



City of Manitowoc

900 Quay Street
Manitowoc, WI 54220
www.manitowoc.org

Meeting Agenda

Board of Review

Wednesday, September 15, 2021

5:00 PM

Council Chambers
Note-Meeting will also be available via Remote
Conferencing (Zoom)

Board may recess from time to time until its business is completed.

Pursuant to Section 19.84(2) and (3) of the Wisconsin Statutes, notice is hereby given to the public, to the Herald-Times-Reporter, the official newspaper of Manitowoc, and to those news media who have filed a written request for this notice that a meeting of the above-referenced will be held at the date, time and location listed above.

This meeting is being conducted both in Council Chambers at City Hall and via Zoom to maximize opportunities for residents to attend. Members of the public may call to listen in at +1 877 853 5257 US Toll-free, Meeting ID: 870 2427 7294. Password: 920038.

Notice is hereby given that a majority of the Common Council of the City of Manitowoc, or a standing committee of that body, may be present at this meeting to gather information about the subject matter over which they have decision making responsibility.

The above governmental body will meet to discuss and possibly take action on the agenda items set forth below.

Call to Order

Roll Call

Clerk Administers Oath of Office to Assessor & Board of Review Members Not Previously Sworn In

Approval of Minutes

[21-0818](#)

Minutes of Board of Review of May 13, 2020

Attachments:

[BOR Minutes 5-13-20](#)

[21-0819](#) Minutes of Board of Review of May 18, 2021

Attachments: [BOR Minutes 5-18-21](#)

Discussion and Action Items

[21-0845](#) Notice of meeting published in the Herald Times Reporter on July 5, 2021 and posted on July 1, 2021

Attachments: [NoticeBOR21HTR](#)
[2021 BOR Notice HTR Affidavit](#)

[21-0846](#) Verify City has an ordinance for the confidentiality of income and expense information provided to the assessor under state law (sec. 70.47(7)af).
Municipal Code Section 23.140

Attachments: [MMC 23.140](#)

[21-0847](#) Assessor's Affidavit relative to completion of the 2021 assessment roll. Receipt of Assessment Roll by Clerk from Assessor.

[21-0848](#) Attorney reviews role and duties of members of the Board of Review and procedures to be followed.

[21-0851](#) Annual Assessment Report by Assessor, current level of assessment and review of Uniform Standards regulating Assessors

[21-0852](#) ASSESSOR'S CHANGES: 1) Certify all corrections of error under state law (sec 70.43 Wis. Stats); 2) Verify with Assessor that open book changes are included in the assessment roll

[21-0853](#) Allow taxpayers to examine assessment data

Waivers of the required 48-hour notice of intent to file an objection, when there is good cause

Requests for waiver of Board of Review hearing allowing property owner to appeal directly to Circuit Court

Requests to testify by telephone or submit sworn written statement, subpoena requests & act on any other legally allowed Board of Review matters

Review notices of intent to file objection

Hear objections to assessments (Real & Personal Property)

[21-0859](#) Request of James Kennedy for objection to real property assessment of parcel 343-002-090

[21-0870](#) Request of Lowe's Home Centers, LLC for objection to real property assessment of parcel 835-101-666

Consider scheduling additional Board of Review dates, if needed**Adjournment**

In accordance with the requirements of Title II of the Americans with Disabilities Act (ADA), the City of Manitowoc will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities. If you need assistance or reasonable accommodations in participating in this meeting or event due to a disability as defined under the ADA, please call the City Clerk's office at 920-686-6950 or the City's ADA Coordinator at (920) 686-6990 or e-mail cityattorney@manitowoc.org at least 48 hours prior to the scheduled meeting or event to request an accommodation. For additional assistance, individuals with hearing or speech disabilities can call 711 and be connected to a telephone relay system.