



City of Manitowoc

900 Quay Street
Manitowoc, WI 54220
www.manitowoc.org

Meeting Agenda

Personnel Committee

Monday, February 7, 2022

5:30 PM

Council Chambers. Meeting also available via
Remote Conferencing-Zoom.

Pursuant to Section 19.84(2) and (3) of the Wisconsin Statutes, notice is hereby given to the public, to the Herald-Times-Reporter, the official newspaper of Manitowoc, and to those news media who have filed a written request for this notice that a meeting of the above-referenced will be held at the date, time and location listed above.

This meeting is being conducted both in Council Chambers at City Hall and via Zoom (www.zoom.com) to maximize opportunities for residents to attend. Those attending the meeting via Zoom who wish to give public input are asked to keep their microphone muted until public input is opened to improve audio quality for all attendees. Those using their phone to call in may hit *6 to mute and unmute themselves.

This meeting will be held in Council Chambers and also via remote conferencing software: www.zoom.com. Members of the public may call to listen in at 1-312-626-6799, Meeting ID: 874 5812 5905, Password:159263.

Those wishing to make public comment should email dcharney@manitowoc.org or call 920-686-6995 with their comment no later than 12:00 p.m. Central the day of the meeting.

Notice is hereby given that a majority of the Common Council of the City of Manitowoc, or a standing committee of that body, may be present at this meeting to gather information about the subject matter over which they have decision making responsibility.

The above governmental body will meet to discuss and possibly take action on the agenda items set forth below.

1. Call to Order
2. Roll Call
3. Public Comment
4. Consent Agenda

These items will be approved by one motion unless any Committee Member wishes to remove an item for discussion.

REMOVAL OF CONSENT AGENDA ITEMS: None

[22-0096](#) Approval of the January 3, 2022 Personnel Committee Minutes

Attachments: [01-03-2022 PC Meeting Minutes.pdf](#)

[22-0097](#) Review of Legal Fees Billed out Through January, 2022-Human Resources

Attachments: [_OUTSIDE LEGAL COUNSEL FOR HR Costs.pdf](#)

[22-0098](#) Report out on Health Plan Funding

Attachments: [Med Den FAR 1221.pdf](#)

[22-0099](#) Report out of Human Resources Initiatives February, 2022

Attachments: [HR Update February 2022.pdf](#)
[2021 Health Screening Results Summary.pdf](#)

[22-0100](#) Report out of City Attorney's Initiatives February, 2022

Attachments: [ATTORNEY UPDATE FEB 2022.pdf](#)

5. Discussion and Action Items

[22-0101](#) Staffing Overlap Request-Fire Rescue Department

Attachments: [Personnel MFRD Request.pdf](#)
[MFRD Overlap Request.pdf](#)

[21-1241](#) Request to Approve Municipal Court Clerk Position Reclassification

Attachments: [Memo to Council - Muni Court Clerk Reclassification FINAL 02.2022.pdf](#)
[Job Classification Review - Dec 2021.pdf](#)
[Judge Olson letter re classification of Muni Clerk.docx.pdf](#)
[Municipal Court Clerk 10088 - Rev 12.2021 w Tracking Changes.pdf](#)
[Municipal Court Clerk 10088- Rev 12.2021 - Clean Copy.pdf](#)

6. Adjournment

Submitted by Debbie Charney, Human Resources Generalist