



# City of Manitowoc

900 Quay Street  
Manitowoc, WI 54220  
www.manitowoc.org

## Meeting Minutes - Final

### Room Tax Commission

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Monday, October 4, 2021

6:30 PM

City Hall Council Chambers and via Zoom  
(remote conferencing software)

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#### Call to Order

Meeting called to order by Mayor Nickels at 6:30 p.m.

#### Roll Call

**Present:** 6 - Reilly, Tegen, Czekala, Brey, Sitkiewitz and Nickels

#### Approval of Minutes

[21-0935](#) Review and approval of meeting minutes from September 21st, 2021

**Attachments:** [09-21-2021 Meeting Minutes.pdf](#)

Motion by Czekala, second by Sitkiewitz to approve the minutes from the 9-21-2021 meeting. Motion carried (6-0).

#### Discussion and Action Items

#### Closed Session

Notice is hereby given that the above governmental body may adjourn into a closed session during the meeting as authorized by Section 19.85(1)(e) of the Wisconsin Statutes, which authorizes the governmental body to convene in closed session for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.

The specific subject matter that may be considered in closed session is:

Motion by Brey, second by Tegen to enter closed session for item 21-0936.  
Motion carried on a roll call vote (4-2) at 6:32 p.m., Czekala and Sitkiewitz voted no.

**Aye:** 4 - Reilly, Tegen, Brey and Nickels

**Nay:** 2 - Czekala and Sitkiewitz

[21-0936](#) Tourism services for 2022 and beyond

#### Reconvene in Open Session

**Motion by Brey, second by Sitkiewitz to return to open session. Motion carried on a roll call vote (6-0) at 7:12 p.m.**

[21-0936](#)

Tourism services for 2022 and beyond

**Motion by Sitkiewitz, second by Czekala to allocate room tax funds to cover the cost of a wage study for the new tourism employees (Director, Sales/Marketing, Special Events/Promotion). Motion carried (6-0).**

**Motion by Brey, second by Czekala to designate the new department as the “City of Manitowoc Department of Tourism”. Motion carried (6-0).**

## **Adjournment**

**Motion by Brey, second by Sitkiewitz to adjourn. Meeting adjourned at 7:26 p.m.**

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