



# City of Manitowoc

900 Quay Street  
Manitowoc, WI 54220  
www.manitowoc.org

## Meeting Minutes - Final

### Personnel Committee

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Monday, December 6, 2021

5:30 PM Council Chambers. Meeting also available via Remote Conferencing-Zoom

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#### 1. Call to Order

The meeting was called to order at 5:30 p.m.

#### 2. Roll Call

Jessie Lillibridge, Kathleen McDaniel, Amy Eisenschink, Dan Koski, and Debbie Charney

**Present:** 5 - Sitkiewitz, Vanderkin, Czekala, Schlei and Cummings

#### 3. Public Comment

None

#### 4. Consent Agenda

These items will be approved by one motion unless any Committee Member wishes to remove an item for discussion.

REMOVAL OF CONSENT AGENDA ITEMS: None

- [21-1141](#) Approval of the November 1, 2021 Personnel Committee Minutes
- [21-1142](#) Review of Legal Fees Billed out Through November, 2021-Human Resources
- [21-1143](#) Report out on Health Plan Funding
- [21-1144](#) Report out of Human Resources Initiatives December, 2021
- [21-1145](#) Report out of City Attorney's Initiatives December, 2021

#### Approval of the Consent Agenda

**Moved by Vanderkin, seconded by Czekala, to accept the Consent Agenda Items and recommendations of the various committees The motion carried by the following vote:**

**Aye:** 5 - Sitkiewitz, Vanderkin, Czekala, Schlei and Cummings

## 5. Discussion and Action Items

[21-1148](#)

Request to Approve Memo of Understanding with Teamsters Local 662 to Include Transit Driver/Utility Person Position

There was no discussion on this item.

**Moved by Czekala, seconded by Vanderkin, to approve the request for a memo of understanding with Teamsters Local 662 to include Transit Driver/Utility Person position and refer to Council. The motion carried by the following vote:**

**Aye:** 5 - Sitkiewitz, Vanderkin, Czekala, Schlei and Cummings

[21-1147](#)

Request to Approve Laborer Wage Adjustments in Accordance with the 2022 Budget

There was no discussion on this item.

**Moved by Vanderkin, seconded by Czekala, to approve the request for DPI Laborer wage adjustments in accordance with the 2022 budget and refer to Council. The motion carried by the following vote:**

**Aye:** 5 - Sitkiewitz, Vanderkin, Czekala, Schlei and Cummings

[21-1049](#)

Request to Approve Employee Policy Manual Revisions-December, 2021

There was no discussion on this item.

**Moved by Czekala, seconded by Schlei, to approve the request for revisions to the Employee Policy Manual-December, 2021 and refer to Council. The motion carried by the following vote:**

**Aye:** 5 - Sitkiewitz, Vanderkin, Czekala, Schlei and Cummings

## 6. Adjournment

**Moved by Schlei, seconded by Vanderkin, that this meeting be adjourned at 5:34 p.m. The motion carried by the following vote:**

**Aye:** 5 - Sitkiewitz, Vanderkin, Czekala, Schlei and Cummings

Submitted by Debbie Charney, Human Resources Generalist