



City of Manitowoc

900 Quay Street
Manitowoc, WI 54220
www.manitowoc.org

Meeting Agenda

Common Council

Monday, August 16, 2021

6:30 PM

Council Chambers

Note - Meeting will also be available via
Remote Conferencing (Zoom)

Pursuant to Section 19.84(2) and (3) of the Wisconsin Statutes, notice is hereby given to the public, to the Herald-Times-Reporter, the official newspaper of Manitowoc, and to those news media who have filed a written request for this notice that a meeting of the above-referenced will be held at the date, time and location listed above.

This meeting is being conducted both in Council Chambers at City Hall and via Zoom to maximize opportunities for residents to attend. Those attending the meeting via Zoom who wish to give public input are asked to keep their microphone muted until public input is opened to improve audio quality for all attendees. Those using their phone to call in may hit *6 to mute and unmute themselves. Members of the public may call to listen in at 888 475 4499 US Toll-free, Meeting ID: 893 9628 6649 Password: 669106.

Public input will be accepted at the meeting. Those wishing to make public comment in advance of the meeting should email abaryenbruch@manitowoc.org or call 920-686-6952 with their comment no later than 12:00 p.m. central the day of the meeting. Emailed public input will be attached to the agenda and made part of the public record.

The above governmental body will meet to discuss and possibly take action on the agenda items set forth below.

A. CALL TO ORDER

B. ROLL CALL

C. PLEDGE OF ALLEGIANCE & INVOCATION

D. PRESENTATIONS

E. PUBLIC HEARINGS

[21-0736](#)

6:31 PM - Public Hearing for the purpose of hearing any and all interested parties in the matter of a proposed change in zoning from B-1 Office-Residential District to B-3 General Business District for property located at 2102 Marshall Street

[21-0737](#)

6:32 PM - Public Hearing for the purpose of hearing any and all interested parties in the matter of a proposed change in zone from R-1 Residential-Agricultural District to R-4 Single- and Two-Family District for property located on West Custer Street

[21-0738](#)

6:33 PM - Public Hearing for the purpose of hearing any and all interested parties in the matter of the following proposed changes to Chapter 15: Create Section 15.310(8) regulating nuisance noise, vibration, heat, glare, radiation or fumes; Amend Section 15.270(2)(ddd) changing Plumbing shops to Contractors shops

F. PUBLIC INPUT

Members of the public will be permitted to speak at the Common Council meeting each month on any matter of public interest. The comments from each speaker shall be limited to five minutes in length unless extended by action of the Common Council.

[21-0768](#)

Previously Submitted Public Input

Attachments:

[Public Input - Progress Lakeshore](#)

[Public Input - Herrmann](#)

[Public Input - Holgate](#)

[Public Input - Day](#)

[Public Input - Harloe](#)

[Public Input - Reed](#)

[Public Input - Krupka](#)

[Public Input - D.Hardy](#)

[Public Input - Hardy](#)

[Public Input - Sheehan](#)

G. APPOINTMENTS AND BUSINESS PRESENTED BY THE MAYOR

[21-0656](#)

Appointments by Mayor to various Committees, Boards, and Commissions

H. CONSENT AGENDA

These items will be approved by one motion unless any member of the Council wishes to remove an item for discussion.

1. Removal of Consent Agenda Items

Any Common Council Member may request removal of any item from the consent agenda, and such item shall be removed without debate or vote. Any item or part thereof removed from the consent agenda shall be separately considered.

2. Miscellaneous

[21-0739](#)

Minutes of July 19, 2021 Common Council meeting, recommending approval and place on file

Attachments:

[Minutes 7-19-21](#)

3. Committee of the Whole (Consent)

[21-0763](#) Report of Special Events Committee relative to approval of the following events: Residential Block Party 4300-4400 Block of Country Lane on 8/28/2021; WAIVER OF FEES: Manitowoc County Human Service Department Staff Appreciation Lunch on 9/15/2021; Employee Appreciation Food Truck Days on 9/15-9/21/2021; Walk/Run for Hope on 9/25/2021; WAIVER OF FEES: School Supply Giveaway on 8/21/2021; Save the Flame on 8/25/2021; Residential Block Party 1000 Block of N 16th Street on 9/5/2021; Fall Kickoff on 9/12/2021; recommending acceptance of report and place on file

Attachments: [Events Acted on by Special Event Comm](#)
[Residential Block Party - Zimmer](#)
[Mtwc. Co. Human Services](#)
[Employee Appreciation Food Truck Days](#)
[Walk Run for Hope](#)
[Save the Flame](#)
[Peitersen Block Part](#)
[Faith Church](#)

4. Finance Committee (Consent)

[21-0712](#) Communication from Manitowoc County Treasurer of public notice of the tax foreclosure action in Rem 2021; recommend to accept and place on file.

Attachments: [Tax Foreclosure Action in REM 2021.pdf](#)

[21-0713](#) Mirro Site / Boys and Girls Club Update, recommend to place on file.

[21-0714](#) 2nd Quarter 2021 Budget Exception Report, recommend to accept and place on file.

Attachments: [2021 2nd QTR Budget Exception Report.pdf](#)

[21-0715](#) 2nd Quarter 2021 Investment Report, recommend to accept and place on file.

Attachments: [2nd QTR 2021 Investment Report.pdf](#)

[21-0716](#) 2nd Quarter 2021 Claims Report from City Attorney, recommend to accept and place on file.

Attachments: [Jan-June 2021 Claims Report.pdf](#)

[21-0718](#) Discussion and possible action on potential items for the Mayor's Proposed 2022 City of Manitowoc Budget, recommend to accept and place on file.

[21-0740](#) Report of Finance committee to grant the various licenses subject to approvals, inspections, insurance, payment of license fees and meeting State Statute requirements, as detailed therein

Attachments: [License Report August](#)

[21-0741](#) General City Claims in the amount of \$2,652,002.53 enumerated on list thereof, recommending that the claims be allowed and ordered paid and Mayor, Clerk and Finance Director/Treasurer are instructed to issue the necessary order.

Attachments: [August Committee Report on Claims](#)
[8-13-2021](#)
[8-6-2021](#)
[7-30-2021](#)
[7-23-2021](#)

5. Personnel Committee (Consent)

6. Public Infrastructure Committee (Consent)

[21-0752](#) Report of Board of Public Works of 7/28/2021, of bids received for 2021 Televising Miscellaneous Sewers II, WU-21-19 recommending awarding to low bidder, Green Bay Pipe & TV, LLC, in the amount of \$13,096.80

Attachments: [Report of BPW - WU-21-19](#)

[21-0753](#) Report of Board of Public Works of 7/28/2021, of a request for a Sidewalk Privilege Agreement amendment located at 702 York Street, recommending to approve the request and to have the City Attorney draft a sidewalk privilege agreement

Attachments: [Report of BPW - SPA](#)

[21-0754](#) Report of Board of Public Works of 7/28/2021, of a request to update insurance requirements for Sidewalk Privilege Agreements, recommending to approve the updated insurance requirements

Attachments: [Report of BPW - SPA Insurance](#)

[21-0755](#) Report of Board of Public Works of 8/11/2021 of approval to enter into AGMT-21-15 with Trail Genius for work needed to highlight our parks and trails for a contract price of \$15,000.00; recommending acceptance and place on file

Attachments: [Report of BPW - AGMT-21-15](#)

[21-0756](#) Report of Board of Public Works of final payments to contractors for agreements under \$25,000.00, recommending acceptance and place on file

Attachments: [Report of BPW - Payments under \\$25,000](#)

[21-0757](#) Report of Board of Public Works of 8/11/2021 for 1st and final payment of \$564,836.15 to Michels Corporation for Underwater Repair of East Counterweight of SS Badger Carferry Ramp, WO-21-20R, recommending payment

Attachments: [Michels Corporation Payment](#)

[21-0758](#) Report of Board of Public Works of 8/11/2021 for 1st and final payment of \$107,435.50 to Brickline, Inc., for 2021 Epoxy Pavement Marking Program, WS-21-9, recommending payment

Attachments: [Brickline, Inc. Payment](#)

[21-0759](#) Report of Board of Public Works of 8/11/2021 for 2nd and final payment of \$12,991.07 to Visu-Sewer, Inc., for 2021 Re-Lining Sanitary Sewer, WU-21-7, recommending payment

Attachments: [Visu-Sewer Inc. Payment](#)

7. Public Safety Committee (Consent)

[21-0545](#) Truck Traffic on Wollmer Street between South 16th Street and South 21st Street, recommending to install "No Truck" signs on Wollmer St. between S 16th St and S 21st St

Attachments: [Links to Video of Truck Traffic On Wollmer and South 19th Street.pdf](#)

[Hyperlink](#)

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[21-0728](#) Sex offender residency board appeal for Hunter Jacquart recommending to approve request per Chief recommendation

[21-0731](#) Request for stop sign ahead sign to be placed in the area of Fleetwood Drive and Kellner Street recommending to place "Stop Sign Ahead" signs eastbound and westbound.

8. Plan Commission (Consent)

[21-0694](#) PC 29-2021: Retzak; 812 S. 8th Street, Request to purchase a portion of City Owned Property - City Hall Parking Lot recommending to approve the request to purchase the city owned property pursuant to the following: City Attorney's Department to negotiate and complete the land sale transaction, and Mr. Retzak to pay for any title work, recording costs, legal descriptions, survey work, easements or other items related to the sale

Attachments: [21-0694 Report to Council Retzak City Hall Land.pdf](#)
[21-0694 PC Report Retzak Portion of City Hall Parking Lot.pdf](#)

[21-0695](#) PC 31- 2021: Luisier; 712 Buffalo Street, Request to purchase a portion of City Owned Property, part of Lot 10, Block 156, Original Plat, recommending to approve the sale of the subject area pursuant to the following conditions: the City Attorney's Department finalize all aspects of the land sale and; Mr. Luisier pays for recording costs, title report, certified survey costs, legal descriptions or other items related to the transaction

Attachments: [21-0695 Report to Council Luisier Buffalo St.pdf](#)
[21-0695 PC Report Luisier purchase City Property Lot 10.pdf](#)

[21-0696](#) PC 28-2021: Manitowoc County: Review of County-Owned Tax Foreclosure Properties, recommending to place the foreclosure list on file with no further action taken

Attachments: [21-0696 Report to Council Tax Foreclosure properties 2021.pdf](#)
[21-0696 PC Report Manitowoc County Tax Foreclosure.pdf](#)

[21-0697](#) PC 1-2021: Soaring Eagle Dairy, LLC Quit Claim Deed for Goodwin Road, recommending to accept the quit claim deed for the dedication of Goodwin Road.

Attachments: [21-0697 Report to Council Soaring Eagle Goodwin Road Dedication.pdf](#)
[21-0697 PC Report Soaring Eagle LLC Quit Claim Deed.pdf](#)

[21-0702](#) PC 1-2021: Northland Associates LLC; Release of Easement, Northwest Corner of Lilac Drive and Memorial Drive, Tracts 1, 2, & 3 CSM Volume 6, Page 555, recommending to approve the request for the Release of Easement if all the utilities and City Engineering have approved the easement release.

Attachments: [21-0702 Report to Council Northland Associates Easement Release.pdf](#)
[Release of Easement](#)
[21-0702 PC Report Northland Associates Lilac Memorial.pdf](#)

I. COMMITTEE REPORTS

1. Committee of the Whole

[21-0765](#) Ordinance to amend various sections of Chapter 10 of the Manitowoc Municipal Code

Attachments: [Two Way Streets Ordinance](#)
[Memo to Council re Two Way Streets Ordinance](#)

[21-0767](#) Report of Special Event Committee recommending approval for the following events subject to Council action: Unity Walk on 9/26/2021 (Closure of S 12th Street between Washington Street & Marshall street); Halfway to St. Patrick's Day on 9/11/2021 (Closure to Jay Street between S 8th Street & S 9th Street; Extension of alcohol premise); One Year Anniversary Party on 9/11-9/12/2021 (Closure of Quay Street from S 8th Street to S 9th Street; Extension of Premise)

Attachments: [Special Events Requiring Common Council Action](#)
[PFLAG Mtwc. Co.](#)
[Moore's Irish Pub](#)
[Fat Seagull](#)

[21-0769](#) Resolution Advising the State of Wisconsin of the City of Manitowoc's Opposition to SB434/AB483 Restricting Municipal Raze Order Authority

Attachments: [Resolution opposing limitations on municipal raze order authority](#)

2. Finance Committee

3. Personnel Committee

[21-0747](#) Resolution to approve the revised City's Volunteer Policy

Attachments: [Res to approve revised Volunteer Policy](#)
[VOLUNTEER APPLICATION \(1\).pdf](#)
[Volunteer Policy Final for Council 07.2021.pdf](#)
[Volunteer Waiver Form \(1\).pdf](#)

4. Public Infrastructure Committee

[21-0760](#) Harbor Commission Report on Request to Lease City of Manitowoc River Front Property for Boat Docking Purposes

Attachments: [harbor commission August 3 2021](#)

[21-0761](#) Utility Easement Agreement with Manitowoc Public Utilities

Attachments: [Utility Easement- City to MPU](#)
[Utility Easement City to MPU - EXHIBIT A](#)

[21-0762](#) Out of State Travel Request - Public Infrastructure Fleet Manager and Team Leader

Attachments: [FW_PI Item for Council - Out of State Travel Request](#)

[21-0764](#) Land Sale to Manitowoc Lutheran High School

Attachments: [Memo to CC for land sale to Manitowoc Lutheran High School](#)

5. Public Safety Committee

- [21-0726](#) Ordinance to amend Manitowoc Municipal Code 10.390 revise parking on Marshall Street.
- Attachments:** [Ord to Amend 10.390 revise parking on Marshall and S. 15th Sts](#)
[TIMOTHY SALUTZ - PARKING ON MARSHALL ST. AND S 15TH ST..pdf](#)
- [21-0730](#) Ordinance to revise parking on Quay Street for electric vehicles and handicap parking.
- Attachments:** [Ord to revise Parking on Quay St. for Electric Vehicles Handicap](#)
[RE Quay Street parking signs.pdf](#)
[Quay St. - No Parking Zones for Electric Vehicle Charging and Handicap Stalls.](#)
[Quay St. - No Parking Zone Measurements East of S. 8th St..pdf](#)
- [21-0750](#) Ordinance to amend Section 10.170 regulating traffic on South 19th Street and Wollmer Street
- Attachments:** [Ord to regulate traffic on South 19th Wollmer Sts](#)
- [21-0751](#) Ordinance to amend Section 10.230 regulating a four-way stop at South 14th Street and Marshall Street
- Attachments:** [Ord to add 4-way stop at S. 14th Marshall Sts](#)

6. Plan Commission

- [21-0699](#) PC 33-2021: Ordinance to create amend Section 15.310 of the Manitowoc Municipal Code regulating C-1, Commercial District.
- Attachments:** [Ordinance to revise 15.310 C-1 Zoning Verbiage](#)
[21-0699 Report to Council C-1 Commercial noise vibration etc.pdf](#)
[21-0699 PC Report Noise Limits C-1 District.pdf](#)
- [21-0700](#) PC 34-2021: Ordinance to amend Section 15.270 of the Manitowoc Municipal Code regulating B-3, General Business District.
- Attachments:** [Ord to Revise 15.270\(2\)\(ddd\)](#)
[21-0700 Report to Council B-3 Contractors Shops.pdf](#)
[21-0700 PC Report Contractors B-3 Zoning District.pdf](#)
- [21-0745](#) Certified Survey Maps (CSM): River Point Development; Government Lot 3 of Section 30, Town 19 North, Range 24 East, City of Manitowoc
- Attachments:** [CSM River Point](#)

[21-0746](#) Ordinance for a rezone from B-1 Office Residential to B-3 General Business District for property located at 2102 Marshall Street

Attachments: [Ordinance PC 32-2021 2102 Marshall St B-1 to B-3](#)
[Report of Rezone 2102 Marshall St.](#)

[21-0748](#) Ordinance to annex certain territory from the Town of Manitowoc Rapids to the City of Manitowoc as part of the 9th Aldermanic District and the 36th Ward of the City

Attachments: [Ordinance Custer #7 Phelps](#)
[Plan Commission Report and Petition for Direct Annexation](#)
[Annexation Color Map](#)

[21-0749](#) Resolution creating Ward Number 36, population zero (0), for the Custer #7 Annexation Area and that Ward Number 36 is combined with the 17th, 18th, 21st, 23rd, 24th, 25th, 26th, 28th, 32nd, 33rd & 35th Wards for voting purposes and use a common polling place as established for the 9th Aldermanic District

Attachments: [Resolution Custer #7 Phelps](#)
[Plan Commission Report and Petition for Direct Annexation](#)

[21-0766](#) Ordinance for a rezone from "R-1" Residential - Agricultural District to "R-4" Single & Two Family - Residential District for property generally located north of W. Custer St. and west of Vista Rd.

Attachments: [Ord 21-0766 rezone](#)

J. OTHER BUSINESS

K. ADJOURN

1. Next Scheduled Common Council Meeting: Monday, September 20, 2021 at 6:30pm in the Common Council Chambers at City Hall. A special Common Council Meeting is Scheduled for Monday, August 23, 2021 at 5:30 p.m.

In accordance with the requirements of Title II of the Americans with Disabilities Act (ADA), the City of Manitowoc will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities. If you need assistance or reasonable accommodations in participating in this meeting or event due to a disability as defined under the ADA, please call the City Clerk's office at 920-686-6950 or the City's ADA Coordinator at (920) 686-6990 or e-mail cityattorney@manitowoc.org at least 48 hours prior to the scheduled meeting or event to request an accommodation. For additional assistance, individuals with hearing or speech disabilities can call 711 and be connected to a telephone relay system.

Mackenzie Reed-Kadow
City Clerk