on a roll call vote (6-0) at 5:27 p.m.

Aye: 6 - Reilly, Tegen, Czekala, Brey, Sitkiewitz and Nickels

[21-0517](#) Discussion and possible action on terms for an agreement with the MAVCB for tourism services

[21-0518](#) Discussion and possible action on future room tax revenue expenditures for tourism promotion and development

[21-0519](#) Discussion and possible action on purchasing a bus to be used as a trolley

Dan Koski provided an overview of the request for a backup vehicle in case the City trolley were to break down especially with the recent decision to start allowing special events to utilize the trolley. PI has located a used school bus in good condition for \$4,000 that would serve as backup. Motion by Brey, second by Czekala to allocate \$4,000 for the purchase of a school bus to serve as a backup to the City trolley. Motion carried (5-1), Sitkiewitz voted no.

Aye: 5 - Reilly, Tegen, Czekala, Brey and Nickels

Nay: 1 - Sitkiewitz

Adjournment

Motion by Brey, second by Tegen to adjourn. Meeting adjourned at 5:27 p.m.

In accordance with the requirements of Title II of the Americans with Disabilities Act (ADA), the City of Manitowoc will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities. If you need assistance or reasonable accommodations in participating in this meeting or event due to a disability as defined under the ADA, please call the City Clerk's office at 920-686-6950 or the City's ADA Coordinator at (920) 686-6990 or e-mail cityattorney@manitowoc.org at least 48 hours prior to the scheduled meeting or event to request an accommodation. For additional assistance, individuals with hearing or speech disabilities can call 711 and be connected to a telephone relay system.