



City of Manitowoc

900 Quay Street
Manitowoc, WI 54220
www.manitowoc.org

Meeting Agenda

Common Council

Monday, June 21, 2021

7:00 PM

Council Chambers

Note - Meeting will also be available via
Remote Conferencing (Zoom)

Pursuant to Section 19.84(2) and (3) of the Wisconsin Statutes, notice is hereby given to the public, to the Herald-Times-Reporter, the official newspaper of Manitowoc, and to those news media who have filed a written request for this notice that a meeting of the above-referenced will be held at the date, time and location listed above.

This meeting is being conducted both in Council Chambers at City Hall and via Zoom to maximize opportunities for residents to attend. Those attending the meeting via Zoom who wish to give public input are asked to keep their microphone muted until public input is opened to improve audio quality for all attendees. Those using their phone to call in may hit *6 to mute and unmute themselves. Members of the public may call to listen in at 888 475 4499 US Toll-free, Meeting ID: 893 9628 6649 Password: 669106.

Public input will be accepted at the meeting. Those wishing to make public comment in advance of the meeting should email abaryenbruch@manitowoc.org or call 920-686-6952 with their comment no later than 12:00 p.m. central the day of the meeting. Emailed public input will be attached to the agenda and made part of the public record.

The above governmental body will meet to discuss and possibly take action on the agenda items set forth below.

A. CALL TO ORDER

B. ROLL CALL

C. PLEDGE OF ALLEGIANCE & INVOCATION

D. PRESENTATIONS

[21-0556](#)

Proclamation declaring the Month of June 2021 as LGBTQ+ Pride Month

Attachments:

[LGBTQ+ Pride Month 2021](#)

E. PUBLIC HEARINGS

[21-0557](#)

7:01 PM - Public Hearing for the purpose of hearing any and all interested parties in the matter of a proposed change in zone from R-1 Residential-Agricultural District to B-1 Office-Residential District for the property located at 6306 Calumet Avenue

- [21-0558](#) 7:02 PM - Public Hearing for the purpose of hearing any and all interested parties in the matter of a proposed change in zone from R-1 Residential-Agricultural District to I-2 Heavy Industrial for property located at 5624 Custer Street
- [21-0559](#) 7:03 PM - Public Hearing for the purpose of hearing any and all interested parties in the matter of proposed changes to Chapter 15: Amendment to the Comprehensive Zoning Ordinance Section 15.170(4)(f) adding Dwelling Unit Size.
- [21-0560](#) 7:04 PM - Public Hearing for the purpose of hearing any and all interested parties in the matter of a proposed change to the Official Map south of Goodwin Road, north of Menasha Avenue, west of Knuell Street and east of County Highway R/N Rapids Road.
- [21-0561](#) 7:05 PM - Public Hearing for the purpose of hearing any and all interested parties in the matter of proposed changes to Chapter 15: Revisions to the Sign Ordinance including the Repealing of Section 15.450 - Sign Ordinance, Creation of a new Chapter 31 - Signs of the Municipal Code, and Creating a new Section 15.460 - Murals
- [21-0562](#) 7:06 PM - Public Hearing for the purpose of hearing any and all interested parties in the matter of a proposed Conditional Use Permit for the establishment of a Church and Gym/Community Center located at 1455 North Rapids Road

F. PUBLIC INPUT

Members of the public will be permitted to speak at the Common Council meeting each month on any matter of public interest. The comments from each speaker shall be limited to five minutes in length unless extended by action of the Common Council.

G. APPOINTMENTS AND BUSINESS PRESENTED BY THE MAYOR

- [21-0607](#) Appointments by Mayor to various Committees, Boards, and Commissions

Attachments: [Appointments for 6-21-21](#)

H. CONSENT AGENDA

These items will be approved by one motion unless any member of the Council wishes to remove an item for discussion.

1. Removal of Consent Agenda Items

Any Common Council Member may request removal of any item from the consent agenda, and such item shall be removed without debate or vote. Any item or part thereof removed from the consent agenda shall be separately considered.

2. Miscellaneous

[21-0563](#) Minutes of May 17, 2021 Common Council meeting, recommending approval and place on file

Attachments: [5-17-21 Minutes](#)

3. Committee of the Whole (Consent)

[21-0608](#) Report of Special Events Committee relative to approval of the following events: Roncalli Middle School Picnic on 5/24/21 (Rain Date 5/26/21); Silver Cup XX Disc Golf Tournaments on 7/3-7/4/21 (Amateurs), 7/8/21 (Family Day), 7/9-7/11/21 (Pros); STAKE PERMIT: Logan's 6th Birthday; Krazy Daze on 7/7/21; WAIVER OF FEES: Breakfast on the Farm on 6/13/21; Community Juneteenth Celebration on 6/19/21; Kayak for InCourage on 8/7/21; Residential Block Party - 1300 blk Hamilton St. on 7/4/21; Lean on the Lakeshore on 9/1-10/24/21; War on the Shore on 8/5-8/8/21; Muscular Dystrophy Association Fill the Boot Drive on 8/19-8/21/21; Lights in Lincoln Park Family Fun Walk on 11/23/21 & 12/30/21; recommending acceptance of report and place on file

Attachments: [Roncalli Middle School Picnic](#)
[Silver Cup XX Disc Golf Tournaments](#)
[Logan's 6th Birthday](#)
[Krazy Daze](#)
[Breakfast on the Farm](#)
[Community Juneteenth Celebration](#)
[Kayak for InCourage](#)
[Residential Block Party - 1300 blk Hamilton St.](#)
[Lean on the Lakeshore](#)
[War on the Shore](#)
[Muscular Dystrophy Associatio Fill the Boot Drive](#)
[Lights in Lincoln Park Family Fun Walk](#)

4. Finance Committee (Consent)

[21-0306](#) Fourth Amendment to Granicus Service Agreement to replace the encoder, recommend to approve the amended Service Agreement.

Attachments: [Memo - Granicus Encoder Procurement.pdf](#)
[Granicus Agreement](#)

[21-0428](#) Potential Purchase of Land for I-TEC Park Expansion, recommend to accept and instruct the City Attorney to enter into negotiations.

Attachments: [Keil Potential Purchase - Finance Overview](#)

[21-0515](#) American Rescue Plan Report by Finance Director, recommending to accept report and place on file

Attachments: [Memo - Finance Committee - American Rescue Plan Funding](#)

[21-0520](#) CAWG recommends to approve \$85,000 for repair of Magnolia Ave Wall, recommend to submit an insurance claim to our insurance carrier and if denied, authorize the \$85,000.00 expenditure.

Attachments: [CAWG Request - Magnolia Ave Wall.pdf](#)

[21-0521](#) CAWG Membership Update - Appointment of Shawn Alfred, Finance Director/Treasurer, recommend to approve the appointment.

Attachments: [CAWG Membership Update.pdf](#)

[21-0523](#) Request for approval of RFP for Audit Services for 2021-2025 & appointment of Audit RFP Review Committee, recommend to approve the request and the appointment of the review committee.

Attachments: [Audit Services RFP w MPU](#)

[21-0564](#) Report of Finance Committee to grant the various licenses subject to approvals, inspections, insurance, payment of license fees and meeting State Statute requirements, as detailed therein

Attachments: [LPI Licensing Report](#)

[21-0565](#) Request from Da Brick House LLC for temporary premise extension in the closed section of Quay Street (Between S. 8th St. and S. 9th St.) for an event on July 31, 2021 & August 1, 2021, recommending approval

Attachments: [Da Brick House Extension of Premise](#)

[21-0566](#) Request from Mad Chow LLC for permanent-seasonal premise extension to include tables located on the north side of the building for Sidewalk Cafe Permit, recommending approval

Attachments: [Extension of Premise Marettis Deli](#)

[21-0567](#) Request from Fraternal Order of Eagles Aerie 706 for temporary premise extension to include designated sections by the east and north entrances to the building, recommending approval

Attachments: [Extension of Premise Fraternal Order of Eagles](#)

[21-0568](#) Request from Ryan's on York LLC for permanent-seasonal premise extension to include tables located outside along the south side of building for Sidewalk Cafe Permit, recommending approval

Attachments: [Extension of Premise Ryans on York](#)

[21-0569](#) General City Claims in the amount of \$6,000,211.81 enumerated on list thereof, recommending that the claims be allowed and ordered paid and Mayor, Clerk and Finance Director/Treasurer are instructed to issue the necessary order.

Attachments: [June Committee Report on Claims](#)
[5-21-2021](#)
[5-28-2021](#)
[6-4-2021](#)
[6-11-2021](#)
[6-18-2021](#)

[21-0570](#) Kerry Inc. V Wisconsin Department of Revenue Petitions for Review of Determination by State Board of Assessors for Manufacturing Properties: 633 S. 20th St., 1226 S. Water St., 4343 Expo Dr., & 4502 Expo Dr., recommend to accept and place on file.

Attachments: [Acknowledgement of Receipt Tax Appeals - Kerry Inc](#)
[Kerry Inc 633 S 20th](#)
[Kerry Inc 1226 S Water St](#)
[Kerry Inc 4343 Expo Dr](#)
[Kerry Inc 4502 Expo Dr](#)

5. Personnel Committee (Consent)

[21-0524](#) Aldermanic Compensation, recommending to place on file

Attachments: [18-0660 - Alder Salary.pdf](#)

6. Public Infrastructure Committee (Consent)

[21-0104](#) Baseball Diamond Use Agreement with Manitowoc American Legion Baseball, Inc, recommending approval of the Agreement

Attachments: [Maintenance Agreement - City of Manitowoc](#) [Manitowoc American Legion Bas](#)

[21-0539](#) Request for waiver of fees from Special Olympics, recommending approval

Attachments: [21-0539 Fee Waiver Special Olympics.pdf](#)

[21-0540](#) Request for Waiver of Fees for the YMCA Summer Tennis Lessons Program, recommending approval

Attachments: [21-0540 Waiver of Fees for YMCA Summer Tennis Program.pdf](#)

[21-0541](#) Request to Extend Sanitary Sewer to Serve Lots on S. 15th Street, recommending approval

Attachments: [21-0541 Annexation S. 15th Street.pdf](#)

[21-0543](#) Stormwater Management Facility Maintenance Agreement with Bank First, 402 N. 8th Street, Manitowoc, WI 54220, recommending approval

Attachments: [21-0543 Stormwater Management Maintenance Agreement for Bank First.pdf](#)

[21-0583](#) Report of Board of Public Works of 5/26/2021, of bids received for 2021 Concrete Paving II (Custer Street Reconstruction), WS-21-2 & WS-21-7, recommending awarding to low bidder, Vinton Construction Company, in the amount of \$3,469,845.90

Attachments: [Report of BPW - WS-21-2 & WS-21-17](#)

[21-0584](#) Report of Board of Public Works of 5/26/2021 of approval to enter into AGMT-21-11 with Play by Design for work at the Community Playground at Henry Schuette Park for a contract price of \$9,300.00, recommending acceptance and place on file

Attachments: [Report of BPW - AGMT-21-11](#)
[AGMT-21-11with Play by Design](#)

[21-0585](#) Report of Board of Public Works of 5/26/2021 of approval to enter into AGMT-21-12 with Philippi Quality Construction, Inc. for work to the Lincoln Park Women's Restroom for a contract price of \$13,123.00; recommending acceptance and place on file

Attachments: [Report of BPW - AGMT-21-12](#)
[AGMT-21-12](#)

[21-0586](#) Report of Board of Public Works of 6/9/2021, of bids received for Camp Vits Parking Lot & Trail, WS-21-24, recommending awarding to low bidder, Vinton Construction Company, in the amount of \$180,565.97

Attachments: [Report of BPW - WS-21-24](#)

[21-0587](#) Report of Board of Public Works of 6/9/2021, of bids received for Camp Vits Bridge Supply & Install, WS-21-22, recommending awarding to low bidder, Custom Manufacturing, Inc., in the amount of \$108,000.00

Attachments: [Report of BPW - WS-21-22](#)

[21-0588](#) Report of Board of Public Works of 6/9/2021, of bids received for Camp Vits Privy Supply & Install, WB-21-23; recommending awarding to low bidder, Vinton Construction Company, in the amount of \$59,575.00

Attachments: [Report of BPW - WB-21-23](#)

[21-0589](#) Report of Board of Public Works of final payments to contractors for agreements under \$25,000.00, recommending acceptance and place on file

Attachments: [Report of BPW - Final Payments](#)

[21-0590](#) Report of Board of Public Works of 6/9/2021, of bids received for 2021 Parking Lot Construction (700 Blk York Street), WS-21-25; recommending awarding to low bidder, Vinton Construction Company, in the amount of \$223,458.85

Attachments: [Report of BPW - WS-21-25](#)

[21-0591](#) Report of Board of Public Works of 6/16/2021 to adopt the Emergency Resolution to Authorize Emergency Replacement of Chiller on HVAC System at Public Safety Building, recommending acceptance and place on file

Attachments: [Report of BPW - Emergency Resolution](#)

[21-0592](#) Report of Board of Public Works of 5/26/2021 for 1st and final payment of \$55,638.04 to Northern Pipe, Inc. for 2021 Televising Miscellaneous Sewers I, WU-21-5, recommending payment

Attachments: [Final Payment - Northern Pipe Inc](#)

[21-0593](#) Report of Board of Public Works of 6/9/2021 for 3rd and final payment of \$29,673.01 to Hamann Construction Company for Lincoln Park Fieldhouse Accessibility Renovation, WB-20-20, recommending payment

Attachments: [Final Payment - Hamann Construction Company](#)

7. Public Safety Committee (Consent)

[21-0550](#) Request for speed limit and children at play signs in the alley between North 6th Street and Lincoln Boulevard, recommending to install speed limit signs in alleyway

Attachments: [Request for speed limit and children at play signs in the alley way North 6th Street](#)
[Recommendation Memo to Public Safety Comm. - Request for Speed Limit & C](#)
[Northeast Leg.JPG](#)
[Northwest Leg.JPG](#)
[Southeast Leg.JPG](#)
[Southwest Leg.JPG](#)
[State Statutes 346.57 Speed Restrictions.pdf](#)

8. Plan Commission (Consent)

I. COMMITTEE REPORTS

1. Committee of the Whole

[21-0609](#)

Report of Special Events Committee relative to approval of the following events: Manitowoc Salmon Derby on 7/2-7/4/21 (Waiver of noise ordinance until 11:30 p.m. on Fri. & Sat.; extension of fermented beverage sales on City property until 11:30 p.m.); Gumby's Glow run on 7/10/21 (Closure of the far west lane of Johnston Dr. from Ash St. to E. Park Ln.); Acoustic Fest on 7/17/21 (Waiver of rules prohibiting alcohol in the park; no parking on a portion of the east side of S. 12th St. between Washington St. & Marshall St.); Lakeshore Balloon Glow on 8/20/21 (Closure of Quay Street from S 6th St. to S 8th St.); Long-Table Brunch on 8/22/21 (Closure of Washington Street between S 7th St. & S 8th St; extension of premise for alcohol license); 4th of July Parade, Fourth on the Shore, Festival Foods Fireworks on 7/4/21 (Street closures for parade: Washington St. from Madison St. to S 8th St; S 8th St from Washington St. to Maritime Dr., & Maritime Dr. from S 8th St. to the Yacht Club; Fourth on the Shore/Fireworks closures: Parking lane on east side of Maritime Dr., southbound traffic from Memorial Dr./Waldo Blvd. roundabout onto Maritime Dr. to be detoured up Cleveland Ave.; closure of S. pier); The Fat Seagull Block Party on 7/31-8/1/21 (Closure of Quay St. from S 8th St to S 9th St; extension of premise for alcohol); Kiwanis Car/Motorcycle/Vintage Campers Show on 8/8/21 (Closure of S 11th St. & S 12th St. between Washington St. & Marshall St; waiver of rules prohibiting alcohol in the park); St. Francis of Assisi Parish Picnic & Be the Change 5K on 8/13-8/14/21 (Closure of N 14th St. between Waldo Blvd. & Menasha Ave. for picnic); Windigo Fest on 10/1-10/3/21 (Wavier of noise ordinance to 1 a.m. Friday & Saturday); Pride Event on 6/18/21 (Waiver of rule prohibiting alcohol in park); Field Day on 6/26-6/27/21 (Overnight tent camping in the park)

Attachments:[Manitowoc Salmon Derby](#)[Gumby's Glow Run](#)[Acoustic Fest](#)[Lakeshore Balloon Glow](#)[Long-Table Brunch](#)[Fourth on the Shore](#)[The Fat Seagull Block Party](#)[Kiwanis Car-Motorcycle-Vintage Campers Show](#)[St. Francis of Assisi Parish Picnic](#)[St. Francis of Assisi Be the Change 5k](#)[Windigo Fest](#)[Pride Event](#)[Field Day](#)

2. Finance Committee

[21-0514](#)

Resolution authorizing Community Development and City Attorney to sign land sales previously approved by Council and Industrial Development Corporation.

Attachments:[Res Authorizing City Atty. Clerk Com. Dev. Dir. to sign land sales](#)

[21-0571](#) Resolution to approved revised Rahr-West Art Museum Code of Ethics and Collections Policies

Attachments: [Res to approve revised RWAM Ethics Code Collections Policies](#)
[2021 COE and Collections Policy Updates Letter](#)
[RWAM Code of Ethics-2021](#)
[Collections Management Policy 2021](#)

[21-0572](#) Request for Reduction in Snow Removal Assessment from \$900 to \$300 on 2020 tax bill for property at 950 N. 8th St.

Attachments: [Snow Removal Assessment Reduction Request](#)

3. Personnel Committee

[21-0538](#) Request for an unpaid intern in the City Attorney's office.

Attachments: [Memo to Personnel Requesting Unpaid Intern.pdf](#)
[Unpaid Intern Atty.pdf](#)

[21-0580](#) Resolution to Hire Library Page and Seasonal Employment Related to Elected Officials, Department Heads, or Supervisory Personnel

Attachments: [Res approve hiring of related employee- Library Page & Seasonal](#)

4. Public Infrastructure Committee

[21-0542](#) Mobility Manager and Paratransit Agreement

Attachments: [21-0542 Paratransit Service Agmt. with Manitowoc County ADRC 2022-2025.pc](#)
[21-0542 Transportation Mobility Manager Agmt. with Manitowoc County 2021-2](#)

[21-0594](#) Sidewalk Privilege Agreement with First German Evangelical Lutheran Congregation

Attachments: [SPA - First German](#)

[21-0595](#) Temporary Access Easement Agreement Over Unimproved Right-Of-Way of Braun Court

Attachments: [Temporary Access Easement - Braun Court](#)

[21-0596](#) Resolution declaring official intent to reimburse expenditures from proceeds of borrowing from the Safe Drinking Water Loan Program

Attachments: [Reimbursement Resolution SDWLP](#)

[21-0606](#) Resolution to create a Downtown Parklet Program

Attachments: [Res Creating Parklet Program](#)

5. Public Safety Committee

[21-0597](#) Ordinance to amend section 10.390 of the Manitowoc Municipal Code regulating parking prohibited on Quay Street

Attachments: [Ordinance To Amend 10.390 Parking](#)
[Recommendation Memo to Public Safety Comm. - Quay St#21-0549](#)
[Proposed No Parking Zone on South Side of Quay St. - S. 5th St. to 200 feet we](#)
[Existing No Parking Ordinance for Quay Street](#)
[No parking Zone on South side of Quay St. - Lakeside Foods](#)

6. Plan Commission

[21-0498](#) PC 18-2021: Connection Church; Request for a Conditional Use Permit pursuant to 15.110(3) a for the establishment of a Church and Gym/Community Center located at 1455 N Rapids Road.

Attachments: [Plan Commission Report to Council](#)
[CUP Connection Church Alder. Reckelberg](#)
[21-0498 PC Report Connection Church CUP N Rapids Road.pdf](#)
[5.26.2021 Neighbor Opposition SIGNATURES.pdf](#)

[21-0501](#) PC 19-2021: Budnik: Request for a variance from Official Map. Future Street, South of Michigan Avenue and County JJ Intersection, Parcel 010-022-002-000.00.

Attachments: [21-0501 Report to Council Budnik.pdf](#)
[21-0501 PC Report_Budnik_Official Map Variance.pdf](#)

[21-0503](#) Ordinance to amend Section 15.430(12) of the MMC regulating parking Areas Development and Maintenance

Attachments: [Ord 21-0503](#)
[21-0503 Report to Council ordinance parking areas.pdf](#)
[21-0503 PC Report Parking Areas Development & Maintenance.pdf](#)

[21-0598](#) Ordinance to amend Manitowoc Municipal Code regulating R-5, Low Density, Multiple-Family District

Attachments: [Report to Council R-5 Minimum Dwelling size](#)
[Ord to Amend 15](#)
[PC Report Min Dwelling Unit Size in R-5 UPDATE](#)

[21-0599](#) Ordinance amending Section 22.010 of the Municipal Code entitled: "Official Map - Master Subdivision Plans" for portion of Kellner Street, South of Goodwin Road and North of Homestead Road

Attachments: [Ordinance PC 12-2021](#)
[PC 12-2021 Goodwin Rd](#)

[21-0601](#) Ordinance to repeal Section 15.450 of the Manitowoc Municipal Code regulating Signs and to create Chapter 31 regulating Signs

Attachments: [Ord to repeal and replace sign code](#)
[Appendix A - DRAFT 05-03-2021](#)
[Appendix B - DRAFT 05-03-2021](#)

[21-0602](#) Ordinance for a rezone from R-1 Residential-Agricultural District to B-1 Office-Residential District for property 6306 Calumet Ave

Attachments: [Ordinance PC 15-2021 R-1 to B-1](#)
[Rezone](#)
[Rezone BW](#)

[21-0603](#) Ordinance for a rezone from R-1 Residential-Agricultural District to I-2 Heavy Industrial for property located at 5624 Custer Street

Attachments: [Ordinance PC 16-2021 MPU Custer St](#)
[Report to Council MPU Custer Zoning](#)

[21-0604](#) Ordinance to annex certain territory from the Town of Manitowoc Rapids to the City of Manitowoc as part of the 9th Aldermanic District and the 35th Ward of the City

Attachments: [Ordinance Annex Ward 35](#)
[PC 16-2021 Annexation Color Map](#)
[Report to Council MPU annexation](#)

[21-0605](#) Resolution creating Ward Number 35, population zero (0), for the Interstate #16 Annexation Area and that Ward Number 35 is combined with the 17th, 18th, 21st, 23rd, 24th, 25th, 26th, 28th, 32nd & 33rd Wards for voting purposes and use a common polling place as established for the 9th Aldermanic District

Attachments: [Res Annex Ward 35](#)
[Report to Council MPU annexation](#)

J. OTHER BUSINESS

K. ADJOURN

1. Next Scheduled Common Council Meeting: Monday, July 19, 2021 at 6:30pm in the Common Council Chambers at City Hall.

In accordance with the requirements of Title II of the Americans with Disabilities Act (ADA), the City of Manitowoc will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities. If you need assistance or reasonable accommodations in participating in this meeting or event due to a disability as defined under the ADA, please call the City Clerk's office at 920-686-6950 or the City's ADA Coordinator at (920) 686-6990 or e-mail cityattorney@manitowoc.org at least 48 hours prior to the scheduled meeting or event to request an accommodation. For additional assistance, individuals with hearing or speech disabilities can call 711 and be connected to a telephone relay system.

Mackenzie Reed-Kadow
City Clerk