



City of Manitowoc

900 Quay Street
Manitowoc, WI 54220
www.manitowoc.org

Meeting Minutes - Final

Personnel Committee

Monday, June 7, 2021

5:30 PM Council Chambers. Meeting also available via Remote Conferencing-Zoom

1. Call to Order

The meeting was called to order at 5:30 p.m.

2. Roll Call

Jessie Lillibridge, Kathleen McDaniel, Jim Brey, Eric Brey, and Debbie Charney

Present: 5 - Sitkiewitz, Vanderkin, Czekala, Schlei and Cummings

3. Public Comment

None

4. Consent Agenda

These items will be approved by one motion unless any Committee Member wishes to remove an item for discussion.

REMOVAL OF CONSENT AGENDA ITEMS: None

- [21-0504](#) Approval of May 3, 2021 Personnel Committee Minutes
- [21-0505](#) Review of Legal Fees Billed out Through May, 2021-Human Resources
- [21-0506](#) Report out on Health Plan Funding
- [21-0507](#) Report out of Human Resources Initiatives June, 2021
- [21-0508](#) Report out of City Attorney's Initiatives June, 2021

Approval of the Consent Agenda

Moved by Vanderkin, seconded by Czekala, to accept the Consent Agenda Items and recommendations of the various committees. The motion carried by the following vote:

Aye: 5 - Sitkiewitz, Vanderkin, Czekala, Schlei and Cummings

5. Discussion and Action Items

[21-0510](#)

Request for Resolution to Hire Library Page Related to Elected Officials, Department Heads, or Supervisory Personnel

Human Resources Director Jessie Lillibridge explained to the committee that there is an ordinance in place to request approval when hiring candidates related to elected officials, department heads, or supervisory personnel.

Moved by Czekala, seconded by Vanderkin to approve the request for a resolution to hire a Library Page related to an elected officials, department head, or supervisory personnel and refer to council. The motion carried by the following vote:

Aye: 5 - Sitkiewitz, Vanderkin, Czekala, Schlei and Cummings

[21-0524](#)

Aldermanic Compensation

Alder Sitkiewitz explained to the committee that this agenda item is brought forward each year for discussion.

Moved by Czekala, seconded by Vanderkin, that Aldermanic compensation be placed on file for Council Consent Agenda. The motion carried by the following vote:

Aye: 5 - Sitkiewitz, Vanderkin, Czekala, Schlei and Cummings

[21-0538](#)

Request for an unpaid intern in the City Attorney's office.

City Attorney Kathleen McDaniel explained to the committee that Eric Brey, a current student at the University of Wisconsin-Stevens Point, approached their office requesting an unpaid internship for summer credits. Eric is related to a council member so McDaniel brought this to committee to ensure transparency and open discussion if there were any questions.

Moved by Schlei, seconded by Vanderkin, to approve the requested summer internship for Eric Brey, who is related to a council member, in the City Attorney's office and refer to council. The motion carried by the following vote:

Aye: 5 - Sitkiewitz, Vanderkin, Czekala, Schlei and Cummings

6. Convene in Closed session

Moved by Czekala, seconded by Vanderkin, to convene in closed session at 5:36 p.m. The motion carried by the following vote:

Aye: 5 - Sitkiewitz, Vanderkin, Czekala, Schlei and Cummings

Notice is hereby given that the above governmental body may adjourn into a closed session during the meeting as authorized by Section 19.85(1)(e) of the Wisconsin Statutes, which authorizes the governmental body to convene in closed session for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.

The specific subject matter that may be considered in closed session is:

[21-0262](#) Fire Contract Negotiations-2022-2024

[21-0417](#) Transit Grievance

(Closed Session portion of the Minutes has been redacted.)

7. Reconvene in Open Session

Moved by Czekala, seconded by Schlei, to reconvene in open session at 5:59 p.m. The motion carried by the following vote:

Aye: 5 - Sitkiewitz, Vanderkin, Czekala, Schlei and Cummings

[21-0262](#) Fire Contract Negotiations-2022-2024

No discussion or action

[21-0417](#) Transit Grievance

No discussion or action

8. Adjournment

Moved by Czekala, seconded by Cummings, that this meeting be adjourned at 6:00 p.m. The motion carried by the following vote:

Aye: 5 - Sitkiewitz, Vanderkin, Czekala, Schlei and Cummings

Submitted by Debbie Charney, Human Resources Generalist