



City of Manitowoc

900 Quay Street
Manitowoc, WI 54220
www.manitowoc.org

Meeting Agenda

Common Council

Monday, July 19, 2021

6:30 PM

Council Chambers

Note - Meeting will also be available via
Remote Conferencing (Zoom)

Pursuant to Section 19.84(2) and (3) of the Wisconsin Statutes, notice is hereby given to the public, to the Herald-Times-Reporter, the official newspaper of Manitowoc, and to those news media who have filed a written request for this notice that a meeting of the above-referenced will be held at the date, time and location listed above.

This meeting is being conducted both in Council Chambers at City Hall and via Zoom to maximize opportunities for residents to attend. Those attending the meeting via Zoom who wish to give public input are asked to keep their microphone muted until public input is opened to improve audio quality for all attendees. Those using their phone to call in may hit *6 to mute and unmute themselves. Members of the public may call to listen in at 888 475 4499 US Toll-free, Meeting ID: 893 9628 6649 Password: 669106.

Public input will be accepted at the meeting. Those wishing to make public comment in advance of the meeting should email abaryenbruch@manitowoc.org or call 920-686-6952 with their comment no later than 12:00 p.m. central the day of the meeting. Emailed public input will be attached to the agenda and made part of the public record.

The above governmental body will meet to discuss and possibly take action on the agenda items set forth below.

A. CALL TO ORDER

B. ROLL CALL

C. PLEDGE OF ALLEGIANCE & INVOCATION

D. PRESENTATIONS

[21-0653](#)

City Clerk administers Oath of Office followed by badge pinning for Police Officer Alicia (Ali) Hansen

E. PUBLIC HEARINGS

[21-0654](#)

6:31 PM - Public Hearing for the propose of hearing any and all interested parties in the matter of proposed changes to Chapter 15: Amendment to the Comprehensive Zoning Ordinance 15.790, Sections (1), (5) and (7) relating to Downtown Design Review Overlay District

[21-0655](#)

6:32 PM - Public Hearing for the purpose of hearing any and all interested parties in the matter of proposed changes to Chapter 15: Amendment to the Comprehensive Zoning Ordinance to Create Section 15.460 related to Murals and Public Art

F. PUBLIC INPUT

Members of the public will be permitted to speak at the Common Council meeting each month on any matter of public interest. The comments from each speaker shall be limited to five minutes in length unless extended by action of the Common Council.

G. APPOINTMENTS AND BUSINESS PRESENTED BY THE MAYOR

H. CONSENT AGENDA

These items will be approved by one motion unless any member of the Council wishes to remove an item for discussion.

1. Removal of Consent Agenda Items

Any Common Council Member may request removal of any item from the consent agenda, and such item shall be removed without debate or vote. Any item or part thereof removed from the consent agenda shall be separately considered.

2. Miscellaneous

[21-0657](#)

Minutes of June 21, 2021 Common Council meeting, recommending approval and place on file

Attachments:

[6-21-21 Minutes](#)

3. Committee of the Whole (Consent)

[21-0669](#) Report of Special Events Committee relative to approval of the following events: ManitoWALK vs ALS on 8/25/2021; WAIVER OF FEES: Summer Picnic on 9/19/2021; Cross Country Invite on 9/11/2021; WAIVER OF FEES: City-Wide Cub Scout Recruitment on 8/17/2021; Flyover Silver Creek Bike Race on 9/18/2021; WAIVER OF FEES: Blood Drive on 7/12/2021; Annual Slowpitch Softball Tournament on 7/23-7/31/2021; WAIVER OF FEES: The Fat Seagull Block Party on 7/31-8/1/2021; recommending acceptance of report and place on file

Attachments: [Special Event Committee Events Acted On 6-17-21 to 7-14-21](#)
[ManitoWALK vs ALS](#)
[Summer Picnic](#)
[Cross Country Invite](#)
[City-Wide Cub Scout Recruitment](#)
[Flyover Silver Creek Bike Race](#)
[Red Cross Blood Drive](#)
[Annual Slowpitch Softball Tournament](#)
[The Fat Seagull Block Party](#)

4. Finance Committee (Consent)

[21-0640](#) 2nd Quarter 2021 Internal Controls Report, recommend to accept and place on file.

Attachments: [2nd Qtr 2021 Internal Control.Fraud Report.pdf](#)

[21-0641](#) 2021 CAWG Request Update, recommend to accept and place on file.

Attachments: [2021 Log of CAWG Requests.pdf](#)

[21-0642](#) Out of State Travel Request - Community Development, recommend to approve the request.

Attachments: [Out of state travel request](#)

[21-0643](#) EPA Site Assessment Coalition Grant Memorandum of Agreement, recommend to approve and enter into agreement.

Attachments: [EPA Grant MOA-Final](#)
[EPA Memo](#)

[21-0645](#) Term Sheet for property located at 1000 River Point Drive, River North Apartments, recommend to enter into the agreement.

Attachments: [Development Agreement for River North Apartments](#)

[21-0652](#) Agreement with The SpyGlass Group, LLC to Conduct a Communications Audit for the City of Manitowoc, recommend to approve agreement.

Attachments: [The SpyGlass Group Agreement](#)

[21-0658](#) General City Claims in the amount of \$2,873,975.90 enumerated on list thereof, recommending that the claims be allowed and ordered paid and Mayor, Clerk and Finance Director/Treasurer are instructed to issue the necessary order.

Attachments: [July Committee Report on Claims](#)

[7-16-2021](#)

[7-9-2021](#)

[7-2-2021](#)

[6-30-2021](#)

[6-25-2021](#)

[21-0659](#) Report of Finance committee to grant the various licenses subject to approvals, inspections, insurance, payment of license fees and meeting State Statute requirements, as detailed therein

Attachments: [LPI Licensing Report](#)

5. Personnel Committee (Consent)

6. Public Infrastructure Committee (Consent)

[21-0622](#) Request to Install Posts on the Unimproved Right of Way of Homestead Rd at Red Fox Ln and Knuell St, recommending installing signs with placement approved by City Attorney.

Attachments: [21-0622 Temporary Access Agreement for Homestead Road.pdf](#)

[21-0623](#) Potential Logging at Camp Vits, recommending approval

[21-0625](#) Request to Adopt the Bicycle and Pedestrian Master Plan, recommending approval and revisiting annually and with any street changes.

Attachments: [21-0625 Bicycle and Pedestrian Master Plan.pdf](#)

[21-0626](#) Donation of Metal Dog Statue along the Blue Rail Walkway, recommending approval of placement determined by City Staff.

Attachments: [21-0626 Metal Dog Statue.pdf](#)

[21-0627](#) South 19th Street Pumping Station Study, recommending approval

Attachments: [21-0627 South 19th Street Pumping Station Task Order - Original.pdf](#)

[21-0629](#) Stormwater Management Facility Maintenance Agreement with Manitowoc Storage Solutions, LLC, 1701 Washington Street, recommending approval

Attachments: [21-0629 Stormwater Maintenance Agreement for Manitowoc Storage Solution.p](#)

[21-0631](#) Request to approve an Electrical Service Request for MC3 Project on Buffalo Street, recommending approval

Attachments: [21-0631 Electrical Service Request for MC3 Lot on Buffalo.pdf](#)

[21-0660](#) Progress Invoice from WI DOT in the amount of \$93.28 for project #39514703700, recommending payment

Attachments: [WI DOT Progress Invoice Payment](#)

[21-0661](#) Report of Board of Public Works of 6/23/221, of bids received for New Concrete Sidewalks on N 8th Street, WS-21-16, recommending awarding to Vinton Construction Company, in the amount of \$219,676.05

Attachments: [Report of BPW - WS-21-16](#)

[21-0662](#) Report of Board of Public Works of 6/23/2021 of approval to enter into AGMT-21-13 with Hamann Construction Company for work to the Lincoln Park Fieldhouse Window Replacement and Tuck Pointing for a contract price of \$11,162.00, recommending acceptance and place on file.

Attachments: [Report of BPW - AGMT-21-13](#)
[AGMT-21-13](#)

[21-0663](#) Report of Board of Public Works of final payments to contractors for agreements under \$25,000.00, recommending acceptance and place on file

Attachments: [Report of BPW - Final Payments](#)

[21-0664](#) Report of Board of Public Works of 7/7/2021 for 1st and final payment of \$89,092.43 to Norcon Corporation for Broadway Street Bridge Repairs & Sealing WS-20-18, recommending payments

Attachments: [Norcon Payment](#)

7. Public Safety Committee (Consent)

8. Plan Commission (Consent)

[21-0574](#) PC 1-2021; Budnik: Quit Claim Deed for area South of Michigan Avenue and County JJ Intersection; recommending to accept the quit claim deed for the dedication of Michigan Avenue

Attachments: [21-0574 PC Report Budnik Quit Claim Deed.pdf](#)
[21-0574 Report to Council Budnik Michigan Ave deed.pdf](#)

[21-0575](#) PC 22-2021: Lamar Advertising; Request for Special Permit for a Proposed Animated Billboard, 4744 S. Rapids Road; recommending approval of the Special Permit for the animated sign as depicted in the sign permit application

Attachments: [21-0575 Report to Council Lamar Animated Billboard .pdf](#)
[21-0575 PC Report lamar 4744 S Rapids Rd.pdf](#)

[21-0578](#) PC 24-2021: ANR Capital, LLC: Amendment to the Cinema Square Planned Unit Development pursuant to MMC 15.750(20)a located along S 44th Street; recommending approving the Height Amendment to the Cinema Square Planned Unit Development

I. COMMITTEE REPORTS

1. Committee of the Whole

[21-0670](#) Report of Special Events Committee recommending approval for the following events subject to Council action: Summer Bash on 7/10/2021 (Closure of Buffalo St. from N 8th St. to The Crossings driveway); 9/11 Remembrance & Dedication of the Mourning Sun on 9/11/2021 (Street closure on S. 9th St. from Jaycee St. to Grand Ave. Access from Lates on S 9th St. & to Red Arrow Park will be closed); Spuntikfest and Art Run/Walk on 9/11/2021 (Street closures of Park St. from N 7th St. to N 9th St. & N 8th St. from State St. to St. Clair St. & no parking on one side of N 9th St. from State St. to St. Clair St.); Lakeshore Pride on 6/4/2022 (Waiver of ordinance prohibiting alcohol in Washington Park; request to serve fermented beverages on City property until 11:59 p.m.; Closure of S 11th St. from Washington St. to Marshall St.; Waiver of noise ordinance until 11:59 p.m.)

Attachments: [Summer Bash](#)
[911 Remembrance & Dedication of the Mourning Sun](#)
[Spuntikfest and Art RunWalk](#)
[Lakeshore Pride](#)

2. Finance Committee

[21-0577](#) Ordinance to Create Section 15.460 of the MMC related to Murals

Attachments: [Ord to Repeal Murals and add Public Art 3.0](#)
[21-0577 Report to Council Murals Public Art.pdf](#)
[21-0577 PC Report Create Section 15.460 Murals.pdf](#)

[21-0644](#) Resolution Creating the City of Manitowoc Revolving Loan Fund Program and Policy

Attachments: [Resolution Revolving Loan Fund Program](#)

[21-0667](#) CAWG recommendation to fund \$23,725.00 for the replacement of Truck #74 Box

Attachments: [replace box for truck 74](#)

3. Personnel Committee

4. Public Infrastructure Committee

[21-0624](#) Request to Terminate Sidewalk Privilege Agreement for 1503 S 16th Street.

Attachments: [21-0624 Email from Attorney with Request for 1503 S 16th Street.pdf](#)
[21-0624 SPA for 1503 South 16th Street.pdf](#)

[21-0665](#) Request from Harbor Commission to allocate \$100,000 into the 2022 budget to address Harbor and Manitowoc River Improvements

Attachments: [Harbor Commission Request](#)

[21-0666](#) Agreement with WisCorps, Inc. to build trail at Camp Vits Park (AGMT-21-14)

Attachments: [AGMT-21-14 WisCorps](#)

[21-0673](#) Agreement for Temporary Access to 205 N 8th Street for Site Restoration

Attachments: [Access Agreement Letter - 205 N 8th LLC](#)

[21-0674](#) Water Utility Easement Agreement with Sack Realty, LLC

Attachments: [Water Utility Easement - Sack Realty LLC](#)

[21-0675](#) Utility Easement Agreement with 205 N 8th, LLC

Attachments: [Utility Easement - 205 N 8th LLC](#)

5. Public Safety Committee

6. Plan Commission

[21-0498](#) PC 18-2021: Connection Church; Request for a Conditional Use Permit pursuant to 15.110(3) a for the establishment of a Church and Gym/Community Center located at 1455 N Rapids Road

Attachments: [21-0498 Report to Council CUP Connection Church JULY 14.pdf](#)
[21-0498 PC Report Connection Church CUP_N Rapids Road JULY 14 meeting Plan Commission Report to Council](#)
[CUP Connection Church Alder. Reckelberg](#)
[21-0498 PC Report Connection Church CUP_N Rapids Road.pdf](#)
[5.26.2021 Neighbor Opposition SIGNATURES.pdf](#)

[21-0668](#) Ordinance to Amend 15.790, Sections (1), (5) and (7) related to Downtown Design Review Overlay District

Attachments: [Ord to Amend 15.790 Downtown Design Final](#)

J. OTHER BUSINESS

K. ADJOURN

1. Next Scheduled Common Council Meeting: Monday, August 16, 2021 at 6:30pm in the Common Council Chambers at City Hall.

In accordance with the requirements of Title II of the Americans with Disabilities Act (ADA), the City of Manitowoc will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities. If you need assistance or reasonable accommodations in participating in this meeting or event due to a disability as defined under the ADA, please call the City Clerk's office at 920-686-6950 or the City's ADA Coordinator at (920) 686-6990 or e-mail cityattorney@manitowoc.org at least 48 hours prior to the scheduled meeting or event to request an accommodation. For additional assistance, individuals with hearing or speech disabilities can call 711 and be connected to a telephone relay system.

Mackenzie Reed-Kadow
City Clerk