



# City of Manitowoc

900 Quay Street  
Manitowoc, WI 54220  
www.manitowoc.org

## Meeting Agenda

### Common Council

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Monday, October 18, 2021

6:30 PM

Council Chambers

Note - Meeting will also be available via  
Remote Conferencing (Zoom)

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Pursuant to Section 19.84(2) and (3) of the Wisconsin Statutes, notice is hereby given to the public, to the Herald-Times-Reporter, the official newspaper of Manitowoc, and to those news media who have filed a written request for this notice that a meeting of the above-referenced will be held at the date, time and location listed above.

This meeting is being conducted both in Council Chambers at City Hall and via Zoom to maximize opportunities for residents to attend. Those attending the meeting via Zoom who wish to give public input are asked to keep their microphone muted until public input is opened to improve audio quality for all attendees. Those using their phone to call in may hit \*6 to mute and unmute themselves. Members of the public may call to listen in at 888 475 4499 US Toll-free, Meeting ID: 893 9628 6649 Password: 669106.

Public input will be accepted at the meeting. Those wishing to make public comment in advance of the meeting should email [abaryenbruch@manitowoc.org](mailto:abaryenbruch@manitowoc.org) or call 920-686-6952 with their comment no later than 12:00 p.m. central the day of the meeting. Emailed public input will be attached to the agenda and made part of the public record.

The above governmental body will meet to discuss and possibly take action on the agenda items set forth below.

#### A. CALL TO ORDER

#### B. ROLL CALL

#### C. PLEDGE OF ALLEGIANCE & INVOCATION

#### D. PRESENTATIONS

[21-1029](#) Mayor presents Award of Valor to Firefighter/Paramedic Scott Valleskey

[21-1022](#) Presentation from Mayor Nickels on the 2022 Executive Budget

**Attachments:** [Copy of Capital Worksheet Mayor Recom FINAL](#)  
[2022 Mayor Executive Budget Proposal](#)

#### E. PUBLIC HEARINGS

[21-0995](#) 6:30 PM - Public Hearing for the purpose of hearing any and all interested parties in the matter of a proposed change to Section 1.020 of the Municipal Code regulating Aldermanic District Boundaries

[21-0996](#) 6:30 PM - Public Hearing for the purpose of hearing objections to proposed assessments to property owners for abatement of nuisance Parks Forestry Assessments

## F. PUBLIC INPUT

*Members of the public will be permitted to speak at the Common Council meeting each month on any matter of public interest. The comments from each speaker shall be limited to five minutes in length unless extended by action of the Common Council.*

## G. APPOINTMENTS AND BUSINESS PRESENTED BY THE MAYOR

## H. CONSENT AGENDA

*These items will be approved by one motion unless any member of the Council wishes to remove an item for discussion.*

### 1. Removal of Consent Agenda Items

*Any Common Council Member may request removal of any item from the consent agenda, and such item shall be removed without debate or vote. Any item or part thereof removed from the consent agenda shall be separately considered.*

### 2. Miscellaneous

[21-0998](#) Minutes of September 20, 2021 Common Council meeting, recommending approval and place on file

**Attachments:** [Minutes 9-20-21](#)

### 3. Committee of the Whole (Consent)

[21-1024](#) Request from Morrisweyer LLC for temporary premise extension in the closed section on Washington Street (between S. 8th St. and S. 7th St.) for an event on October 2, 2021, recommending approval

**Attachments:** [Morrisweyer LLC Extension of Premise](#)

[21-1026](#) Report of Special Events Committee relative to approval of the following events: WAIVER OF FEES: Munich in Manitowoc on 9/18/2021; 5 Year Anniversary Celebration on 10/10/2021; Zoo Boo on 10/30/2021; Holiday Fair on 11/6/2021; Spring Vendor Craft Show on 4/2/2022; WAIVER OF FEES: Cardboard City 2021 on 10/23 to 10/24/2021; Shelltrack Fat Bike Race on 12/18/2021; George Spoetgen Tournament on 6/18/2022 (Rain Date: 6/25/2022); DATE CHANGE: Exhibition Style Disc Golf on 11/6 to 11/7/2021; recommending acceptance of report and place on file

**Attachments:** [Special Event Committee Events Acted On 9-22-21 to 10-6-21](#)  
[Munich in Manitowoc Oktoberfest](#)  
[5 Year Anniversary Celebration](#)  
[Zoo Boo](#)  
[Holiday Fair](#)  
[Spring Vendor Craft Show](#)  
[Cardboard City 2021](#)  
[Shelltrack Fat Bike Race](#)  
[George Spoetgen Tournament](#)  
[Exhibition Style Disc Golf Tournament](#)

#### 4. Finance Committee (Consent)

[21-0939](#) Granicus Renewal Agreement for Term of 12.1.2021 to 11.30.2022, recommend to enter into agreement.

**Attachments:** [Granicus Renewal Contract 12.1.2021 to 11.30.2021.pdf](#)

[21-0940](#) Communication from City Assessor on 2021 Omitted Property Roll for parcel 449-004-050 (Apex Leasing, LLP) in the amount of \$4,237.200, recommend to approve the correction.

**Attachments:** [Apex Building Letter to Council.pdf](#)

[21-0941](#) Claim for Refund of Property Taxes from Kerry Inc. for property located at 633 S. 20th St. and property located at 1226 South Water St., recommend to approve refund.

**Attachments:** [R000000768-2021-Notices-2018-20 70.511 Change](#)  
[R000000783-2021-Notices-2018-20 70.511 Change](#)

[21-0942](#) 2021 CAWG Request Update, recommend to approve and place on file.

**Attachments:** [2021 Log of CAWG Requests 3rd Quarter.pdf](#)

[21-0943](#) 3rd Quarter 2021 Internal Controls Report, recommend to approve and place on file.

**Attachments:** [3rd Q 2021 Internal Controls Report.pdf](#)

[21-0944](#) Financial Guide Book Policy Manual revisions, recommend to approve changes to the policy book.

**Attachments:** [Suspended or Debarment Add to Financial Guide Book Policy.pdf](#)

[21-0945](#) Committee recommendation for new position and increased wages for the 2022 budget, recommend to place on file.

**Attachments:** [Staff Engineer Position Justification - 2022 Budget Request.pdf](#)

[21-0956](#) CAWG recommends to fund up to \$10,000 for concrete/ashpalt repairs at DPW Fuel Pumps, recommend to approve request.

**Attachments:** [CAWG Request Details from B&G Manager.pdf](#)  
[CAWG Request Form.pdf](#)  
[CAWG Voting for DPW Fuel Pump Repairs.pdf](#)

[21-0962](#) L21-00139 HOWELL Claim - Violation of her liberties while in custody \$1,000,000.00, recommend to deny the claim.

**Attachments:** [HOWELL Claim.pdf](#)

[21-0963](#) L21-00140 STATE FARM SUBROGATION/DAWN YANDA Claim - Insured's vehicle damage from accident w/DPI truck \$5,683.20, recommend to settle the claim as directed in closed session.

[21-0964](#) L21-00141 NEUSER (Chad) Claim - Plumber charges for blocked sanitary lateral at 1030 West Crescent Drive - City's main \$8,500.00, recommend to approve the claim in the amount of \$8,500.00

**Attachments:** [NEUSER \(Chad\) Claim.pdf](#)

[21-0965](#) L21-00146 HOWELL Claim (2nd) - Legal fees and punitive damages - County Jail time \$1,300,000.00, recommend to deny the claim.

**Attachments:** [HOWELL \(2nd\) Claim.pdf](#)

[21-0967](#) US DISTRICT COURT - Kimberly Howell v. City of Manitowoc, recommend to refer to the City Attorney's office.

**Attachments:** [US District Court Notice of Lawsuit Kimberly Howell v. City of Manitowoc.pdf.pdf](#)

[21-0968](#) US DISTRICT COURT - Kimberly Howell v. Detective David McCue, recommend to refer to the City Attorney's office.

**Attachments:** [US District Court Notice of Lawsuit Kimberly Howell v. Detective David McCue.r](#)

[21-0999](#) General City Claims in the amount of \$4,318,463.81 enumerated on list thereof, recommending that the claims be allowed and ordered paid and Mayor, Clerk and Finance Director/Treasurer are instructed to issue the necessary order.

**Attachments:** [Committee Report on Claims](#)

[9-21-2021](#)

[9-24-2021](#)

[10-1-2021](#)

[10-8-2021](#)

[10-15-2021](#)

## 5. Personnel Committee (Consent)

## 6. Public Infrastructure Committee (Consent)

[21-0808](#) Request to assist with overgrown vegetation in the ditch line along Orchard Lane creating backups and flooding, recommending mowing of the ditch line

**Attachments:** [21-0808 Orchard Lane Ditch Vegetation Overgrowth.pdf](#)

[21-0947](#) Draining Issue at 4545 Andrea Court, recommending approval of 6" to 12" pipe and refer to CAWG for funding.

**Attachments:** [4545 Andrea Ct. - Various Documents.pdf](#)

[Map of Andrea Ct. Cul-de-Sac Area.pdf](#)

[Plot Plan for 4545 Andrea Ct..pdf](#)

[21-0948](#) State / Municipal Agreement for Franklin Street Intersection Signal Rehab, recommending approval

**Attachments:** [21-0948 USH 10 WB AND FRANKLIN ST SISP.pdf](#)

[21-0949](#) State / Municipal Agreement for 21st Street Intersection Signal Rehab, recommending approval

**Attachments:** [21-0949 USH 151 AND 21 STREET SISP.pdf](#)

[21-0954](#) Water Trail Brochure, recommending approval

**Attachments:** [MRW Water Trail Brochure - FINAL.pdf](#)

[21-0958](#) 2022-2023 LRIP Funding, recommending approval

**Attachments:** [21-0958 2022-23 LRIP Policy Guidelines and Requirements Manual FINAL 09.2](#)

- [21-0966](#) 2021 Flooding Issues throughout the City, recommending \$200,000 in 2022 budget and to obtain quotes
- Attachments:** [Memo to PI Committee - Item #21-0799 Update on Flooding Issues at N. 5th & I](#)  
[E-Mail from SMI - Estimate of Pond Size Req'd. for 955 N. 5th St..pdf](#)  
[Visu-Sewer Re-Lining Quote.pdf](#)  
[N. 5th & Pine Option #1.pdf](#)  
[N. 5th & Pine Option #2.pdf](#)  
[N. 5th & Pine Option #4.pdf](#)  
[Map for Proposed Storm Sewer Re-Lining.pdf](#)  
[Memo to PI Committee - Update on Flooding Issues on S. 23rd St. from Divisior](#)  
[Proposed Underground Detention Sites on South 23rd St..pdf](#)  
[Memo to PI Committee - Update on Flooding Issues at S. 29th & Mero St.pdf](#)  
[manitowoc\\_39\\_mero\\_pond.pdf](#)  
[Concept Drawing for Proposed Stormwater Pond at Halvorsen Park.pdf](#)
- [21-0970](#) Trolley Usage Policy, recommending approval with the \$100.00 per hour charge
- Attachments:** [Trolley Policy - Final Oct 2021](#)  
[Trolley Cost Analysis](#)
- [21-0971](#) Purchase of Leaf Blower from proceeds of old asset sales, recommending approval
- Attachments:** [Memo PI Cemetery Leaf Blower Purchase.pdf](#)
- [21-1017](#) Report of Board of Public Works of 10/6/2021 for 5th and final payment of \$7,225.39 to Seiler Bros for 2021 Remove & Replace Existing Sidewalks, WS-21-3, recommending payment
- Attachments:** [5th and Final Payment WS-21-3](#)
- [21-1018](#) Report of Board of Public Works of final payments to contractors for agreements under \$25,000.00, recommending acceptance and place on file
- Attachments:** [Report of BPW - Payment](#)
- [21-1019](#) Report of Board of Public Works of 9/22/2021 of approval to repeal the noxious weed assessment for property located at 1718 Michigan Avenue, recommending acceptance of report and place on file
- Attachments:** [Report of BPW - Noxious Weed Appeal 1718 Michigan Ave](#)
- [21-1020](#) Report of Board of Public Works of 9/22/2021 of approval to repeal the noxious weed assessment for property located at 905 Washington Street, recommending acceptance of report and place on file
- Attachments:** [Report of BPW - Noxious Weed Appeal 905 Washington St](#)

[21-1021](#) Abatement of Nuisance Report, recommend to approve and assess

**Attachments:** [2021 Abatement of Nuisance Report](#)

## 7. Public Safety Committee (Consent)

[21-0980](#) Request for the 2400 block of Franklin Street to be exempt from street sweeping and spring/fall brush pick up, recommending to place on file

**Attachments:** [Parking Around Artist Loft Apartments.pdf](#)

[21-0981](#) Request for a "No Parking Here to Corner" sign on the southeast corner of South 10th Street and Madison Street, recommending to place on file

**Attachments:** [673.png](#)  
[S. 10th Street and Madison St..pdf](#)

[21-0988](#) LifeQuest EMS billing dispute, call 182A-21-2986, recommending to deny request and work with city on a payment plan

## 8. Plan Commission (Consent)

### I. COMMITTEE REPORTS

#### 1. Committee of the Whole

[21-1004](#) Ordinance to amend 1.020 Aldermanic District Boundaries

**Attachments:** [1.020 Ord to amend Aldermanic District Boundaries](#)  
[City of Manitowoc - Proposed Ward Plan 2021](#)

[21-1030](#) Resolution establishing Supervisory Districts and Ward Boundaries based on the results of the 2020 Federal Census

**Attachments:** [Res establishing Ward Boundaries for Aldermanic Districts](#)  
[City of Manitowoc Map - Proposed Ward Plan 2021](#)  
[City of Manitowoc - Proposed Ward Plan 2021](#)

[21-1027](#) Report of Special Event Committee recommending approval for the following events subject to Council action: Homecoming on 10/8/2021 (Street closure of Grand Ave. from S. 21st St to S. 23rd St; No parking on S 9th St from JFK south to Grand Ave., on Grand Ave. from S. 9th St to S. 23rd St and on S. 21st St for 300' north of Grand Ave.); Lakeshore Holiday Parade on 11/24/2021 (Closure of Washington St from S. 19th St to S. 8th St and 8th St from Washington St to Park St)

**Attachments:** [Special Events for Council Approval - 9-16-21 to 10-13-21](#)  
[Homecoming](#)  
[Lakeshore Holiday Parade](#)

[21-1028](#) Resolution establishing Equity, Diversity, and Inclusion Development Council

**Attachments:** [Resolution Creating Equity Diversity and Inclusion Development Council \(002\)](#)

## 2. Finance Committee

[21-0938](#) Finance Committee review and recommendation of applicants for open MPU Commissioner position

**Attachments:** [Scott McMeans - MPU Commission Application.pdf](#)  
[Dave Diedrich - MPU Commission Application.pdf](#)  
[Anthony Mayer - MPU Commission Application.pdf](#)  
[Press Release For MPU Commission 8-23-21.pdf](#)  
[Christopher Able - MPU Commission Application.pdf](#)  
[Press Release For MPU Commission 8-23-21.pdf](#)

## 3. Personnel Committee

[21-1000](#) Resolution to approve a Self-Funded Workers' Compensation Plan for 2022-2024

**Attachments:** [Res to continue with self-insured Workers' Comp Plan 2022-2024](#)

[21-1001](#) Resolution to approve revised RWAM Guard Job Description and renaming the position to Visitor Services Clerk

**Attachments:** [Res to rename PT RWAM Security Guards to Visitor Services Clerk JD](#)  
[2021 DRAFT RWAM Visitor Service Clerk 10147.pdf](#)

[21-1002](#) Resolution to approve revised Fire Department job descriptions for Firefighter/Paramedic, Lieutenant, Motor Pump Operator and Captain

**Attachments:** [Res approve revised JD FF-Paramedic.Lt.MPO.Captain](#)  
[Firefighter-Paramedic 10057 Revised 08-21-final \(1\)](#)  
[Lieutenant 10174 JD 8.2021-final](#)  
[Motor Pump Operator \(MPO\) 10175 Revised 2021-final](#)  
[Fire Captain 10173-final](#)

## 4. Public Infrastructure Committee

[21-0953](#) Water Trail Plan Adoption

**Attachments:** [FINAL Manitowoc River Watershed - Water Trail.pdf](#)

## 5. Public Safety Committee



[21-0977](#) Request for "No Parking During School Hours" on the east side of North 15th Street between Waldo Boulevard and Menasha Avenue.

**Attachments:** [Roncalli Elementary School - North 15TH St.- No Parking Request.pdf](#)

[21-0979](#) Sex Offender Residency Board Appeal for Joe Xiong.

[21-0982](#) Ordinance to amend Section 10.410 of the MMC regulating Winter Parking and Snow Emergency.

**Attachments:** [2021-22 Winter Parking Ban Ord.pdf](#)

[21-0983](#) Ordinance to amend Section 14.560 of the MMC regulating Public Nuisance Properties.

**Attachments:** [Ord to amend 14 560 Nuisance Properties .pdf](#)

[21-0984](#) Ordinance to create/amend/ repeal Section 16.130 of the MMC regulating Junked and Abandoned Vehicles.

**Attachments:** [Ord to Amend 16 130 Junked and Abandoned Vehicles .pdf](#)

[21-0985](#) Ordinance to amend Section 14.020 of the MMC regulating dogs, cats, and other animals.

**Attachments:** [Ord to Amend 14 020 Animal Regulations .pdf](#)

[21-0986](#) Ordinance to amend section 16.010 of the MMC regulating Building Regulations.

**Attachments:** [ord to amend 16010 building regulations LM BN.pdf](#)

[21-0987](#) Ordinance to amend Chapter 31 of the MMC regulating Sign Code.

**Attachments:** [Ord to Amend Ch 31 Sign Code .pdf](#)

[21-0989](#) Sex Offender Residency Board Appeal for Michael Szente.

## 6. Plan Commission

## J. OTHER BUSINESS

[21-0997](#) Call for Public Hearing on General City budget to be held at 6:30 p.m. on Monday, November 15, 2021.

## K. ADJOURN

*1.Next Scheduled Common Council Meeting: Monday, November 15, 2021 at 6:30pm in the Common Council Chambers at City Hall.*

In accordance with the requirements of Title II of the Americans with Disabilities Act (ADA), the City of Manitowoc will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities. If you need assistance or reasonable accommodations in participating in this meeting or event due to a disability as defined under the ADA, please call the City Clerk's office at 920-686-6950 or the City's ADA Coordinator at (920) 686-6990 or e-mail [cityattorney@manitowoc.org](mailto:cityattorney@manitowoc.org) at least 48 hours prior to the scheduled meeting or event to request an accommodation. For additional assistance, individuals with hearing or speech disabilities can call 711 and be connected to a telephone relay system.

**Mackenzie Reed-Kadow**  
City Clerk